
Agenda for the October 13, 2016 CAA Meeting

- Item Approved:** 16-78, ENG 4906, Issues in the Teaching of English (Revised Course; Added Technology-Delivery Designation)
- Items Pending:** 15-146, CTE 3000G, Consumers in the Marketplace (Revised Course)
Executive Action: October 19, 2015 memorandum from Dean Izadi, LCBAS, requesting executive action to decouple FCS 3300 and CTE 3000, and delete CTE 3000 from the catalog.
16-75, ANT 3712, World Archaeology (Revised Course)
16-79, HCM 2910, Introduction to Health Communication (New Course; Technology-Delivery Designation)
16-80, HCM 3910, Communication in Health Professions (New Course; Technology-Delivery Designation)
16-81, HCM 4950, Special Topics in Health Communication (New Course; Technology-Delivery Designation)
16-82, Health Communication Interdisciplinary Major (New Major)
16-83, Revisions to the policy for credit earned at EIU pertaining to Music majors and credits for ensemble courses. (Revised Policy)
- Ongoing:** Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)
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Council on Academic Affairs Minutes October 13, 2016

The October 13, 2016 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Room 4440 at Booth Library.

- Members Present:** Mr. Aydt, Dr. Bruehler, Mr. Durant, Dr. Gronnvoll, Dr. Reid, Dr. Rhoads, Dr. Ruholl, and Dr. Wilkinson.
- Members Absent:** Dr. Paulson and Dr. Throneburg.
- Staff Present:** Provost Lord and Ms. Fopay.
- Guests Present:** Dr. Angela Anthony, Communication Disorders & Sciences; Dr. Jonelle DePetro, Philosophy; Interim Associate Dean Chris Mitchell, CAH; Mr. Samuel Nusbaum, *Daily Eastern News*; and Dr. Dana Ringuette, English.

I. Approval of the October 6, 2016 CAA Meeting Minutes.

Dr. Rhoads moved and Dr. Ruholl seconded the motion to approve the minutes. The minutes of October 6, 2016, were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the September 14, 2016 College of Arts & Humanities Curriculum meeting.
2. Minutes of the October 7, 2016 College of Sciences Curriculum Committee meeting.

b. Waiver Reports:

1. Academic Waiver Reports for September 2016 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

c. Other:

1. October 5, 2016 memorandum from Dr. Kurt Olausen, Study Abroad, providing a report of 2015-17 faculty-led study abroad program approvals.
The council members discussed the report and whether it contained all of the information they wanted to see on it. Dr. Gronnvoll will invite Dr. Olausen to a future CAA meeting for further discussion.

III. Item Added to the Agenda:

1. 16-83, Revisions to the policy for credit earned at EIU pertaining to Music majors and credits for ensemble courses. (Revised Policy)

Dr. Rhoads moved and Dr. Wilkinson seconded the motion to add this item to the agenda.

IV. Item Acted Upon:

1. **16-78, ENG 4906, Issues in the Teaching of English (Revised Course; Added Technology-Delivery Designation).**

Dr. Ringuette presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Ruholl moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Summer 2017, *pending CGS approval*.

ENG 4906. Issues in the Teaching of English. (3-0-3) On Demand. Issues in Teaching English. Advanced pedagogy course on various topics in the teaching of writing, literature and language. Topics such as critical pedagogy, teaching creative writing, teaching professional writing, social justice issues in the classroom, and other topics to be announced. Prerequisite: A grade of "C" or better in ENG 1002G or equivalent. May be repeated once with credit (with permission). WI

V. IBHE Program Review Presentation:

1. **B.S. in Communication Disorders & Sciences.**

Dr. Anthony gave a [Power Point presentation](#) on the B.S. in Communication Disorders & Sciences and answered questions of the council.

Link to the Program Review Report:

<https://castle.eiu.edu/eiucAA/2016-17CAA/ProgramReviews/BS-CDS-ProgReview.pdf>

VI. Committee Reports:

None.

