**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**November 28, 2018**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on November 14, 2018 at

3:00 p.m. in the Student Success Center Classroom 1115 in Ninth Street Hall.

**Members present:** Gurkan Akalin, Julie Dietz, Joe Eichman (recording secretary), Shelley James, Alexis Jones, Katie Lewandowski,Josh Norman, Karla Sanders, chair, Jody Stone, Ed Treadwell, Tanya Willard and Jie Zou.

**Members absent:** Cindy Boyer, Austin Cheney, Mona Davenport, and Vicki Phillips.

1. **Approval of CORE Minutes- November 14, 2018**

The minutes for the November 14 meeting were approved, with Ed Treadwell and Julie Dietz abstaining.

1. **Subcommittee Updates**
* Not Registered List – Karla Sanders reminded the committee of this work to get students to register for the next semester’s classes. Emails are sent to students 2 weeks after seniors can start registering, and 2 weeks after freshmen can start. The lists are shared with advisors and department chairs.
* Financial Aid Verification – 54% of students have financial holds, up 10% from last year.
* Retention Model – No Update
* First Generation – Committee members are working on their tasks, but have not met again.
1. **Graduation Rates by Semester**

Josh Norman met with the Summer School group. The majority of summer students are JR, SR, or Graduate students. 80% of summer courses are online. Students who start in the SP or SU are retention issues. Josh Norman suggested that these lower rates could be due to lack of socialization because their cohort is small. He proposed adding a modified UF course for FR starting in spring. There is more to learn about who these students are. In SP18, there were 11 new FR and over 100 transfer students. Once we understand who they are, we can learn what will help them succeed. Jody Stone suggested we highly encourage transfer students to spend their first semester living on campus. NSFP is working on energizing SP PROWL programming. Alexis Jones proposed we ask incoming spring students their thoughts, and Karla Sanders suggested a survey followed up with focus groups. Jody Stone proposed making a focus group required for part of orientation, completed a few weeks after the start of the semester. Jody Stone said that he will have Res Life reach out to these new students.

1. **Spring Newsletter**

Karla Sanders asked members to think about items for the spring newsletter.

1. **Adjourn**

The meeting adjourned at 3:58. January 9, 2019 is the next meeting.

*~Minutes submitted Joe Eichman, Recording Secretary*