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Date: Mon, 19 Apr 2004 14:51:26 -0500
X-PH: V4.4@eiu450
To: cfcar@eiu.edu
From: Mahmood Butt <cfmhb@eiu.edu>
Subject: Request for Name Change
Cc: cfate@eiu.edu
X-Scanned-By: MIMEDefang 2.39

Dear Dean Rohn,

On the recommendation of my colleagues in the department who are actively involved in the Alternate Secondary Education Program (ASEP) I request a change in the name of the program through executive action. The proposed new name will be Integrated Secondary Education Program (ISEP). The proposed name will not only be more descriptive of the integrated nature of the program but will avoid any confusion with the relatively new Alternate Certification program. I would also request to put this as an information item on the COTE agenda for next week.

I shall take the necessary actions to publicize the change to colleagues all over campus and prospective students. I appreciate your cooperation in this matter.

Mahmood Butt,
Chair, Secondary Education and Foundations

MEMORANDUM

TO: Vice President Lord
FROM: Charles A. Rohn, Dean
College of Education and Professional Studies
DATE: April 26, 2004
RE: Executive Action Item

I concur with Dr. Butt's recommendation to change the name of the Alternate Secondary Education Program (ASEP) to Integrated Secondary Education Program (ISEP) and request the change be made by executive action. The effective date should be Fall 2004.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me.

Enclosure
cc: Mahmood Butt