VII. Other:

1. **Witt/Kieffer Firm Presentation:**

Dr. Gronnvoll reported she had received an email from the president's office. It was regarding an upcoming visit from a representative at the Witt/Kieffer firm who will on campus Thursday, October 20, to give presentations to the university community. The presentations will be about the search for the Provost and Vice President for Academic Affairs position which will become vacant upon Provost Lord's retirement next year. Dr. Gronnvoll said the time set aside for CAA to attend a presentation is 2:00 p.m. on Thursday, October 20. That session will be held in the Arcola/Tuscola Room at the University Union. CAA members are to report to that location to hear the presentation. The CAA General Education & Learning Goals Working Group meeting will be cancelled due to the meeting time conflict. However, there will be a regular CAA meeting at 3:00 p.m. on that date.

2. **Continued Discussion of a Communication from Dr. DePetro:**

At its October 6, 2016 meeting, the CAA General Education & Learning Goals Working Group discussed the [September 20, 2016 email from Dr. Jonelle DePetro, Philosophy](#), asking the CAA to consider enacting a moratorium on new general education courses. That item was also included as a communication on last week's CAA meeting agenda.

At the meeting today, Dr. Gronnvoll reported Dr. DePetro had submitted a formal communication requesting a moratorium on new general education courses. It will appear on next week's CAA agenda.

Also, Dr. Gronnvoll noted that the [CAA bylaws](#) state:

ARTICLE VII**A. Jurisdiction and Procedures****4. Procedures of the Council on Academic Affairs****d. Handling of Proposals**

- 3). Proposals submitted to the Council regarding changes in undergraduate general education and university graduation requirements must have university-wide public discussion by faculty and administration before consideration by the Council. This requires, at the minimum, discussion of such proposals before the college curriculum committees, faculty senate, student senate, and other appropriate administrative bodies before such proposals, along with the results of the discussion, are considered by the Council.

The council discussed whether the procedure (shown above) outlined in Article VII.A.4.d.4 of the CAA bylaws was applicable to Dr. DePetro's formal request. It was determined that it was. As a result, Dr. Gronnvoll will notify Dr. DePetro about it. Meanwhile, the item will be placed on next week's CAA agenda as a communication. However, it won't be acted upon by the council until the item has gone to the various university bodies for discussion.

3. Vitalization Project:

Dr. Reid inquired about Work Group #7 of the vitalization project. The council briefly discussed it.

VIII. Upcoming IBHE Program Review Presentations:

Meeting Date/Time	Program	Link to the Program Review Report
October 20 (3 p.m.)	B.A. in Journalism	https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-JOU-ProgReview.pdf
October 27 (2 p.m.)	B.A. in Political Science	https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-PLS-ProgReview.pdf
November 3 (3 p.m.)	B.A. in Sociology	https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-SOC-ProgReview.pdf
November 10 (2 p.m.)	B.A. in Theatre Arts	https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-THA-ProgReview.pdf

IX. Pending:

1. 15-146, CTE 3000G, Consumers in the Marketplace (Revised Course)
2. Executive Action: October 19, 2015 memorandum from Dean Izadi, LCBAS, requesting executive action to decouple FCS 3300 and CTE 3000, and delete CTE 3000 from the catalog.
3. 16-75, ANT 3712, World Archaeology (Revised Course) – *Holding until the November 3rd meeting.*
4. 16-79, HCM 2910, Introduction to Health Communication (New Course; Technology-Delivery Designation) – *Holding until the October 20th meeting.*
5. 16-80, HCM 3910, Communication in Health Professions (New Course; Technology-Delivery Designation) – *Holding until the October 20th meeting.*
6. 16-81, HCM 4950, Special Topics in Health Communication (New Course; Technology-Delivery Designation) – *Holding until the October 20th meeting.*
7. 16-82, Health Communication Interdisciplinary Major (New Major) – *Holding until the October 20th meeting.*

X. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

XI. Meeting Adjournment:

1. Dr. Ruholl moved and Dr. Reid seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 2:50 p.m.

The next meeting will be held at 3:00 p.m. on Thursday, October 20, 2016.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

October 20, 2016

Room 4440, Booth Library @ 3:00 p.m.

