
Agenda for the November 17, 2011 CAA Meeting

Items approved: 11-118, REC 2250, Recreation Services for People with Disabilities (Revised Course)
11-119, REC 3000, Foundations of Therapeutic Recreation (New Course)
11-120, REC 3111, Therapeutic Recreation Modalities and Facilitation Techniques (Revised Course)
11-121, REC 3250, Evidence Based Intervention Planning in Therapeutic Recreation (Revised Course)
11-122, REC 3360, Advanced Therapeutic Recreation Processes (Revised Course)
11-123, REC 4355, Assessment and Administration in TR (Revised Course)
11-124, Recreation Administration (Revised Major)
11-125, Recreation Administration: Therapeutic Recreation Option (Revised Option)

Items Pending: 11-126, JOU 3820, Publicity Method (Revised Course; Added Technology Delivered)
11-127, JOU 3920, Public Relations in Society (Revised Course; Added Technology Delivered)
11-128, EIU 4158G, Freedom of Expression (Revised Course; Added Technology Delivered)
11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's four University Learning Goals (Ongoing)

**Council on Academic Affairs
Minutes**

November 17, 2011

The November 17, 2011 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440, Booth Library.

Members Present: Dr. Caldwell, Ms. Clouston, Ms. Eskew, Ms. Gonzalez, Ms. Green, Dr. Hoerschelmann, Dr. Klarup, Dr. Lucas, Dr. Mitchell, Dr. Reid, Dr. Throneburg, and Dr. White.

Members Absent: Ms. Ruholl.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guest Present: Ms. Dexter, *Daily Eastern News*; Dr. Higelmire, Recreation Administration; Dr. Holmes Layman, Recreation Administration; Dean Jackman, College of Education & Professional Studies; and Dr. Mulvaney, Recreation Administration.

I. Approval of the November 10, 2011 CAA Meeting Minutes.

Dr. Hoerschelmann moved and Ms. Gonzalez seconded the motion to approve the minutes. The minutes of November 10, 2011 were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. November 11, 2011 minutes of the College of Sciences Curriculum Committee meeting.

b. Executive Action Requests:

1. November 11, 2011 memorandum from Dean Obia, College of Sciences, requesting executive action to add CHM 4750 as an elective course to the Track I Chemistry Minor.

III. Committee Reports:

1. Status of finding college curriculum committee representatives to serve on CAA's University Learning Goals Committee and Subcommittees.

- Dr. Hoerschelmann reported that Dr. Domenica Newell-Amato volunteered to serve as the faculty representative from the College of Arts and Humanities Curriculum Committee. He said Dr. Newell-Amato indicated that she would be most interested in serving on either the writing or critical thinking learning goals subcommittees.
- Dr. Klarup reported the College of Sciences Curriculum Committee would make a decision at its December 9, 2011 meeting.
- Dr. Lucas reported that the College of Education & Professional Studies Curriculum Committee will discuss it at its meeting on November 28, 2011.
- Dr. White indicated an email has been circulated about it and the next LCBAS meeting will be held on December 7, 2011.

2. Online Education Committee.

Dr. Reid reported on the Online Education Committee.

IV. Items Added to the Agenda:

1. 11-126, JOU 3820, Publicity Method (Revised Course; Added Technology Delivered)
2. 11-127, JOU 3920, Public Relations in Society (Revised Course; Added Technology Delivered)
3. 11-128, EIU 4158G, Freedom of Expression (Revised Course; Added Technology Delivered)

Ms. Gonzalez moved and Ms. Clouston seconded the motion to add these items to the agenda.

V. Items Acted Upon:

1. 11-118, REC 2250, Recreation Services for People with Disabilities (Revised Course).

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Reid moved and Dr. Klarup seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Fall 2012.

REC 2250. Recreation Services for People with Disabilities. (2-2-3) F, S. Recreation/PPL W/Disabilities. This course introduces the student to social and psychological implications of disability, concepts of inclusion, special recreation and other terminology, legal concerns/implications and recreation service delivery issues. There is also a Service Learning component to this course.

2. 11-119, REC 3000, Foundations of Therapeutic Recreation (New Course)

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Ms. Green moved and Dr. Hoerschelmann seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Fall 2012.

