

MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

11/08/01

The November 8, 2001 meeting of the Council on Academic Affairs was held at 2:02 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Ms. Catto, Dr. Cosby, Dr. Dietz, Ms. Fernandez, Dr. Helsel, Dr. Methven, Dr. Owen, Dr. Samuels, and Dr. Shonk.

Members absent: Dr. Shelton.

Staff present: Vice President Lord and Ms. Karr.

Guests present: M. Evans, B. Kuykendall, M. Rennel, K. Sanders, and B. Walker.

I. Minutes.

The minutes of November 1, 2001 were approved as corrected. Under Communications, Request for Executive Action (10/28/01) from the College of Sciences and under Pending Executive Actions change ECN 2892 to **ECN 2892G**, ECN 2891 to **ECN 2891G**, ECN 3891G to **ECN 3891**, and ECN 2892 to **ECN 2892G**. The corrected executive action reads as follows:
ECN 2892G – Change prerequisite from “ECN 2891G and admission to the University Honors Program” to “ECN 2801G or ECN 2891G and admission to the University Honors Program.”
ECN 3891 – Change prerequisite from “ECN 2892G and admission to the University Honors Program” to “ECN 2802G or ECN 2892G and admission to the University Honors Program.”

II. Communications.

1. Academic Waiver Report from the College of Sciences for October 2001.
2. Academic Waiver Report from the College of Education and Professional Studies for October 2001.
3. Academic Waiver Report from the College of Arts and Humanities for October 2001.
4. Academic Waiver Report from the Lumpkin College of Business and Applied Sciences for October 2001.
Dr. Methven is checking on questions concerning one waiver in each of the following colleges: CEPS, CAH, and LBAS.
5. Request (10-17-01) from the College of Arts and Humanities for the following changes:
 - * Change course description of EIU 4158G, EIU 4165G, EIU 4196G, and EIU 4197G by adding the following phrase: **“Journalism majors are excluded.”**
Dr. Methven pointed out the council bylaws had placed a moratorium on actions on general education classes. Dr. Shonk moved and Dr. Dietz seconded the motion to suspend the rules in this instance and allow the executive action. The motion passed unanimously.
 - *Change prerequisite for JOU 3301 from “A minimum grade of “C” in JOU 3000, ~~3002~~, and junior standing or permission of the instructor to “A minimum grade of “C” in JOU **2901**, JOU 3000, and junior standing, or permission of the instructor.”
 - *Delete superfluous catalog copy “Minor in Journalism” that precedes SPC 2550.
6. Commencement Update from Vice President Lord.
Vice President Lord distributed a draft of the subcommittee’s recommendations on commencement. Dr. Lord noted he was not on the subcommittee, but he would convey the Council’s comments or CAA could communicate directly with the subcommittee.
7. Request (10/1/01) from the College of Education and Professional Studies to change the catalog description of SPE 3500 from (3-0-3) to **“(3-1-3).”**

III. Items Added to the Agenda.

Dr. Helsel moved and Dr. Dietz seconded the motion to add the following items to the agenda.

- 01-77, EDU 2022, Teaching and Learning with Technology in Classrooms, Revised Course.

- 01-78, EDU 4281, Teaching Reading and Language Arts in Secondary Classrooms, New Course.
- 01-79, Change the major requirement in the History Departmental Honors program.
- 01-80, IBHE Program Review

IV. Agenda Items Acted On:

- 01-75, HST 3000, Health Concepts for Teachers, New Course.

Dr. Barbara Walker and Dr. Julie Dietz presented the proposal and answered questions of the Council. Dr. Dietz noted the department was requesting a new effective date of Summer 2002 rather than Fall 2002. The motion passed unanimously.

This motion approves the following to become effective Summer 2002.

HST 3000. Health Concepts for Teachers. (2-0-2) F, S, Su. Hlth Con Tchrs. This course is designed to assist students in teacher preparation (P-12) in developing knowledge and competencies necessary in attaining a complete understanding of the comprehensive school health model (instruction, services, and environment).

- 01-76, Proposal to Establish Uniform Effective Dates for Curriculum Change.

Following considerable discussion Dr. Bock motioned and Mr. Brinkmeyer seconded the motion to postpone action on this agenda item until Dr. Herrington-Perry was able to attend a Council meeting. The motion passed unanimously.

The meeting adjourned at 3:09 p.m.

Luann Karr, Coordinator.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/courselibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING

November 15, 2001

2:00 p.m.

Arcola/Tuscola Room

Agenda:

1. 01-77, EDU 2022, Teaching and Learning with Technology in Classrooms, Revised Course.
2. 01-78, EDU 4281, Teaching Reading and Language Arts in Secondary Classroom, New Course.
3. 01-79, Change the major requirement in the History Departmental Honors program
4. 01-80, IBHE Program Review

Pending Agenda Items:

1. 01-69, Special Courses / Workshop Approval Process.
2. 01-70, Enforcement of Prerequisites.
3. 01-76, Proposal to Establish Uniform Effective Dates for Curriculum Change.

Pending Executive Actions:

1. Change course description of EIU 4158G, EIU 4165G, EIU 4196G, and EIU 4197G by adding the following phrase: **“Journalism majors are excluded.” Effective immediately.**
2. Change prerequisite for JOU 3301 from “A minimum grade of “C” in JOU 3000, ~~3002~~, and junior standing or permission of the instructor to “A minimum grade of “C” in JOU **2901**, JOU 3000,

and junior standing, or permission of the instructor.” **Effective immediately.**

3. Delete superfluous catalog copy “Minor in Journalism” that precedes SPC 2250 on p. 70, column 1: in section under heading “Majors in Journalism.” **Effective immediately.**

4. Change catalog description of SPE 3500 from (3-0-3) to “**(3-1-3).**” **Effective Fall 2002.**

Executive Actions:

1. Change the title of business minor to Minor in Business Administration from Minor in Interdisciplinary Business Administration. **Effective Immediately.**

2. Change the prefix of COM / INT / MGT 4800 Management of Innovation and Technology to INT / MGT 4800. **Effective Spring 2002.**

3. Change prerequisites for BUS 3950, CIS 3000, CIS 3200, CIS 3300, CIS 3320, CIS 3500, CIS 3510, CIS 3700, CIS 4000, CIS 4310, MAR 3720, MAR 3875, MGT 3450, MGT 3830, and MGT 4310. **Effective Spring 2002.**

4. Revise catalog descriptions and prerequisites for ACC 4740, CIS 4740, FIN 4740, MAR 4740, MGT 4740, and add BUS 4740. **Effective Fall 2002.**

5. ECN 2892G – Change prerequisite from “ECN 2891G and admission to the University Honors Program” to “**ECN 2801G or ECN 2891G and admission to the University Honors Program.**” **Effective Fall 2002.**

6. ECN 3891 – Change prerequisite from “ECN 2892G and admission to the University Honors Program” to “**ECN 2802G or ECN 2892G and admission to the University Honors Program.**” **Effective Fall 2002.**

7. Request (10/22/01) from the College of Arts and Humanities to change the beginning date of AFR 2000G from Fall 2002 to **Spring 2002.**