
Agenda for the October 21, 2010 CAA Meeting

Items approved: 10-81, International Baccalaureate (IB) Credit (Revised Policy)
10-82, Honors Council Appointments

Item Pending: 10-83, AET 4753, Lean Manufacturing (New Course)

Council on Academic Affairs Minutes October 21, 2010

The October 21, 2010 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440, Booth Library.

Members Present: Ms. Green, Ms. Henry, Dr. Klarup, Dr. Lucas, Ms. Prillaman, Ms. Ruholl, Dr. Sterling, Dr. Throneburg, and Dr. White.

Members Absent: Dr. Hoerschelmann, Dr. Mitchell, and Dr. Shelton.

Staff Present: Ms. Fopay.

Guest Present: Dr. Anthony, Honors Council and Communication Disorders & Sciences, Ms. Harvey, Office of the Registrar; Mr. Jason Jenkins, visiting Indiana State University graduate nursing student; and Ms. Merten, Nursing.

I. Approval of the October 7, 2010 CAA Meeting Minutes.

The minutes of October 7, 2010 were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the October 13, 2010 College of Arts & Humanities electronic meeting.
2. Minutes of the October 13, 2010 Lumpkin College of Business & Applied Sciences meeting.

b. Executive Action Requests:

1. October 14, 2010 memorandum from Dean Izadi, LCBAS, requesting executive action to revise the prerequisites for FIN 4820 and MGT 4600.
For clarity, the council suggested minor revisions to the executive action request which included adding semicolons (See changes highlighted below) to the course prerequisites.

FIN 4820 - International Finance. (3-0-3) F. Financial aspects of operating multinational firms. Topics included are international markets, exchange rate theories, foreign trade financing, and both raising funds and investing resources internationally. Credits: 3 Prerequisites: BUS 3710 with a grade of C or better, FIN 3730; BUS 3200 or ECN 3860; and admission to the School of Business or permission of the Associate Chair. WI

Dr. White will notify the Lumpkin College of Business & Applied Sciences and the School of Business about the minor revisions.

2. October 15, 2010 memorandum from Dean Hanner, COS, requesting executive action to revise the course description for CHM 4410.
3. October 15, 2010 memorandum from Dean Hanner, COS, requesting executive action to revise the course description and prerequisites for ECN 4689.
4. October 15, 2010 memorandum from Dean Hanner, COS, requesting executive action to revise the course descriptions for NUR 3303, 4106, and 4506.

The council suggested the following change to each executive action request: Add the word "Each" to the beginning of the sentence (See below) to be added to the NUR 3103, 4106, and 4506 course descriptions.

Each student is responsible for obtaining and maintaining the appropriate CPR certification, documentation of health requirements, and appropriate certified background checks as required by the specific clinical agency.

Dr. White will notify the College of Sciences and the Nursing Department about the minor revision.

c. Waiver Reports:

1. September 2010 Academic Waiver Report from the College of Sciences.

III. Committee Reports:

1. Dr. Throneburg reported that the Committee for Assessment of Student Learning (CASL) will review the portion of the catalog involving the general education learning goals and suggest how integrative learning may be mentioned as a general concept within this section. These recommendations will be shared with CAA in the future.

IV. Item Added to the Agenda:

1. 10-83, AET 4753, Lean Manufacturing (New Course)

Ms. Ruholl moved and Dr. Sterling seconded the motion to add this item to the agenda.

V. Items Acted Upon:

1. **10-81, International Baccalaureate (IB) Credit (Revised Policy)**

Ms. Harvey presented the proposal and answered questions of the council.

Dr. Lucas entered the meeting at 2:15 p.m.

Dr. Sterling moved and Ms. Green seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective Fall 2011.

2. **10-82, Honors Council Appointments**

Dr. Anthony, Honors Council Chair, presented the proposal and answered questions of the council.

Dr. Klarup moved and Ms. Ruholl seconded the motion to approve the Honors Council appointments. The motion passed unanimously.

The proposal was approved, effective immediately.

Dr. Joy Kammerling and Dr. Kathleen O'Rourke were appointed to serve three-year terms on the Honors Council.

VI. Pending:

None.

The October 28, 2010 meeting was canceled. The next meeting date – to be announced.