REC 3000. Foundations of Therapeutic Recreation. (3-0-3) F. Fnd of Therapeutic Recreation. This course is designed to examine the history, philosophies, models and process of service and settings in therapeutic recreation. Advocacy, credentialing and other aspects of therapeutic recreation's role in the health care arena are also examined. Prerequisites: REC 1320 and REC 2250.

3. 11-120, REC 3111, Therapeutic Recreation Modalities and Facilitation Techniques (Revised Course).

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Ms. Green moved and Dr. Reid seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2012.

REC 3111. Therapeutic Recreation Modalities and Facilitation Techniques. (3-0-3) S-even-numbered years. TR Modalities/Techniques. This course is designed to provide opportunities to learn about leisure education theories and to practice leisure education and other modalities, interventions and facilitation techniques used in therapeutic recreation practice. Registration is restricted to therapeutic recreation majors. Prerequisites: REC 1320, REC 2250, and REC 3000.

4. **11-121, REC 3250, Evidence Based Intervention Planning in Therapeutic Recreation (Revised Course).**

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Hoerschelmann moved and Ms. Eskew seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Fall 2012.

REC 3250. Evidence Based Intervention Planning in Therapeutic Recreation. (3-0-3) F. Intervention Planning in TR. This course helps the student develop understanding of intervention/program design approaches; evidence based and theory based. It provides the opportunity to develop skills related to the detailed process of developing individual and comprehensive intervention and program plans. The course also examines program evaluation for efficiency and effectiveness. Registration is restricted to therapeutic recreation majors. Prerequisites: REC 1320 and REC 2250.

5. **11-122, REC 3360, Advanced Therapeutic Recreation Processes (Revised Course).**

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Klarup moved and Dr. White seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2012.

REC 3360. Advanced Therapeutic Recreation Processes. (3-0-3) S-even-numbered years. TR Processes. This course provides in-depth information about the TR process as it relates to a range of disabling conditions, including such things as disability detail, medical terminology, pharmacological understanding, and the WHO's (World Health Organization) International Classifications of Functioning (ICF) system. Registration is restricted to therapeutic recreation majors. Prerequisites: REC 1320, REC 2250, and REC 3000.

6. **11-123, REC 4355, Assessment and Administration in TR (Revised Course).**

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Ms. Green moved and Ms. Clouston seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2013.

REC 4355. Assessment and Administration in Therapeutic Recreation. (3-0-3) S-odd-numbered years. Assmnt/Admin in TR. This capstone course examines assessment procedures, instruments and many other documentation concerns. It also reviews a range of administration issues including funding, accreditation and personnel management. Registration is restricted to therapeutic recreation majors. Prerequisites: REC 1320, 2250, 3000, 3250, and 3360.

7. **11-124, Recreation Administration (Revised Major).**

Dr. Mulvaney, Dr. Higelmire, and Dr. Holmes Layman presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Reid moved and Dr. White seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**), with revisions, was approved, effective Fall 2012.

8. 11-125, Recreation Administration: Therapeutic Recreation Option (Revised Option).

Dr. Holmes Layman and Dr. Higelmire presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Klarup moved and Ms. Clouston seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**), with revisions, was approved, effective Fall 2012.

VI. 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's Four University Learning Goals.**1. Membership and other issues with beginning committee work.****Membership**

Ms. Gonzalez reported that two students expressed interest in filling the remaining student position on CAA's University Learning Goals Committee/Subcommittees. She is currently waiting to find out if either one of the students would be available at the time the committee/subcommittees plan to meet. If so, one of those students would fill the position. Otherwise, she'll look for another student.

Dr. Throneburg indicated that the following individuals from CASL were willing to serve on the committee and provide their expertise on a subcommittee regarding a particular University learning goal:

- *Speaking Learning Goal: Dr. Richard Jones*
- *Writing Learning Goal: Dr. Tim Taylor*
- *Global Citizenship Goal: Dr. Debra Reid**

**Note: Dr. Reid is a CAA member in addition to serving on CASL. She serves as one of the two CAA's representatives on CASL.*

Also, Dr. Throneburg explained that Dr. John Best, CASL expert on the Critical Thinking goal, was unable to volunteer due to time commitments. The council discussed how to fill the critical thinking expert position on CAA's University Learning Goals Committee and the critical thinking learning goal subcommittee. Dr. Throneburg noted that Dr. Best had recommended Dr. Cari Brito, Psychology Department, to fill the position given that she was a former CASL member who has a critical thinking and assessment background. After council discussion, Dr. Throneburg agreed to invite Dr. Brito to fill the position.

