



Eastern Illinois University
 Department of Procurement,
 Disbursements & Contract Services
 1135 Old Main
 600 Lincoln Avenue
 Charleston, IL 61920

BILLING CYCLE SCHEDULE

Billing Cycle Beginning Date	Billing Cycle Ending Date
June 25, 2011 Saturday	July 25, 2011 Monday
July 26, 2011 Tuesday	August 25, 2011 Thursday
August 26, 2011 Friday	September 26, 2011 Monday
September 27, 2011 Tuesday	October 25, 2011 Tuesday
October 26, 2011 Wednesday	November 25, 2011 Friday
November 26, 2011 Saturday	December 26, 2011 Monday
December 27, 2011 Tuesday	January 25, 2012 Wednesday
January 26, 2012 Thursday	February 24, 2012 Friday
February 25, 2012 Saturday	March 26, 2012 Monday
March 27, 2012 Tuesday	April 25, 2012 Wednesday
April 26, 2012 Thursday	May 25, 2012 Friday
May 26, 2012 Saturday	June 25, 2012 Monday
June 26, 2012 Tuesday	July 25, 2012 Wednesday

Transactions with a Post Date of:	Must be Reviewed & Approved by:	Upload to Banner
June 25, 2011 – July 1, 2011	July 7, 2011 Thursday	July 8, 2011 Friday
July 2, 2011 – July 8, 2011	July 14, 2011 Thursday	July 15, 2011 Friday
July 9, 2011 – July 15, 2011	July 21, 2011 Thursday	July 22, 2011 Friday
July 16, 2011 – July 22, 2011	July 28, 2011 Thursday	July 29, 2011 Friday
July 23, 2011 – July 29, 2011	August 4, 2011 Thursday	August 5, 2011 Friday
July 30, 2011 – August 5, 2011	August 11, 2011 Thursday	August 12, 2011 Friday
August 6, 2011 – August 12, 2011	August 18, 2011 Thursday	August 19, 2011 Friday
August 13, 2011 – August 19, 2011	August 25, 2011 Thursday	August 26, 2011 Friday
August 20, 2011 – August 26, 2011	September 1, 2011 Thursday	September 2, 2011 Friday
August 27, 2011 – September 2, 2011	September 8, 2011 Thursday	September 9, 2011 Friday
September 3, 2011 – September 9, 2011	September 15, 2011 Thursday	September 16, 2011 Friday
September 10, 2011 – September 16, 2011	September 22, 2011 Thursday	September 23, 2011 Friday
September 17, 2011 – September 23, 2011	September 29, 2011 Thursday	September 30, 2011 Friday
September 24, 2011 – September 30, 2011	October 6, 2011 Thursday	October 7, 2011 Friday
October 1, 2011 – October 7, 2011	October 13, 2011 Thursday	October 14, 2011 Friday
October 8, 2011 – October 14, 2011	October 20, 2011 Thursday	October 21, 2011 Friday
October 15, 2011 – October 21, 2011	October 27, 2011 Thursday	October 28, 2011 Friday
October 22, 2011 – October 28, 2011	November 3, 2011 Thursday	November 4, 2011 Friday
October 29, 2011 – November 4, 2011	November 10, 2011 Thursday	November 11, 2011 Friday
November 5, 2011 – November 11, 2011	November 17, 2011 Thursday	November 18, 2011 Friday
November 12, 2011 – November 18, 2011	December 1, 2011 Thursday	December 2, 2011 Friday
November 19, 2011 – November 25, 2011	December 1, 2011 Thursday	December 2, 2011 Friday
November 26, 2011 – December 2, 2011	December 8, 2011 Thursday	December 9, 2011 Friday

Transactions with a Post Date of:	Must be Reviewed & Approved by:	Upload to Banner
December 3, 2011 – December 9, 2011	December 15, 2011 Thursday	December 16, 2011 Friday
December 10, 2011 – December 16, 2011	January 5, 2012 Thursday	January 6, 2012 Friday
December 17, 2011 – December 23, 2011	January 5, 2012 Thursday	January 6, 2012 Friday
December 24, 2011 – December 30, 2011	January 5, 2012 Thursday	January 6, 2012 Friday
December 31, 2011 – January 6, 2012	January 12, 2012 Thursday	January 13, 2012 Friday
January 7, 2012 – January 13, 2012	January 19, 2012 Thursday	January 20, 2012 Friday
January 14, 2012 – January 20, 2012	January 26, 2012 Thursday	January 27, 2012 Friday
January 21, 2012 – January 27, 2012	February 2, 2012 Thursday	February 3, 2012 Friday
January 28, 2012 – February 3, 2012	February 9, 2012 Thursday	February 10, 2012 Friday
February 4, 2012 – February 10, 2012	February 16, 2012 Thursday	February 17, 2012 Friday
February 11, 2012 – February 17, 2012	February 23, 2012 Thursday	February 24, 2012 Friday
February 18, 2012 – February 24, 2012	March 1, 2012 Thursday	March 2, 2012 Friday
February 25, 2012 – March 2, 2012	March 8, 2012 Thursday	March 9, 2012 Friday
March 3, 2012 – March 9, 2012	March 15, 2012 Thursday	March 16, 2012 Friday
March 10, 2012 – March 16, 2012	March 22, 2012 Thursday	March 23, 2012 Friday
March 17, 2012 – March 23, 2012	March 29, 2012 Thursday	March 30, 2012 Friday
March 24, 2012 – March 30, 2012	April 5, 2012 Thursday	April 6, 2012 Friday
March 31, 2012 – April 6, 2012	April 12, 2012 Thursday	April 13, 2012 Friday
April 7, 2012 – April 13, 2012	April 19, 2012 Thursday	April 20, 2012 Friday
April 14, 2012 – April 20, 2012	April 26, 2012 Thursday	April 27, 2012 Friday
April 21, 2012 – April 27, 2012	May 3, 2012 Thursday	May 4, 2012 Friday
April 28, 2012 – May 4, 2012	May 10, 2012 Thursday	May 11, 2012 Friday
May 5, 2012 – May 11, 2012	May 17, 2012 Thursday	May 18, 2012 Friday

Transactions with a Post Date of:	Must be Reviewed & Approved by:	Upload to Banner
May 12, 2012 – May 18, 2012	May 24, 2012 Thursday	May 25, 2012 Friday
May 19, 2012 – May 25, 2012	May 31, 2012 Thursday	June 1, 2012 Friday
May 26, 2012 – June 1, 2012	June 7, 2012 Thursday	June 8, 2012 Friday
June 2, 2012 – June 8, 2012	June 14, 2012 Thursday	June 15, 2012 Friday
June 9, 2012 – June 15, 2012	June 21, 2012 Thursday	June 22, 2012 Friday
June 16, 2012 – June 22, 2012	June 28, 2012 Thursday	June 29, 2012 Friday
June 23, 2012 – June 29, 2012	July 5, 2012 Thursday	July 6, 2012 Friday
June 30, 2012 – July 6, 2012	July 12, 2012 Thursday	July 13, 2012 Friday