

## **MEMORANDUM**

**TO:** Vice President Lord

**FROM:** Charles A. Rohn, Dean  
College of Education and Professional Studies

**DATE:** March 3, 2004

**RE:** Executive Action Item

I concur with Dr. Shank's recommendation to revise the catalog regarding the requirement for the PRAXIS exam (see attached) and request the changes be made by executive action. The effective date should be as soon as possible.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me.

Enclosure  
cc: Kathlene Shank