



## Staff Senate Minutes

July 8, 2020

### Microsoft Teams Meeting

**Senators Present:** Peggy Brown, Suzann Bennett, Angie Campbell, Jody Stone, Chris Childress, Melissa Gordon, Kim Turner, Tony Craven, Cindy Foster, Carrie Gossett, Emily Tooy, Maggie Burkhead, and Amber May.

**Guests:** Paul McCann, Director of Budgeting and Sean Reeder, VPBA

**Senators Absent:** Leslie Ashley-McLean, Andrea Beals, Rick Wyninger, Tina Jenkins, and Renee Kerz

**Call to Order:** The meeting was called to order by President Peggy Brown at 1:15 p.m.

**Elections for Executive Officers:** The following individuals were elected to serve as the Staff Senate Executive Board for 2020-2021 by acclamation. Jody Stone, Secretary; Chris Childress, Treasurer; Tony Cravens, Vice-President, and Peggy Brown, President.

**Approval of Minutes:** June minutes reviewed. No changes needed. Minutes approved, Motion made by Chris Childress, Second by Kim Turner. Approved unanimously.

### Executive Officer Reports:

- A. **Treasurer's Report:** Balance of \$0 in appropriated (\$60 for shout out cards and \$240 for Blue BQ). Balance of \$419.05 in gift account. New budgets will be uploaded soon.
- B. **Secretary Report** – No Report
- C. **Vice President Report** – No Report
- D. **President Report-** No meeting was held this month with President Glassman. However, questions submitted by senators were submitted to President Glassman via email with the following responses.

-How will masking be enforced on campus? **The importance of complying with EIU's face masking policy will be continuously messaged to students employees and guests on campus through emails, door signage and campus posters. All employees will be empowered to tell individuals not following the EIU's face masking policies to respectfully adhere to the policy. Faculty will be empowered to strictly enforce not allowing a student into a classroom without their face mask appropriately worn. Social norming of compliance will be the principle method of enforcing EIU's face masking policy. If compliance is not at an acceptable level, additional enforcing measures will be considered.**

-What types of masking will be required for food service employees while cooking? **Food service workers are required to wear their masks at all times while working. This includes while cooking on grills and with ovens.**

-Childcare is currently (and may continue to be) limited, and local school districts are discussing remote learning and/or reduced in-person instruction. Will remote work be an option for parents/guardians to accommodate this? **In general, the answer is no. However, the CARES Act does provide employees with Extended Family Medical Leave benefits which are up to 12 weeks at 2/3 pay to stay home for childcare purposes related to the COVID-9 pandemic.**

COVID-19 is an ever-changing pandemic and our university needs to remain flexible in our responses. We continue to follow guidelines from the Governor's Restore Illinois Plan, CDC, IDPH and the IBHE. The answers to your questions above are accurate as of this time, however if circumstances in the pandemic change, our responses may subsequently need to be revised.

We have created a partnership with Sarah Busch Lincoln Hospital and the Coles County Health Department to conduct COVID-19 testing on campus during several days in August. All staff, faculty and students will be highly encouraged to be tested so that we can ensure those who may be asymptomatic begin the quarantine process. To support this effort, with the leadership of Dr. Sheila Simons, we are creating a contact tracing organization within EIU. Additionally, our athletes, coaches and athletic staff will have frequent mandatory testing throughout the academic year. We believe all of these measures – masking, social distancing, signage, sneeze guards, testing, contact tracing and many others – will help ensure the health and safety of our employees, students and the community. But as always, we need everyone to remain diligent, flexible and on alert for changing guidance – today and in the future. As Panthers, I ask that the Staff Senate join and encourage its members to take these efforts seriously. Protect our Panthers!

## **E. Committee Reports:**

### **A. Personnel Policies, Benefits, and Welfare Committee**

- a. Parking Appeals Subcommittee – No report
- b. Parking Subcommittee – No Report
- c. Environmental Health Safety Subcommittee- No report
- d. Sick Leave Bank Subcommittee – No report

### **B. Budget and Planning Committee**

- a. CUPB – No CUPB meeting since last Staff Senate Meeting
- b. University Naming Subcommittee - No report

### **C. Liaison Committee – No reports**

- a. University Union Advisory Subcommittee
- b. Staff /Faculty Senate Relations Subcommittee

### **D. Election Committee- Just completed the Staff Senate Executive Board elections process.**

### **E. Ad Hoc Committees**

- A. **Staff Recognition/Development Committee** – Shout Out will resume in Fall Semester.
- B. **Campus Master Plan Committee** – No report
- C. **Campus Recreation Board Committee** – No report
- D. **Information Technology Advisory Committee ITAC-** No report
- E. **VPAA Scholarship Review Committee (11/2018)** – No report
- F. **125<sup>th</sup> Anniversary Committee** – No report

## **Constituent Reports:**

- A. **Administrative and Professional** – No report
- B. **Non-negotiated Civil Service** – No report
- C. **Non-negotiated Trades**– No report
- D. **Negotiated Trades**– No report
- E. **AFSCME 981**– No report
- F. **UPD** – No report
- G. **Contract Appointment or Grant Funded** – No report
- H. **Minority Staff Report** – Senator Tooy discussed what is going on in the country right now and how this is a difficult time for our minority students and especially with International Students and the recent announcement that their visa's will not be issued which will impact our international student population. We should be prepared to be good listeners and be mindful of what we say. We should be an ally.
- I. **Employee Advisory Committee Report-** No Report

**Liaison Reports:**

- A. **Student Senate** – No report
- B. **Faculty Senate** – No report
- C. **VPBA Report** – VPBA Sean Reeder introduced to Staff Senate for his first meeting by Director of Business Services Paul McCann:

New Science Building update-meeting on June 30<sup>th</sup> to select engineer for new science building went well. Preferred firm goes to Capital Development Board meeting in August. Will probably be a year from now for bid for construction to go out on the New Science Building.

Life Science Building update moving forward. Out for bid and hope to start in September or October.

McAfee Clock Tower project moving along as well.

Booth Library Steps on hold for now. Hope to do work on this next summer.

**Unfinished Business:** None

**New Business:** Senator Bennett shared an update on constitution revisions. Urged all senators to review our constitution and share thoughts with her committee.

**Questions for President Glassman:** please email to President Brown before the 08/10/2020 Executive board meeting

**Adjournment: Meeting adjourned @ 1:59** Motion by Senator Cravens, second by Senator Childress. Motion passed.

Respectfully submitted,  
Jody Stone