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## Agenda for the October 2, 2014 CAA Meeting

**Items Approved:** None.

**Items Pending:** 14-84, THA 3800, Dramaturgy: History, Theory and Practice (New Course)  
14-85, Proposal to Replace the 56 Hours Senior Institution Policy with the 42 Hour Resident Policy.

**Ongoing:** Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

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### Council on Academic Affairs Minutes

October 2, 2014

The October 2, 2014 meeting of the Council on Academic Affairs was held at 3:05 p.m. in the Room 3108 at Blair Hall. A study session was held prior to the meeting at 2 p.m.

**Members Present:** Ms. Ahmad, Dr. Anthony, Ms. Duffin, Ms. Green, Dr. Gronnvoll, Dr. Reid, Dr. Rhoads, Dr. Ruholl, Mr. Ruiz, Dr. Throneburg, and Dr. Wilkinson.

**Members Absent:** None.

**Staff Present:** Provost Lord and Ms. Fopay.

**Guests Present:** Ms. Debby Hernandez, *Daily Eastern News*; Dr. Denise Smith, School of Business; Dr. Whitaker, School of Business; and Dr. John Willems, School of Business.

#### I. Approval of the September 25, 2014 CAA Meeting Minutes.

Dr. Rhoads moved and Ms. Ahmad seconded the motion to approve the minutes. The minutes of September 25, 2014 were approved as written.

#### II. IBHE Program Review Presentations:

##### 1. B.S.B. in Accounting

Dr. Smith gave a PowerPoint presentation on the B.S.B. in Accounting Program and answered questions of the council.

##### 2. B.S.B. in Finance

Dr. Whitaker gave a PowerPoint presentation on the B.S.B. in Finance Program and answered questions of the council.

#### III. Communications:

##### a. College Curriculum Committee Minutes:

1. Minutes of the September 22, 2014 College of Education & Professional Studies Curriculum Committee meeting.

##### b. Executive Actions:

1. September 25, 2014 executive action request from Dean Jackman, College of Education & Professional Studies, requesting to change the prefix for CSD 2200 to EDP 2200.
2. September 25, 2014 executive action request from Dean Jackman, College of Education & Professional Studies, requesting to change the initial term of offering for ACE 3600 from Spring 2015 to Fall 2014.
3. September 26, 2014 executive action request from Dean Ornes, College of Sciences, requesting executive action to revise the prerequisites for SOC 42751, 42752, 42753, 42754, and 42755.

**c. Other:**

- September 29, 2014 memorandum from Dr. Rebecca Throneburg outlining edits to the directions for the course proposal format form.  
*Dr. Throneburg explained that Ms. Duffin did most of the work on identifying the edits and she thanked her for it. Ms. Duffin identified an additional change for the directions of the course proposal format form. On page 16 of the directions, she noted the following change was needed:*

**References for Appendix C: Course Design Resources****IV. Committee Reports:**

None.

**V. Item Added to the Agenda:**

- 14-85, Proposal to Replace the 56 Hours Senior Institution Policy with the 42 Hour Resident Policy.

Dr. Anthony moved and Ms. Green seconded the motion to add this item to the agenda.

**Note: This item will be acted upon at the October 23, 2014 CAA meeting.**

**VI. Items to be Acted Upon:**

None.

**VII. Pending:**

- 14-84, THA 3800, Dramaturgy: History, Theory and Practice (New Course)  
**Note: This item will be acted upon at the October 9, 2014 CAA meeting.**

**VIII. Upcoming IBHE Program Review Presentations:**

October 16	• B.A. in Foreign Languages
October 30	• B.A. in Chemistry (short progress report)

**IX. Ongoing:**

- Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting.)

**X. Meeting Adjournment:**

- Dr. Ruholl moved and Dr. Rhoads seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 3:55 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, October 9, 2014.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
October 9, 2014  
Room 4440, Booth Library @ 2 p.m.

