

MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

11/29/01

The November 29, 2001 meeting of the Council on Academic Affairs was held at 2:06 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Dr. Cosby, Ms. Fernandez, Dr. Helsel, Dr. Methven, Dr. Owen, Dr. Samuels, and Dr. Shelton.

Members absent: Ms. Catto, Dr. Dietz, and Dr. Shonk.

Staff present: Ms. Karr.

Guests present: M. Brown, M. Burns, L. Campanis, K. Dailey, A. Eades, G. Foster, F. Hohengarten, F. Lewis, J. Lewis, B. Miller, K. Sanders, L. Simpson, C. Yousaf, and W. Witsman.

I. Minutes.

The minutes of November 15, 2001 were approved as written.

II. Communications.

1. Email from Robin Murray regarding writing intensive courses.
2. Email (11/26/01) from Dr. Methven regarding Fall Forum recommendations.
 - *The Council assigned the item of Admissions and Recruitment the agenda number 01-99.
 - *The Council assigned the item of University Foundations the agenda number 01-100.
3. Request (11/12/01) for Executive Action from the Lumpkin College of Business and Applied Sciences to change the prerequisite for FCS 4238 from "FCS 3235 or permission of the instructor" to **FCS 2234** or permission of the instructor."
4. Request (11/16/01) for Executive Action from the Lumpkin College of Business and Applied Sciences to change the title and course description of MAR 3720 from "3720 MAR. Buyer Behavior. (3-0-3) The buying process at the levels of ultimate consumer, intermediate reseller and industrial user; psychological, sociological and economic foundations of buying behavior. Prerequisite: BUS 3470" to "3720 MAR. **Consumer Behavior. (3-0-3). A study of how and why people obtain, consume, and dispose of products: the role of the consumer in marketing.** Prerequisite: BUS 3470."
5. Request (11/13/01) from the Lumpkin College of Business and Applied Sciences to change the prerequisite of CTE 3401 from "CTE 3400" to "**CTE 3400 and one year of junior/high school keyboarding, one semester of college keyboarding, or demonstrated equivalency.**"
 - *The Chair is contacting the department at the request of the Council to see if there is an alternative way to state this prerequisite since the CAA now has a subcommittee assessing prerequisites preparatory to codifying them.
6. Dr. Methven told the Council that agenda item 01-82, SED 4000 was being permanently removed from pending agenda items since the department has decided not to submit a proposal until sometime next spring.
7. Dr. Methven stated Dr. Dietz and Dr. Shonk had notified him they would be unable to attend today's meeting.

III. **Items to be Added to the Agenda:**

The Chair noted that due to the discussion generated by two of the courses each agenda item would be added to the agenda by a separate motion.

Dr. Bock moved and Dr. Cosby seconded the motion to add the following item to the agenda.

- 01-83, Proposal to change the name of the Mathematics department.

Dr. Shelton moved and Mr. Brinkmeyer seconded the motion to add the following item to the agenda.

- 01-84, CHM 3300, Survey of Biochemistry, New Course.

Dr. Helsel moved and Dr. Shelton seconded the motion to add the following item to the agenda.

- 01-85, Revision of Chemistry major.