Agenda:

1. 16-79, HCM 2910, Introduction to Health Communication (New Course; Technology-Delivery Designation)
2. 16-80, HCM 3910, Communication in Health Professions (New Course; Technology-Delivery Designation)
3. 16-81, HCM 4950, Special Topics in Health Communication (New Course; Technology-Delivery Designation)
4. 16-82, Health Communication Interdisciplinary Major (New Major)
5. IBHE Program Review Presentation: B.A. in Journalism

Pending:

1. 15-146, CTE 3000G, Consumers in the Marketplace (Revised Course)
2. Executive Action: October 19, 2015 memorandum from Dean Izadi, LCBAS, requesting executive action to decouple FCS 3300 and CTE 3000, and delete CTE 3000 from the catalog.
3. 16-75, ANT 3712, World Archaeology (Revised Course)
4. 16-83, Revisions to the policy for credit earned at EIU pertaining to Music majors and credits for ensemble courses. (Revised Policy)

Approved Executive Actions:**BAS****Effective Spring 2017**

1. Revise the course prefix (AET to CIT) and title for AET 2523.

AET CIT 2523 - ~~Routing and Switching Fundamentals~~ Data Communication Technology I.

(2-2-3) F. An in-depth hardware course in computer hardware systems, Open Systems Interconnect (OSI) model layers, configuration details of Internet Protocol routing, switching topics, and router operation as applied to industrial settings. Prerequisites and Notes: AET 1323. Credits: 3

2. Change the course prefix (AET to CIT) and title for AET 3153.

AET CIT 3153 - ~~Advanced Routing and Switching~~ Data Communication Technology II.

(2-2-3) S. This course focuses on additional hardware and networking applications of the topics covered in AET 2523, with emphasis on industrial networks of computer integrated machines. Prerequisites and Notes: AET 2523. Credits: 3

CAH**Effective Spring 2017**

1. Update the grading scale of ENG 1105 from Credit/No Credit to A/B/C/NC.

ENG 1105 - English Major Forum.

(1-0-1) F, S. ~~(Credit/No Credit)~~ **(Graded A, B, C, N/C)** This course is designed to enhance the transition, integration, and retention of new, newly declared, and prospective English majors by providing them with an introduction to peers and faculty affiliated with English Studies, timely access to information necessary for productive planning, strategies for academic success, and an opportunity to chart a course through the major that prepares them for success in the future. Prerequisites and Notes: Students must enroll before they have completed 90 credit hours. Credits: 1

2. Change the class-lab-credit designators for JOU 2101 from "1-2-3" to "2-2-3".

JOU 2101 - Writing for News Media.

~~(1-2-3)~~ **(2-2-3)** F, S. This course introduces students to the study and practice of gathering, organizing and writing information for multiple news media platforms. MC 919 WC Prerequisites & Notes: A grade of "B" or better in ENG 1001G or a grade of "C" in both ENG 1001G and ENG 1002G. Credits: 3

3. Change the class-lab-credit designators for JOU 3000 from "1-2-3" to "2-2-3".

JOU 3000 - Advanced Reporting.

~~(1-2-3)~~ **(2-2-3)** F, S. In this course, students will focus on finding and evaluating public records, analyzing data, covering public meetings, and applying sophisticated approaches to presenting news across multiple media platforms. WC Prerequisites and Notes: A minimum grade of "C" or better in JOU 2101/Writing for News Media. Credits: 3

CEPS**Effective Spring 2017**

1. Amend the course title and update the course description of KSS 1400.

KSS 1400 - Swimming ~~(Beginning)~~.

(0-2-1) F, S. ~~For beginning swimmers only. Persons able to swim 45 feet should enroll in KSS 1410.~~ **A class to promote swimming as a lifetime recreational and fitness activity.** May be repeated once to meet the minimum 120 semester hours toward graduation. **Ability to swim not required.** Credits: 1

Pending Executive Actions:

None.

Pending Executive Actions:

NOTE: The following changes are contingent upon the approval of the CTE 3000G course proposal (agenda item 15-146) which is currently pending.

BAS**Effective Fall 2016**

1. Delete CTE 3000 from the catalog.

~~**CTE 3000 – Consumers in the Marketplace. (3-0-3) F, S.** Factors affecting personal and family financial management, including investments and savings, use of credit, insurance and taxes. Credit will not be granted for both CTE 3000 and FCS 3300. Credits: 3~~

2. Decouple FCS 3300 and CTE 3000.

FCS 3300 - Personal and Family Finance. (3-0-3) F, S. A study of factors affecting the buymanship of food, clothing, housing, transportation, credit, and insurance. ~~Credit not granted for both FCS 3300 and CTE 3000.~~ Credits: 3