**Agenda:**

1. 14-84, THA 3800, Dramaturgy: History, Theory and Practice (New Course)

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

**CEPS**

**Effective Fall 2014**

1. Change the initial term of offering for ACE 3600 from Spring 2015 to Fall 2014.

**ACE 3600 - Practicum in Adult and Community Education. (2-6-4)** Initial field experience in adult and community education, emphasizing application of learning principles, technology, instructional strategies, and curriculum development in a specified educational experience. 90 hours of fieldwork required. Restricted to Adult and Community Education majors. Prerequisites and Notes: "C" or better in ACE 3000, 3200, and 3400.

2. Change the course prefix of CSD 2200 to EDP 2200. Note: The wrong prefix had been attached to the course when it was originally approved by CAA on May 2, 2013.

**CSD EDP 2200 - Learning Principles in Adult and Community Education. (3-0-3)** Introduction to major learning principles and their application in adult and community education programs. Restricted to Adult and Community Education majors. Cross listed with ACE 2200. Prerequisites and Notes: "C" or better in ACE 2000 (may be taken concurrently); "C" or better in PSY 1879G (may not be taken concurrently). Credits: 3

**COS**

**Effective Spring 2015**

1. Revise the prerequisites for SOC 42751, 42752, 42753, 42754 and SOC 42755.

**SOC 42751 - Internship in Sociology I. (Arr.-Arr.-1-12) (Credit/No Credit)** Experience in an agency or organization. The course will be offered on a credit/no credit basis; however, the total hours must not exceed 12 hours including courses taken in any other internship offered by the University. May not be repeated. Prerequisites & Notes: Permission of the Internship Coordinator, acceptance of the student by the agency or organization involved, a cumulative GPA of 2.50, a minimum of 75 hours of course work completed, and a minimum grade of C in either SOC 3660 or 4000. Credits: 1 to 12

**SOC 42752 - Internship in Sociology II. (Arr.-Arr.-1-12) (Credit/No Credit)** Experience in an agency or organization. The course will be offered on a credit/no credit basis; however, the total hours must not exceed 12 hours including courses taken in any other internship offered by the University. May not be repeated. Prerequisites & Notes: Permission of the Internship Coordinator, acceptance of the student by the agency or organization involved, a cumulative GPA of 2.50, a minimum of 75 hours of course work completed, and a minimum grade of C in either SOC 3660 or 4000. Credits: 1 to 12

**SOC 42753 - Internship in Sociology III. (Arr.-Arr.-1-12) (Credit/No Credit)** Experience in an agency or organization. The course will be offered on a credit/no credit basis; however, the total hours must not exceed 12 hours including courses taken in any other internship offered by the University. May not be repeated. Prerequisites & Notes: Permission of the Internship Coordinator, acceptance of the student by the agency or organization involved, a cumulative GPA of 2.50, a minimum of 75 hours of course work completed, and a minimum grade of C in either SOC 3660 or 4000. Credits: 1 to 12

**SOC 42754 - Internship in Sociology IV. (Arr.-Arr.-1-12) (Credit/No Credit)** Experience in an agency or organization. The course will be offered on a credit/no credit basis; however, the total hours must not exceed 12 hours including courses taken in any other internship offered by the University. May not be repeated. Prerequisites & Notes: Permission of the Internship Coordinator, acceptance of the student by the agency or organization involved, a cumulative GPA of 2.50, a minimum of 75 hours of course work completed, and a minimum grade of C in either SOC 3660 or 4000. Credits: 1 to 12

**SOC 42755 - Internship in Sociology V. (Arr.-Arr.-1-12) (Credit/No Credit)** Experience in an agency or organization. The course will be offered on a credit/no credit basis; however, the total hours must not exceed 12 hours including courses taken in any other internship offered by the University. May not be repeated. Prerequisites & Notes: Permission of the Internship Coordinator, acceptance of the student by the agency or organization involved, a cumulative GPA of 2.50, a minimum of 75 hours of course work completed, and a minimum grade of C in either SOC 3660 or 4000. Credits: 1 to 12