- Dr. Owen moved and Dr. Samuels seconded the motion to add the following item to the agenda.
- 01-86, Revision of Chemistry minor.
- Dr. Shelton moved and Dr. Helsel seconded the motion to add the following item to the agenda.
- 01-87, CTE 2001, Work-Based Learning, New Course.
- Dr. Bock moved and Dr. Samuels seconded the motion to add the following item to the agenda.
- 01-88, FIN 3760, Real Estate Investment, Revised Course.
FYI, Summary of proposed Family and Consumer Sciences curriculum changes.
- Dr. Helsel moved and Dr. Shelton seconded the motion to add the following item to the agenda.
- 01-89, FCS 1000, Foundations of Family and Consumer Sciences, New Course.
- Dr. Shelton moved and Dr. Bock seconded the motion to postpone adding the following item to the agenda until such time as the departments of Sociology and Family and Consumer Sciences are able to consult with one another. The motion was passed unanimously.
- 01-90, FCS 2000, Family Perspectives, New Course.
- Mr. Brinkmeyer moved and Dr. Owen seconded the motion to add the following item to the agenda.
- 01-91, FCS 2244, Consumer Textiles: Care and Production, Revised Courses.
- Dr. Brinkmeyer moved and Dr. Helsel seconded the motion to add the following item to the agenda.
- 01-92, FCS 2800, Family Relationships, Revised Course.
- Dr. Owen moved and Dr. Cosby seconded the motion to add the following item to the agenda.
- 01-93, FCS 3000, Family Resource Management, New Course.
- Dr. Samuels moved and Dr. Shelton seconded the motion to postpone adding the following item to the agenda until such time as the departments of Sociology and Family and Consumer Sciences are able to consult with one another. The motion was passed unanimously.
- 01-94, FCS 3820, Family in Social Change, Revised Course.
- Ms. Fernandez moved and Dr. Cosby seconded the motion to add the following item to the agenda.
- 01-95, FCS 4000, Professional Focus of Family and Consumer Sciences, New Course.
- Dr. Shelton moved and Mr. Brinkmeyer seconded the motion to add the following item to the agenda.
- 01-96, FCS 4926, Public Presentation Techniques, Revised Course.
- Dr. Owen moved and Dr. Shelton seconded the motion to add the following item to the agenda.
- 01-97, Revision of Family and Consumer Sciences major.
- Ms. Fernandez moved and Dr. Bock seconded the motion to add the following item to the agenda.
- 01-98, Participation in Commencement by Exceptionality.
The Chair noted a subcommittee was being formed that would consist of himself, Barbara Kuykendall, Sue Harvey, Donna Fernandez, and Jessica Catto. The President's Council will be considering the recommendations on commencement and they are interested in the Council's views on exceptionality. The subcommittee will meet early next week so they will have recommendations to bring to the Council on Academic Affairs December 6 meeting.

IV. Agenda Items to be Acted On:

- 01-81, PED 3000, Fitness Concepts for Teachers, New Course.

Dr. Phoebe Church presented the proposal and answered questions of the Council. The motion was passed unanimously.

This motion approves the following to become effective Fall 2002.

PED 3000. Fitness Concepts for Teachers. (1-0-1) F, S, Su. Fitness/Teachers. A study of fitness concepts and their applications for practicing and future teachers of all disciplines. Interdisciplinary fitness concepts will be introduced to be used across the curriculum.

- 01-76r, Revised Proposal to Establish Uniform Dates for Curriculum Change.

Mr. Brinkmeyer moved and Dr. Samuels seconded the motion to postpone the agenda item until December 6 when Vice President Lord and Dr. Herrington-Perry would be at the Council meeting. The motion was passed unanimously.

The meeting adjourned at 3:40 p.m.

Luann Karr, Coordinator.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/courselibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING

December 6, 2001

2:00 p.m.

Arcola/Tuscola Room

Agenda:

1. [01-83](#), Proposal to change the name of the Mathematics department.
2. [01-84](#), CHM 3300, Survey of Biochemistry, New Course.
3. [01-85](#), Revision of Chemistry major.
4. [01-86](#), 01-86, Revision of Chemistry minor.
5. [01-87](#), CTE 2001, Work-Based Learning, New Course.
6. [01-88](#), FIN 3760, Real Estate Investment, Revised Course.
7. [FYI](#), Summary of proposed Family and Consumer Sciences curriculum changes.
8. [01-89](#), FCS 1000, Foundations of Family and Consumer Sciences, New Course.
9. [01-91](#), FCS 2244, Consumer Textiles: Care and Production, Revised Courses.
10. [01-92](#), FCS 2800, Family Relationships, Revised Course.
11. [01-93](#), FCS 3000, Family Resource Management, New Course.
12. [01-95](#), FCS 4000, Professional Focus of Family and Consumer Sciences, New Course.
13. [01-96](#), FCS 4926, Public Presentation Techniques, Revised Course
14. [01-97](#), Revision of Family and Consumer Sciences major.
15. [01-98](#), Participation in Commencement by Exceptionality.

Pending Agenda Items:

1. 01-69, Special Courses / Workshop Approval Process.
2. 01-70, Enforcement of Prerequisites.
3. [01-76r](#), Proposal to Establish Uniform Effective Dates for Curriculum Change.
4. [01-90](#), FCS 2000, Family Perspectives, New Course.
5. [01-94](#), FCS 3820, Family in Social Change, Revised Course.

