



Eastern Illinois University
 Department of Procurement,
 Disbursements & Contract Services
 1135 Old Main
 600 Lincoln Avenue
 Charleston, IL 61920

BILLING CYCLE SCHEDULE

Billing Cycle Beginning Date	Billing Cycle Ending Date
June 26, 2010 Saturday	July 26, 2010 Monday
July 27, 2010 Tuesday	August 25, 2010 Wednesday
August 26, 2010 Thursday	September 24, 2010 Friday
September 25, 2010 Saturday	October 25, 2010 Monday
October 26, 2010 Tuesday	November 26, 2010 Friday
November 27, 2010 Saturday	December 24, 2010 Friday
December 25, 2010 Saturday	January 25, 2011 Tuesday
January 26, 2011 Wednesday	February 25, 2011 Friday
February 26, 2011 Saturday	March 25, 2011 Friday
March 26, 2011 Saturday	April 25, 2011 Monday
April 26, 2011 Tuesday	May 25, 2011 Wednesday
May 26, 2011 Thursday	June 24, 2011 Friday
June 25, 2011 Saturday	July 25, 2011 Monday

Transactions with a Post Date of:	Must be Reviewed & Approved by:	Upload to Banner
June 26, 2010 – July 2, 2010	July 8, 2010 Thursday	July 9, 2010 Friday
July 3, 2010 – July 9, 2010	July 15, 2010 Thursday	July 16, 2010 Friday
July 10, 2010 – July 16, 2010	July 22, 2010 Thursday	July 23, 2010 Friday
July 17, 2010 – July 23, 2010	July 29, 2010 Thursday	July 30, 2010 Friday
July 24, 2010 – July 30, 2010	August 5, 2010 Thursday	August 6, 2010 Friday
July 31, 2010 – August 6, 2010	August 12, 2010 Thursday	August 13, 2010 Friday
August 7, 2010 – August 13, 2010	August 19, 2010 Thursday	August 20, 2010 Friday
August 14, 2010 – August 20, 2010	August 26, 2010 Thursday	August 27, 2010 Friday
August 21, 2010 – August 27, 2010	September 2, 2010 Thursday	September 3, 2010 Friday
August 28, 2010 – September 3, 2010	September 9, 2010 Thursday	September 10, 2010 Friday
September 4, 2010 – September 10, 2010	September 16, 2010 Thursday	September 17, 2010 Friday
September 11, 2010 – September 17, 2010	September 23, 2010 Thursday	September 24, 2010 Friday
September 18, 2010 – September 24, 2010	September 30, 2010 Thursday	October 1, 2010 Friday
September 25, 2010 – October 1, 2010	October 7, 2010 Thursday	October 8, 2010 Friday
October 2, 2010 – October 8, 2010	October 14, 2010 Thursday	October 15, 2010 Friday
October 9, 2010 – October 15, 2010	October 21, 2010 Thursday	October 22, 2010 Friday
October 16, 2010 – October 22, 2010	October 28, 2010 Thursday	October 29, 2010 Friday
October 23, 2010 – October 29, 2010	November 4, 2010 Thursday	November 5, 2010 Friday
October 30, 2010 – November 5, 2010	November 11, 2010 Thursday	November 12, 2010 Friday
November 6, 2010 – November 12, 2010	November 18, 2010 Thursday	November 19, 2010 Friday
November 13, 2010 – November 19, 2010	December 2, 2010 Thursday	December 3, 2010 Friday
November 20, 2010 – November 26, 2010	December 2, 2010 Thursday	December 3, 2010 Friday
November 27, 2010 – December 3, 2010	December 9, 2010 Thursday	December 10, 2010 Friday

Transactions with a Post Date of:	Must be Reviewed & Approved by:	Upload to Banner
December 4, 2010 – December 10, 2010	December 16, 2010 Thursday	December 17, 2010 Friday
December 11, 2010 – December 17, 2010	January 6, 2011 Thursday	January 7, 2011 Friday
December 18, 2010 – December 24, 2010	January 6, 2011 Thursday	January 7, 2011 Friday
December 25, 2010 – December 31, 2010	January 6, 2011 Thursday	January 7, 2011 Friday
January 1, 2011 – January 7, 2011	January 13, 2011 Thursday	January 14, 2011 Friday
January 8, 2011 – January 14, 2011	January 20, 2011 Thursday	January 21, 2011 Friday
January 15, 2011 – January 21, 2011	January 27, 2011 Thursday	January 28, 2011 Friday
January 22, 2011 – January 28, 2011	February 3, 2011 Thursday	February 4, 2011 Friday
January 29, 2011 – February 4, 2011	February 10, 2011 Thursday	February 11, 2011 Friday
February 5, 2011 – February 11, 2011	February 17, 2011 Thursday	February 18, 2011 Friday
February 12, 2011 – February 18, 2011	February 24, 2011 Thursday	February 25, 2011 Friday
February 19, 2011 – February 25, 2011	March 3, 2011 Thursday	March 4, 2011 Friday
February 26, 2011 – March 4, 2011	March 10, 2011 Thursday	March 11, 2011 Friday
March 5, 2011 – March 11, 2011	March 17, 2011 Thursday	March 18, 2011 Friday
March 12, 2011 – March 18, 2011	March 24, 2011 Thursday	March 25, 2011 Friday
March 19, 2011 – March 25, 2011	March 31, 2011 Thursday	April 1, 2011 Friday
March 26, 2011 – April 1, 2011	April 7, 2011 Thursday	April 8, 2011 Friday
April 2, 2011 – April 8, 2011	April 14, 2011 Thursday	April 15, 2011 Friday
April 9, 2011 – April 15, 2011	April 21, 2011 Thursday	April 22, 2011 Friday
April 16, 2011 – April 22, 2011	April 28, 2011 Thursday	April 29, 2011 Friday
April 23, 2011 – April 29, 2011	May 5, 2011 Thursday	May 6, 2011 Friday
April 30, 2011 – May 6, 2011	May 12, 2011 Thursday	May 13, 2011 Friday
May 7, 2011 – May 13, 2011	May 19, 2011 Thursday	May 20, 2011 Friday

Transactions with a Post Date of:	Must be Reviewed & Approved by:	Upload to Banner
May 14, 2011 – May 20, 2011	May 26, 2011 Thursday	May 27, 2011 Friday
May 21, 2011 – May 27, 2011	June 2, 2011 Thursday	June 3, 2011 Friday
May 28, 2011 – June 3, 2011	June 9, 2011 Thursday	June 10, 2011 Friday
June 4, 2011 – June 10, 2011	June 16, 2011 Thursday	June 17, 2011 Friday
June 11, 2011 – June 17, 2011	June 23, 2011 Thursday	June 24, 2011 Friday
June 18, 2011 – June 24, 2011	June 30, 2011 Thursday	July 1, 2011 Friday
June 25, 2011 – July 1, 2011	July 7, 2011 Thursday	July 8, 2011 Friday