The meeting adjourned at 2:17 p.m. *–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
To be Announced
Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 10-83, AET 4753, Lean Manufacturing (New Course)

Approved Executive Actions:**LCBAS****Effective Spring 2011**

1. Change the start date of ENT 3500 from Spring 2012 to Spring 2011.

ENT 3500 - Marketing and Innovation for Entrepreneurial Ventures.

(3-0-3) S. A systematic exploration of market opportunities from an entrepreneurial perspective, including idea generation, development, and market launch. Content includes: domestic and foreign product development, legal considerations, market segmentation and analysis, and the evaluation of competition. Long-term marketing strategy is communicated through the marketing section of a venture plan. **Prerequisites and Notes:** ENT 3300 and enrollment in the Entrepreneurship Minor; or permission of the Chair, School of Business. Credits: 3

CAH**Effective Fall 2011**

1. Revise the course description of ART 1000.

ART 1000 - Drawing I.

(0-6-3) F, S. Instruction in basic drawing concepts and techniques in and black and white media. **Prerequisites and Notes:** Art majors, minors, Special Education majors with art area or permission of instructor. Credits: 3

2. Change the course description of ART 1110.

ART 1110 - Two-Dimensional Foundations.

(0-6-3) F, S. A foundation studio course exploring the basic elements of visual organization through two-dimensional design principles and theories using a variety of materials and processes. for all areas of art. Developing awareness of concepts of two-dimensional form through creative studio work. **Prerequisites and Notes:** Art majors, minors, Special Education majors with art area or permission of instructor. Credits: 3

3. Update the course prerequisites for ART 1111.

ART 1111 - Three-Dimensional Foundations.

(0-6-3) F, S. A Foundation studio course exploring the basic elements of visual organization through three-dimensional design principles and theories using a variety of materials and processes. **Prerequisites and Notes:** ART 1110 or and permission of instructor. Credits: 3

4. Change the course title of ART 3911.

ART 3911 - Visualization Studies Graphic Design I.

(0-6-3) F. An introduction to drawing of illustrations as visual symbols with an emphasis on communication development and the semantics of symbol juxtapositions. **Prerequisites and Notes:** ART 2910, 2920 and admission into the Graphic Design option. Credits: 3

5. Revise the course title of ART 3921.

ART 3921 - Visualization Studies Graphic Design II.

(0-6-3) S. An Introduction to the application of illustration and symbols to the interpretation and communication of complex data. **Prerequisites and Notes:** ART 3910 and 3911. Credits: 3

6. Amend the course title and course description of ART 4911.

ART 4911 - Visualization Studies Graphic Design III.

(0-6-3) F. Advanced An introduction to the application of visual communication concepts to three-dimensional design problems issues. **Prerequisites and Notes:** ART 3920 and 3921. Credits: 3

7. Change the course title and course description of ART 4921.

ART 4921 - Visualization Studies Graphic Design IV.

(0-6-3) S. Advanced ~~three-dimensional~~ visualization studies investigating the application of visual communication concepts to **complex environmental** design problems. **Prerequisites and Notes:** ART 4910 and 4911. Credits: 3

Pending Executive Actions:**LCBAS****Effective Spring 2011**

1. Revise the course prerequisites for FIN 4820.

FIN 4820 - International Finance.

(3-0-3) F. Financial aspects of operating multinational firms. Topics included are international markets, exchange rate theories, foreign trade financing, and both raising funds and investing resources internationally. **Prerequisites and Notes:** BUS 3710 with a grade of C or better, FIN 3730; **BUS 3200 or** ECN 3860; and admission to the School of Business or permission of the Associate Chair. WI Credits: 3

2. Change the course prerequisites for MGT 4600.

MGT 4600 - International Business Policy and Operation.

(3-0-3) On Demand. Contemporary theories and practices in management of international business firms. WI **Prerequisites and Notes:** Junior standing, **BUS 3200 or** ECN 3860 or permission of the instructor, and admission to the School of Business or permission of the Associate Chair. Credits: 3

COS**Effective Fall 2010**

1. Revise the course description for CHM 4410.

CHM 4410 - Independent Study.

(Arr.-Arr.-1-3) Intensive individual study on a topic in chemistry selected by the student under the supervision of an instructor. May be repeated for credit to a maximum of six hours. Note: A maximum of three semester hours credit may be applied to the major ~~or minor~~ in chemistry. **Prerequisites and Notes:** Permission of the department chairperson and instructor. Credits: 1 to 3

COS**Effective Spring 2011**

1. Change the course description for NUR 3303.

NUR 3303 - Advanced Nursing Health Assessment.

