

**EASTERN ILLINOIS UNIVERSITY
THE GRADUATE SCHOOL
OFFICE OF THE DEAN**

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TO: Council of Deans
Council on Academic Affairs
Council on Graduate Studies
Council on Teacher Education

RE: Transition to CITI Protection of Human Subjects Program

DATE: February 26, 2009

Eastern's Institutional Review Board (IRB) policy requires that all faculty, staff, and students planning research involving human subjects complete an on-line training course on the protection of human subjects in research. Currently this is handled via an in-house training program.

Following a thorough study, the IRB determined that an on-line program called CITI, available by subscription from the University of Miami, provided a better training program. The CITI program is more extensive and flexible than our in-house program and can be customized to meet our specific needs. In addition, the CITI program automatically updates the course content semi-annually and provides refresher courses for continuing education. Because EIU already subscribed to the CITI training program for animal welfare, we were able to adopt the human subjects module at no additional cost.

Cheryl Siddens, EIU's Compliance Officer provided the following timeline for the transition from our current in-house training program to the new CITI training program. I ask that you put this item on your council agenda for review and that it be shared extensively with the academic community. Let me know if you have questions.

CITI Implementation Time Table

- February 2009: Announce the upcoming implementation of CITI training via the University newsletter, letters/emails to current faculty/staff with IRB course certifications, and the IRB Web Page.
- March 2009: Activate CITI training so the current training and CITI training will run concurrently for one year – completion of either training course will be accepted
- March 2010: Inactivate current training so that only CITI training will be available & only completion of the CITI course will be accepted effective March, 2010.