



Staff Senate Minutes

June 10, 2020 Microsoft Teams

Senators Present: Peggy Brown, Suzann Bennett, Angie Campbell, Jody Stone, Rick Wyninger, Carrie Gossett, Kim Turner, Tony Craven, Cindy Foster, Emily Tooy, Shawn Peoples, Amber May, Renee Kerz, and Tina Jenkins.

Guests: Paul McCann, VPBA

Senators Absent: Leslie Ashley-McLean, Andrea Beals, Chris Childress, and Melissa Gordon.

Call to Order: The meeting was called to order by President Peggy Brown at 1:16 p.m.

Approval of Minutes: May minutes reviewed. One change needed. Minutes approved with change, Motion by Tony Craven, 2nd by Shawn Peoples

Executive Officer Reports:

- A. **Treasurer's Report:** Balance of \$0 in appropriated (\$60 for shout our cards and \$240 for Blue BQ). Balance of \$419.05 in gift account.
- B. **Secretary Report** – No Report
- C. **Vice President Report** – No Report
- D. **President Report-** Hoped everyone had seen correspondence from President Glassman about social distancing and wearing masks and how Dr. Glassman wants staff and faculty to adhere to guidelines in hopes that students will as well. It was suggested that the wearing of masks on campus be published so community members are aware of this directive.
- E. **Committee Reports:**
 - A. **Personnel Policies, Benefits, and Welfare Committee**
 - a. Parking Appeals Subcommittee – No report
 - b. Parking Subcommittee – No Report
 - c. Environmental Health Safety Subcommittee- No report
 - d. Sick Leave Bank Subcommittee – AFSCME is looking at the rules surrounding this to see if they need to be updated.
 - B. **Budget and Planning Committee**
 - a. CUPB – Held TEAMS meeting on Friday, June 5th. President Glassman reported at CUPB that budget was passed. We had a flat budget but we are anticipating a possible call back so going to hold some in reserve Overall pleased with budget. AIM High and MAP have been funded at last year's amount. Care's Act has provided funds for universities to distribute to students and for universities use to offset expenses due to Covid 19. We received \$2.25 for our students and \$2.25 for EIU. We

have spent about \$7 - \$8 million due to Covid 19. Much of this from refunds to students and expenses for supplies. Looking forward to Phase IV of governor's plan so we can reopen in fall. Enrollment is currently up slightly from last year at this time.

- b. University Naming Subcommittee - No report
- C. **Liaison Committee** – No reports
 - a. University Union Advisory Subcommittee
 - b. Staff /Faculty Senate Relations Subcommittee
- D. **Election Committee** Ballot to elect officers was sent out today. One change, Senator Childress has been secretary for two years so is ineligible for this position. We discussed methods of voting since July meeting will be on TEAMS. The Election Committee will discuss and send something out to the senators via email.
- E. **Ad Hoc Committees**
 - A. **Staff Recognition/Development Committee** – Shout Out Cards not being sent. Discussed and will resume sending in Fall Semester.
 - B. **Campus Master Plan Committee** – No report
 - C. **Campus Recreation Board Committee** – No report
 - D. **Information Technology Advisory Committee ITAC (11/2018)** – Have not met, still waiting on hiring decision announcement.
 - E. **VPAA Scholarship Review Committee (11/2018)** – No report.
 - F. **125th Anniversary Committee** – No report

Constituent Reports:

- A. **Administrative and Professional** – No report
- B. **Non-negotiated Civil Service** – No report
- C. **Non-negotiated Trades**– No report
- D. **Negotiated Trades**– No report
- E. **AFSCME 981**– Many seasonal employees have been laid off due to loss of camps and conferences.
- F. **UPD** – No report
- G. **Contract Appointment or Grant Funded** – No report
- H. **Minority Staff Report** – Senator Tooy discussed what is going on in the country right now and how this is a difficult time for our minority students. We should be prepared to be good listeners and be mindful of what we say. We should be an ally.
- I. **Employee Advisory Committee Report**- No Report

Liaison Reports:

- A. **Student Senate** – No report
- B. **Faculty Senate** – No report
- C. **VPBA Report** – Paul McCann –Flat budget for next year. Capital projects reappropriated. Meeting on June 30th to select engineer and new science building. Groundbreaking should be in about a year. Life Science building work will start at end of summer. Work will be done by floor so classes and still be held. Bidding is currently taking place for McAfee project. Booth Library steps are still under discussion with State Historical Society. They have some strict criteria. Anticipate work will not be done until next summer. Enrollment is up slightly. New VPBA starts next Monday. New VPSA starts end of July. Lynette Drake is retiring July 31st. Should be announcement for Director of IT Service shortly. The Asst Director of Admissions position is open. Should hear more soon.

- D. **Unfinished Business:** None
- E. **New Business:** Senator Bennett discussed the Constitution and that it was being reviewed. An attempt is being made to get new counts of different classes on campus. Should have a better list at July's Staff Senate meeting. It was suggested that everyone read the constitution and bring thoughts or ideas to our next meeting. Senator Kerz asked who was the Emergency Preparedness Committee and Paul said he would send out the list.
- F. **Questions for President Glassman:** please email to President Brown before the 7/7/2020 Executive board meeting

Adjournment: Meeting adjourned @ 1:45 Motion by Senator Campbell, 2nd by Senator Peoples. Motion passed.

Respectfully submitted, Peggy Brown