Civil Service Council Minutes
October 9, 2012
Rathskeller Loft, University Union
8:30 am

Members Present:
Angie Campbell, Melissa Coleman, Paula Embry, Patty Hood, Mary Jo Montgomery, Gary Hanebrink, Rhonda Nichols, Bryan Callaway, Melissa Gordon, Michelle Morgan, Jeff Wilson, and Lori Rothrock.

Member’s absent:
Suzanne Mathews, Thomas MacMullen, Anthony Redding, and John Sigler

Guests Present:
William Weber, Vice President, Business Affairs; Richard Enyard, Director of Human Resources; Julie Benedict, EAC representative; Sandy Bowman, University Ethics Officer.

I. Meeting was called to order at 8:30 am by President Campbell.

II. September Minutes were approved.

III. Treasurers Report – Melissa Coleman
   A. Budget for the year is $596.25.
   B. Scholarship balance is $6986.30. Will check on service fee as this amount is lower than reported last month.

IV. Old Business
   A. Election Committee - no news to report.
   B. Personnel Committee – Rhonda Nichols
      a. John Sigler was chosen as the third person for the grievance committee. Rhonda Nichols will be alternate.
      b. Angie, Rhonda, Dr. Weber and Dr. Enyard met to discuss and further review the current Salary Plan.
   C. Public Relations – Mary Jo Montgomery
      a. Newsletter ready for approval. Discussed how often/how to distribute. No final decision was made.
   D. Scholarship Committee – Angie Campbell
      a. Has not met but needs to work on the application process so can move forward with awarding first scholarship.
   E. EAC-Julie Benedict
      a. Council of Councils meeting is October 26. Julie Benedict will be attending and anyone else is encouraged to attend.
      b. Julie ran unopposed and will continue to be our representative.
      c. EAC will meet Wed/Thurs before Council of Council meeting. Will send out agenda when she has it.

V. New Business
   A. Sandy Bowman
      a. Jeff Marlow new employee in the examination area.
   B. Dr. Enyard
      a. Working on developing testing options for nights/weekends.
      b. Looking to use more Banner modules to help streamline processes.
VI.  Dr. Weber update  
A. Cash Flow  
   a. Received $6 million from state for previous fiscal year. $5.8 million still owed.  
   b. Have received $0 for this year.  
B. Strategic Planning  
   a. Forming a Strategic Planning Implementation Steering Committee to help communicate the strategic plan—Patty Hood volunteered to be our representative.  
   b. Need to conduct a top to bottom review especially in the campus mission. Need to determine what to do/ what not to do / what not to do. President Perry putting together a group for this.  
C. Enrollment  
   a. Provost area creating an Enrollment Strategic Committee to develop a new plan. Jeff Wilson is the representative from Civil Service.  

VII. Presentation from representatives of the Tobacco Coalition.  
A. Looking to help make EIU a Tobacco free campus.  
B. Wants us to gather information from our representative groups to see how they feel about this.  

VIII. Motion to Adjourn (Montgomery). The meeting was adjourned at 9:25 am.  

The next scheduled meeting of the Civil Service Council is Tuesday November 13, 2012 at 8:30 am in the Seventh Street Underground (Rathskeller) Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.