(2-2-3) F. Students build upon basic assessment skills to perform comprehensive nursing health assessment of individuals. History taking, including risk assessment, as well as physical and psychosocial assessment will be practiced. The development of sound clinical judgments based on accurate assessments will be applied. **Each student is responsible for obtaining and maintaining the appropriate CPR certification, documentation of health requirements, and appropriate certified background checks as required by the specific clinical agency.** **Prerequisites and Notes:** Prior or concurrent enrollment in NUR 3103. Restriction: Students must be accepted into the RN to BS in Nursing Program. Course may not be repeated. Credits: 3

2. Amend the course description for NUR 4106.

NUR 4106 - Leadership and Management in Nursing.

(3-6-6) F. This course focuses on theories and concepts related to management and leadership in nursing practice. Strategies for managing quality of care, safety and outcome issues, caseloads of patients, professional and support personnel, data analysis, finance and budgeting, and collaboration are addressed. **Each student is responsible for obtaining and maintaining the appropriate CPR certification, documentation of health requirements, and appropriate certified background checks as required by the specific clinical agency.** **Prerequisites and Notes:** Prior or concurrent enrollment in NUR 3103. Restriction: Students must be accepted into the RN to BS in nursing program. Course may not be repeated. Credits: 6

3. Revise the course description for NUR 4506.

NUR 4506 - Nursing and the Community.

(3-6-6) S. An overview of public and community health nursing practice within a context of systems theory is provided. Community assessment and principles of epidemiology are explored. Primary, secondary, and tertiary prevention interventions to individuals, families, groups, aggregates, and communities, are emphasized. **Each student is responsible for obtaining and maintaining the appropriate CPR certification, documentation of health requirements, and appropriate certified background checks as required by the specific clinical agency.** **Prerequisites and Notes:** Prior or concurrent enrollment in NUR 3303, NUR 3604, NUR 3703, NUR 4106, and NUR 4203. Restriction: Students must be accepted into the RN to BS in Nursing Program. Course may not be repeated. Credits: 6

COS**Effective Fall 2011**

1. Change the course description and prerequisites for ECN 4689.

ECN 4689 - Theory and Research.

(3-0-3) F, S. A capstone course to apply theory in undergraduate research. A written report, **and an oral presentation, and external field examination** are required. **WI Prerequisites and Notes:** ECN 3972, ECN 4801, and ECN 4802, **and admission to the Department of Economics major** or permission of instructor. This capstone course is intended for Economics majors to be taken in the last semester before graduation.

Attachment A

Credit for Nationally Standardized Tests. Students who submit scores for:

- **Advanced Placement Tests and/or College Level Examination Program (CLEP) Tests administered by the College Entrance Examination Board and/or**
- **Proficiency Examination Program (PEP) tests administered by the American College Testing Program**
- **and/or International Baccalaureate (IB) credit**

will have their records evaluated by the Office of the Registrar and Enrollment Management in accordance with standards established by the appropriate departments to determine proper placement and credit. College credit granted will be treated as credit without a grade; such credit will count toward graduation and may be used in fulfilling requirements. Credit may be allowed as indicated above only if the student was not obliged to use the credit to meet minimum high school graduation requirements. Eastern does not allow a student to re-take a CLEP exam for Eastern credit if the first score is unsatisfactory.

Students should check with the Office of the Registrar and Enrollment Management or with Testing to determine which Advanced Placement Tests, CLEP Subject Exams, **PEP Exams, and IB credits** are honored by EIU and whether essay portions of the exams are required. Only the Humanities test of the CLEP General Exams may carry credit.

The following conditions apply to the granting of credit for CLEP, PEP, Advanced Placement and/or IB credit examinations:

1. Credit will be awarded only if the original test scores are sent directly to Eastern. Credit will not be awarded based on scores listed on another institution's transcript.
2. The applicant may receive credit only once in a given course in a given subject.
3. Credit will not be granted if:
 - The course substantially duplicates one or more courses accepted for college entrance or for transfer credit.
 - There is an entry on the applicant's permanent record for the course.
 - The applicant has earned college credit in one or more courses in the subject more advanced than the given course.
 - The applicant is currently enrolled in the course or in a course in the subject more advanced than the given course and more than one month of the semester has elapsed.