Civil Service Council Minutes
October 14, 2014
Rathskeller Loft, University Union
8:30am

Members Present:
Jenny Stout, Dan Crews, Bryan Callaway, John Sigler, Laura Smith, Donna Noffke, Melissa Gordon, Michelle Morgan, and Jerri Hinton.

Guests Present:
Paul McCann, Interim Vice President, President Perry, and Melissa Merritt.

I. Meeting was called to order at 8:30 am by President Campbell.

II. September minutes approved electronically.

III. Scholarship Fund Balance: $12,858.41.

IV. President Perry Update
   a. Melissa Merritt (guest) US Probation and Urban Parole accepted in Leadership/Development Program (3 years).
      i. Shadowing President Perry to learn leadership roles and observing a variety of meetings on campus.
   b. There is an ad in the DEN and Times Courier that the EIU is #4 in the Midwest Public University Recognition.
   c. Freshman enrollment is down and it did not meet goals
      i. Impacted by other Universities going deep into waitlists
   d. Chris Dearth Enrollment Management
      i. Goal is to renew relations.
      ii. October 13 – 1400 people attended the Open House and 600 were students. Encouraged to apply that day by waiving the application fee.
   e. International enrollment increased from 210-280
   f. North Central Association reaccreditation site visit to take place next week.
      i. Budget loaded into Banner by this week. Business Affairs should be loaded by the following week.
   g. Check on temporary extra help position for Family and Consumer Sciences. Look at the way temporary extra help is being used.
   h. No word on additional layoffs to the seasonal layoffs. Expecting only the normal seasonal layoffs.
   i. Search for President
      i. Ads have been placed.
      ii. Candidate airport interviews taking place in the Fall and on-campus visit to take place in January.
      iii. Continuing work on the goals previously started.
   j. Questions from the Council (Campbell)
i. Status of Memorial Tree
   1. Talk with Bob Martin and Paul McCain about cost and loss of them.

ii. Pension Issue:
   1. University taking on partial cost? The proposal was - If state keeps retirement whole and university takes on by phase, which did not happen

iii. Salary study
   1. Still looking at it and will continue review this month

iv. Superior Performance Program
   1. This is 3rd Year of Pilot Program.
   2. No change to it and it will continue the same as in previous years.

V. Old Business
a. Election Committee – no report
b. Personal Committee – none report
c. Public Relations - $517 in total sales from the Mums. Sold 83 making a total profit of $185. May be interested in doing bulb flowers in the spring. Will also look into selling poinsettia wreaths/grave blankets during holiday time.
d. Scholarship Committee – Waiting on word form Christine Edwards regarding the award amount for the Council scholarship. Meeting will be set in the near future to plan for this year.
e. Homecoming
   i. Deadline October 15, 2014 at 4:30 (Friday) to decorate office. Winners announced on Wednesday during Faculty/Staff Lunch.
      1. Opened up to community. Winner gets tickets at ballgame and recognized at Presidents tent.
      2. Residence halls winners will be announced at Yell like Hell.
f. Presidential Search going well (Gordon)
g. Office 365 email Migration continues

VI. New Business
a. NCA Site visit
   i. HR and CSC = Session October 21, 2014 from 11:10-12 in BUZZ 1420
   ii. Staff open session October 21, 2014 in LH 2030
b. VPBA Update (McCann)
   i. X lot Status: Parking in Old Main visitor’s lot. Removed tanks for Old Steam Plant - found contaminated soil.
      1. $174,000 to remove dirt and dispose
      2. Remainder of work completion may depend on weather
   ii. Working on the budget nonstop. There will be no flat cuts. They are specifically looking at units and will not replace equipment unless it is broke.
   iii. Slow permanent improvements because the president doesn’t want to hurt academics
iv. Program analysis has no effect on budget cuts and still need time to factor in the possible 2016-2017 budget. Update will come soon.

v. FY16 cuts will look at Program Analysis. Need to define what we do well because that is what they will be focusing on.

VII. Motion to Adjourn (Hinton/Noffke). The meeting adjourned at 9:38 am.

Upcoming Meetings:

November 18, 2014 – Shelbyville Room

December 9, 2014 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.