Note: Earlier in the meeting (See page 1 of the minutes), updates were given regarding faculty representatives from each college curriculum committee. At this time, only one curriculum college faculty representative position has been filled. According to Dr. Hoerschelmann, Dr. Domenica Newell-Amato volunteered to serve as the faculty representative from the College of Arts and Humanities Curriculum Committee. He said Dr. Newell-Amato indicated that she would be most interested in serving on either the writing or critical thinking learning goals subcommittees.

Other Issues with Beginning Committee Work

The council discussed when to have CAA's University Learning Goals Committee meetings.

The first CAA's University Learning Goals Committee meeting will be held at 2:00 p.m. on Thursday, December 1, 2011. The meeting will first start in Room 4440, Booth Library, and then the committee will break out into smaller groups to begin subcommittee discussion of the learning goals. Dr. Throneburg and Dr. Lucas will try to find nearby rooms to hold each group.

Note: Beginning December 1, 2011, the CAA's University Learning Goals Committee will meet bi-weekly at 2:00 p.m. The CAA meetings falling on those dates will be pushed back to 3:00 p.m.

VII. Other:

1. Dr. Herrington-Perry explained to the council that there is a new function on the online catalog called the degree planner. To use it, individuals should click on the degree planner button on the upper-right hand side of any academic program (major, minor, etc.) page in either the undergraduate or graduate catalogs. A checklist for degree requirements will appear which can be printed. There are places on the checklist for individuals to write notes and students can use it as a tool to track their progress towards a degree.
2. At the November 10, 2011 CAA meeting Dr. Mitchell, Dr. Hoerschelmann, and Dr. Throneburg volunteered to attend the Noel-Levitz Consultant's faculty leadership session on November 30. Also, Ms. Eskew and Ms. Gonzalez indicated they would plan to attend the session for students on that same date. However, after the November 10 CAA meeting Dr. Sanders notified Dr. Mitchell, CAA Chair, that only one student was needed at the student session. At the meeting today, Ms. Gonzalez volunteered to be the only student from CAA to attend the session for students.

VIII. Pending:

None.

IX. Meeting Adjournment:

1. Ms. Green moved and Dr. Hoerschelmann seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 3:55 p.m.

The next meeting will be held at **3:00 p.m.** on Thursday, December 1, 2011.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

******* ANNOUNCEMENT OF NEXT MEETING *******
December 1, 2011
Conference Room 4440 – Booth Library @ 3:00 p.m.

Agenda:

1. 11-126, JOU 3820, Publicity Method (Revised Course; Added Technology Delivered)
2. 11-127, JOU 3920, Public Relations in Society (Revised Course; Added Technology Delivered)
3. 11-128, EIU 4158G, Freedom of Expression (Revised Course; Added Technology Delivered)

Note: CAA's University Learning Goals Committee will meet at 2 p.m. on Thursday, December 1, 2011.

Approved Executive Actions:**CAH****Effective Spring 2012**

1. Delete the following weaving classes from the Undergraduate Catalog.
 - ART 2800 - Introduction to Weaving.
 - ART 3801 - Weaving II.
 - ART 3802 - Weaving III.
 - ART 4800 - Advanced Weaving.
 - ART 4801 - Advanced Weaving II.
 - ART 4802 - Advanced Weaving III.

Pending Executive Actions:

COS

Effective Fall 2012

1. Add CHM 4750 as an elective course to Track I of the Chemistry Minor.

Chemistry Minor – Track 1

And six semester hours of electives in Chemistry (See footnote 1) from the following:

- CHM 2310 - Inorganic Chemistry I. Credits: 3
- CHM 3300 - Survey of Biochemistry. Credits: 3
- CHM 3780 - Instrumental Analysis. Credits: 3
- CHM 3910 - Chemical Thermodynamics and Kinetics. Credits: 3
- CHM 3920 - Quantum Chemistry. Credits: 3
- CHM 4400 - Undergraduate Research. Credits: 1 to 6
- **CHM 4750 - Environmental Chemistry. Credits: 3**

Attachment A

Recreation Administration (B.S.)