Pending Executive Actions:

1. Change the prerequisite for FCS 4238 from "FCS 3235 or permission of the instructor" to **FCS 2234** or permission of the instructor." **Effective immediately.**
2. Change the title and course description of MAR 3720 from "3720 MAR. Buyer Behavior. (3-0-3) The buying process at the levels of ultimate consumer, intermediate reseller and industrial user; psychological, sociological and economic foundations of buying behavior. Prerequisite: BUS 3470" to "3720 MAR. **Consumer Behavior. (3-0-3). A study of how and why people obtain, consume, and dispose of products: the role of the consumer in marketing.** Prerequisite: BUS 3470." **Effective Summer 2002.**
3. Change the prerequisite of CTE 3401 from "CTE 3400" to CTE 3400 **and one year of junior/high school keyboarding, one semester of college keyboarding, or demonstrated equivalency.** **Effective immediately.**

Executive Actions:

1. ECN 4511. Comparative Economic Systems. Change course description from “A comparative study of the economic organization, policies, achievements and problems of the systems of capitalism, socialism, and communism. Prerequisite: ECN 2802G or permission of the instructor” to **“A framework for the comparative analysis of economic systems is developed and applied to case studies from pre-modern as well as modern economic systems. Explores the impact of culture and historical precedent on the organization of economic activity in different societies. Prerequisite: ECN 2802 or permission of the instructor.” Effective Fall 2002.**
2. MAT 2310. Computer Programming –FORTRAN. (2-2-3). Delete from the department course offerings. **Effective Fall 2002.**
3. MAT 3530. Abstract Algebra. Change prerequisites from “MAT 2800” to **“MAT 2550 and MAT 2800.” Effective Fall 2002.**
4. MAT 4920. Change course title from “Algebra and Geometry for Middle School and Junior High Teachers” to **“Algebra and Geometry for Middle Level Teachers.” Effective Fall 2002.**
5. CHM 2430. Survey of Organic Chemistry. Change course credits, course offering, and course description from “2430 CHM. Survey of Organic Chemistry. (4-0-4) F, S. Studies of aliphatic and aromatic compounds with an introduction to the theories of organic chemistry and reaction mechanisms. Prerequisite: CHM (1410, 1415) or (1510, 1515). No credit toward the chemistry major or Track II of the chemistry minor or for students with prior credit in CHM 2440. EGR 963; BIO 908 CLS 908” to **“2430 CHM. Survey of Organic Chemistry (3-0-3). F, S. A survey of organic compounds organized by the principal functional groups. Structure, properties, reactions, and mechanisms are included. Prerequisite: CHM (1410, 1415) or (1510, 1515). Co-requisite: concurrent enrollment in CHM 2435. No credit toward the chemistry major or Track II of the chemistry minor or for students with prior credit in CHM 2440. EGR 963; BIO 908 CLS 908” Effective Fall 2002.**
6. CHM 2310. Descriptive Inorganic Chemistry. Change course title, course credits, and course description from “2310 CHM. Descriptive Inorganic Chemistry. (2-0-2) S. Physical and chemical properties of the elements and their compounds, presented at an elementary level. Prerequisites: CHM (1410, 1415) or (1510, 1515)” to **“Inorganic Chemistry. (3-0-3) S. Physical and chemical properties of the elements and their compounds; basic coordination chemistry; properties of solids. Prerequisites: CHM (1410, 1415) or (1510, 1515). Effective Fall 2002.**
7. GEG 3885. Quantitative Methods in Geography. Delete MAT 2250G as a prerequisite. **Effective Fall 2002.**
8. MSC 2003 ROTC Camp Challenge. Change course title and course description as follows: **“2003 MSC. ROTC Camp Challenge Leader’s Training Course.... Three Several different cycles are offered during the summer, ...” Effective Fall 2002.**
9. MSC 2100 Individual/Team Development. Change course description as follows: “Develop skills in oral presentations, writing concisely, planning of events, coordination of group efforts, ~~advanced first aid~~ **ethical decision making**, land navigation, and basic military tactics. Learn fundamentals of ROTC’s Leadership Assessment ~~Development~~ **Development Program.” Effective Fall 2002.**
10. MSC 2200. Team Military Tactics. Change course description as follows: “Includes use of ~~radio communications~~ **fundamentals of officership**, making safety assessments, ...” **Effective Fall 2002.**