Civil Service Council Minutes  
May 13, 2014  
Rathskeller Loft, University Union  
8:30 am

Members Present:  

Member’s Absent:  
Rhonda Nichols, Dan Crews, Laura Smith

Guests Present:  
Dr. William Weber, Vice President, Business Affairs, Cay Kolling.

I. Meeting was called to order at 8:30 am by President Campbell.
II. April minutes approved.
III. Treasurer Report: Scholarship balance $11,270.58
IV. Old Business  
A. Committees:  
   a. Election—We did not need to have an election. The following submitted nominations for District II – VPBA Area: Anthony Redding, Cay Kolling, Donna Noffke, John Sigler, Rhonda Nichols. This leaves us with 2 vacancies and 1 alternate position in this area.  
      Michelle Morgan submitted a nomination form for District I (VPAA, UPUA, Presidents Area) Alternate. This leaves 3 vacancies. We also have 1 vacancy and an alternate position open for District III (VPSA).  
      New term begins June 1. Election of officers will be at June meeting.  
      Please encourage anyone interested to submit a nomination form, they are still on the website.  
   b. Personnel—Sick leave bank policy approved and now in place. Passed out copies of the final policy.  
   c. Public Relations—No update  
   d. Scholarship—No news to report.
B. Salary study – Dr Weber has final study information. Will talk with Dr Enyard more, realizes a need to make changes, however, budget is controlling factor.
C. Ouch Training – If you have not sent in evaluation to HR, please do so. Contact Angie if you need a form.
D. Angie handed out flyers for the Council of Councils scheduled for October 17th at SIU.
E. Staff Senate will be holding elections soon. If you know of someone interested or that would be a good representative, please encourage them to submit a nomination form. There is an opening for a non-negotiated senator.
F. Discussed Employment list serv. If you haven’t signed up, this is a great way to keep up with vacancies. Encourage anyone interested in positions at EIU to subscribe to the list serv. Also, all positions are posted on the site for 5 days now, giving internal employees a better opportunity to learn of vacancies.
V. New Business  
A. CUPB Report – All reports submitteded to President Perry. Nothing new to report.
B. Benefits Choice is May 1 – June 2, please help remind others about new Sick Leave Bank policy. Everyone still has to sign up this year, then automatic for future years. Major changes reviewed.
C. The Council thanked Dr Weber for his years of work with the Council and presented him with a congratulatory retirement card.
D. Dr. Weber Update –
   a. Interim VP will be Paul McCann, likely for a 2-year period.
   b. Program Analysis – Each VP assigned a target to cut for FY15, targets total $3.7 million.
   c. Budget – Discussed possible deficits for this year, likely 4 – 5 million.
   d. Retirements – look like 90 – 100, 5% of workforce.
   e. Panther Promise renewal moving forward to be permanent.
   f. Pension “glitch” and intent/interpretation of law discussed.
   g. Reminder – SURS has calculator on their website if you want to see how the law changes your benefit.
   h. EIU was awarded a nice IEMA grant to enhance school safety, specifically will help with electronic locks.
   i. New position created, Associate Director for Environmental Health & Emergency Response. Will have responsibility for EHS, electronic building access initiative, and panther card. This position was Gary Hanebrink’s position, however, duties and job description has changed. Will be A&P position.
   j. Student email all moving to Office 365. Very successful pilot. Faculty/Staff likely move later.

VI. Motion to Adjourn (Gordon/Coleman). The meeting was adjourned at 10:10 am.

Upcoming Meetings:
June 10, 2014 – Rathskeller Loft
July 8, 2014 – Rathskeller Loft
August 12, 2014 – Rathskeller Loft
September 9, 2014 – Rathskeller Loft
October 14, 2014 – Rathskeller Loft
November 11, 2014 – Oakland Room
December 9, 2014 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.