Department of Recreation Administration programs are accredited by the **Council on Accreditation for Parks, Recreation, Tourism, and Related Professions** ~~Council on Accreditation for Recreation, Park, Resources, and Leisure Services.~~

Major

(65 total semester hours)

The Recreation Administration Major Comprises

- REC 1320 - Leadership in Recreation. Credits: 3
- REC 1780 - Introduction to Leisure Service Agencies. Credits: 3
- REC 2250 - Principles of Therapeutic Recreation Credits: 3
- REC 2290 - Programming for Leisure Agencies. Credits: 3
- REC 3550 - Fieldwork in Recreation I. Credits: 3
- or
- REC 3551 - Fieldwork in Recreation II. Credits: 3
- **REC 3900 - Operation of Leisure Facilities. Credits: 3**
- REC 3910 - Microcomputers in Leisure Agencies. Credits: 3
- REC 4274 - Pre-Internship. Credits: 1
- REC 4275 - Internship. Credits: 6
(6 sem. hrs.)
- REC 4600 - Planning and Design of Leisure Facilities. Credits: 4
- REC 4740 - Research and Evaluation in Leisure Studies. Credits: 3
- REC 4830 - Administration of Leisure Services. Credits: 3
- REC 4850 - Financial Practices for Leisure Service Agencies. Credits: 3

15 ~~17~~ Semester Hours of REC Electives

- REC 2500 - The Challenge of Leisure. Credits: 3
- ~~REC 3111 - Leisure Education and Facilitation Techniques. Credits: 3~~
- REC 3300 - Commercial and Employee Recreation. Credits: 3
- REC 3310 - Travel and Tourism. Credits: 3
- REC 3320 - Festivals and Special Events. Credits: 3
- REC 3510 - Camp Administration and Leadership. Credits: 2
- ~~REC 3515 - Camping for Individuals with Disabilities. Credits: 3~~
- REC 3560 - Outdoor Living Skills. Credits: 2
- REC 3860 - Environmental Interpretation. Credits: 2
- ~~REC 3900 - Operation of Leisure Facilities. Credits: 3~~
- REC 3960 - Special Topics in Leisure Studies. Credits: 1 to 3
- REC 4741 - Independent Study. Credits: 1 to 6
- REC 4950 - Leisure and Aging. Credits: 3

1 Semester Hour of KSS Activity Courses

6 Semester Hours of Electives

6 hrs. of electives from ACC, BUS, ECN, MGT, and MAR approved by advisor and department chair.

PSY 1879G or other 3 Semester Hour Psychology elective approved by advisor and department chair.

Footnotes:

Prerequisite for Internship in Recreation – must have completed all other core courses in the Recreation Administration major or permission of the Chair or Internship Coordinator, and have at least a 2.0 cumulative and major GPA.

Fieldwork (REC 3551) requires 15 hours per week of practical experience at a field based site along with a one hour weekly class session **for 15 weeks**. Enrollment is limited as sites in the immediate area are limited.

(Major GPA based on all recreation courses taken at EIU.)

Attachment B

Recreation Administration: Therapeutic Recreation Option (B.S.)**The Therapeutic Recreation ~~This~~ Option Comprises:****(69 hours)**

- **BIO 1001G - Biological Principles and Issues. Credits: 3*****
OR BIO 1100G - General Biology.***
- **BIO 2001G - Human Physiology. Credits: 4*****
- BIO 2200 - Human Anatomy. Credits: 4
- FCS 1800 - Life Span Human Development. Credits: 3
- HST 2000 - Principles of Human Health. Credits: 3
- **HST 2320 - First Aid and Emergency Care. Credits: 3**
- **KSS 2440 - Structural Kinesiology. Credits: 3**
- PSY 1879G - Introductory Psychology. Credits: 3
- PSY 3780 - Abnormal Psychology. Credits: 3
- REC 1320 - Leadership in Recreation. Credits: 3
- REC 1780 - Introduction to Leisure Service Agencies. Credits: 3
- REC 2250 - ~~Principles of Therapeutic Recreation.~~ **Recreation for People with Disabilities.** Credits: 3
- REC 2290 - Programming for Leisure Agencies. Credits: 3
- **REC 3000 - Foundations of Therapeutic Recreation. Credits: 3**
- REC 3111 - ~~Leisure Education and Facilitation Techniques.~~ **Therapeutic Recreation Modalities and Facilitation Techniques.** Credits: 3
- REC 3250 - ~~Program Planning and Administration in Therapeutic Recreation.~~ **Evidence Based Intervention Planning in Therapeutic Recreation.** Credits: 3
- REC 3360 - ~~Therapeutic Recreation Methods and Techniques.~~ **Advanced Therapeutic Recreation Processes.** Credits: 3
- REC 3550 - Fieldwork in Recreation I. Credits: 3
- or
- REC 3551 - Fieldwork in Recreation II. Credits: 3
- ~~REC 3910 - Microcomputers in Leisure Agencies. Credits: 3~~
- REC 4274 - Pre-Internship. Credits: 1
- REC 4275 - Internship. Credits: 6
- REC 4355 - ~~Documentation and Professional Practice in Therapeutic Recreation.~~ **Assessment and Administration in Therapeutic Recreation.** Credits: 3
- REC 4600 - Planning and Design of Leisure Facilities. Credits: 4
- REC 4740 - Research and Evaluation in Leisure Studies. Credits: 3
- REC 4830 - Administration of Leisure Services. Credits: 3
- ~~REC 4850 - Financial Practices for Leisure Service Agencies. Credits: 3~~

4 Semester Hours of REC Electives Chosen From:

- REC 2500 - The Challenge of Leisure. Credits: 3
- REC 3300 - Commercial and Employee Recreation. Credits: 3
- REC 3310 - Travel and Tourism. Credits: 3
- REC 3320 - Festivals and Special Events. Credits: 3
- **REC 3400G - World Leisure. Credits: 3**
- REC 3510 - Camp Administration and Leadership. Credits: 2
- ~~REC 3515 - Camping for Individuals with Disabilities. Credits: 3~~
- REC 3560 - Outdoor Living Skills. Credits: 2
- REC 3860 - Environmental Interpretation. Credits: 2
- REC 3900 - Operation of Leisure Facilities. Credits: 3
- **REC 3910 - Microcomputers. Credits: 3**
- REC 3960 - Special Topics in Leisure Studies. Credits: 1 to 3

- REC 4741 - Independent Study. Credits: 1 to 6
- **REC 4850 - Financial Practices in Leisure Agencies**
- REC 4950 - Leisure and Aging. Credits: 3

1 Semester Hour of KSS Activity Courses

3 Semester Hours of Electives

3 hrs. of electives from ACC, BUS, ECN, MGT, MAR approved by advisor and department chair.

3 Hours of Electives for NCTRC Certification Approved by Advisor and Department Chair**

General Education Requirements

General Education Requirements must include:

- BIO 1001G - Biological Principles and Issues. Credits: 3
- BIO 2001G - Human Physiology. Credits: 4

Footnotes:

Prerequisite for Internship in Recreation – must have completed all other core courses in the Recreation Administration major or permission of the Chair or Internship Coordinator, and have at least a 2.0 cumulative and major GPA.

Fieldwork (REC 3551) requires 15 hours per week of practical experience at a field based site along with a one hour weekly class session. Enrollment is limited as sites in the immediate area are limited.

* Internship (Recreation Administration 4275) must be served in a clinical, residential or community-based therapeutic program under the supervision of a Certified Therapeutic Recreation Specialist (CTRS) by the National Council for Therapeutic Recreation Certification.

** In order to seek certification by the National Council for Therapeutic Recreation Certification (NCTRC), the student must select **one or more** courses from **at least three of** the following **six five departments: areas:** **adaptive physical education, biological/physical sciences, family and consumer sciences, health studies, human services, kinesiology, psychology, or sociology, or special education.**

*** **Also meets the general education requirements.**

(Major GPA based on all recreation courses taken at EIU.)