

Council on Academic Affairs
Minutes
February 13, 2003

The February 13, 2003 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Effingham Room.

Members present: Dr. Bock, Mr. Deedrick, Dr. Fewell, Ms. Grenda, Dr. Helsel, Dr Marlow, Dr. Methven, Dr. Owen, Ms. Samuels, Dr. Tidwell

Members absent: Dr. Dietz, Ms Sartore

Staff present: Dr. Mary Herrington-Perry, Ms. McDivitt

Guests present: Dr. Borzi, Ms. Milam, Mr. Sampier

I. Minutes

The minutes of February 6, 2003 were approved as written.

II. Communications:

1. Academic Waiver Report for January 2002 from the College of Sciences.
2. February 3, 2003 memorandum from Dr. Kathleen Shank, Chair, Special Education, requesting executive action for SPE 4960.
3. February 10, 2003 memorandum from Dr. Jeffrey Lynch, Associate Dean, College of Sciences, requesting executive action for SPC 4540, SPC/JOU 4919, SPC 4920, SPC 3920.
4. February 11, 2003 memorandum from Dr. Phil Age, School of Technology, regarding Journalism 2950.

III. Items to be Added to the Agenda:

None at this time.

IV. Items Acted Upon:

1. 03-20, HST 4770, Health Services Administration (revised course proposal)
2. 03-21, EIU 4126G, Body, Health, and Society (new course proposal)

Agenda items 03-20 and 03-21 were postponed until the February 20, 2003 meeting.

3. 03-06, JOU 2950, Introduction to Visual Communication for Journalists (approved at the 2-6-03 meeting)

Dr. Bock moved and Ms. Samuels seconded to reconsider agenda item 03-06, JOU 2950, Introduction to Visual Communication for Journalists. The motion passed with a vote as follows:

Yes Bock, Grenda, Helsel, Marlow, Methven, Owen
No Deedrick, Fewell, Samuels, Tidwell

After considerable discussion, Dr. Helsel moved and Dr. Owen seconded the motion to postpone this agenda item until the pertinent parties from the Journalism and Industrial Technology departments meet to discuss the matter of course duplication and present the council with a signed document

outlining their arguments and conclusions. The motion passed with a vote as follows:

Yes Bock, Grenda, Helsel, Marlow, Methven, Owen
No Deedrick, Fewell, Samuels, Tidwell

The meeting adjourned at 2:40 p.m. Submitted by Julie McDivitt, Recording Secretary

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/acaaffair/elibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING

February 20, 2003

Arcola/Tuscola Room @ 2:00 p.m.

Agenda

1. 02-48, IGP #46, Grades (pending)
2. 02-51, Policies for Awarding Undergraduate Course Credit (pending)
3. 03-06, JOU 2950, Introduction to Visual Communication for Journalists (new course proposal) (pending)
4. 03-19, Bylaws of the Council on Academic Affairs (revision) (pending)
5. 03-20, HST 4770, Health Services Administration (revised course proposal)
6. 03-21, EIU 4126G, Body, Health, and Society (new course proposal)

Approved Executive Actions

COS

Effective Fall 2003:

Revise course offering for CHM 1310G, CHM1315G, CHM 1410, CHM 1415

From: no designation

To: "F,S."

Revise CHM 3100 as follows:

- o Prerequisite

From: "Two years of college chemistry"

To: "CHM 2730 with a grade of C or better"

- o Course description (change last sentence)

From "Enrollment is restricted to chemistry majors and minors in the teacher certification program"

To "Enrollment is restricted to students in the Science with Teacher Certification Program."

Revise prerequisite for CHM 3300 as follows:

From: CHM 2430 and 2435 with grade of C or better in both

To: CHM 2430 and 2435 with grade of C or better in both or CHM 2840 with a C or better.

Revise course offering for CHM 3500 as follows:

From: "S"

To: "F"

Revise prerequisite for CHM 3910 as follows:

From: CHM 2730 (or concurrent enrollment therein); MAT 1440 or 1441G and 2442; PHY 1351G, 1352G, 1361 and 1362
To: CHM 2730 (or concurrent enrollment therein); MAT 2442; PHY 1361 and 1362.

Revise prerequisite for 4770 as follows:

From: CHM 3920 or 5300 or concurrent enrollment in CHM 5300
To: CHM 3915 and 3920 or 5300 or concurrent enrollment in CHM 5300.

Revise course title for CHM 4860 as follows:

From: Advanced Biochemistry
To: Biochemistry III

Revise prerequisite for CHM 4900 as follows:

From: CHM 2310 and 3920
To: CHM 2310, 3910, and 3920

Revise course offering for SOC 2840 as follows:

From: "S"
To: "On demand"

Revise course offering for SOC 4800 as follows:

From: "F"
To: "On demand"

Revise prerequisite for SOC 4900 as follows:

From: SOC 3520 and 4250
To: SOC 3250, 3610, and 3620

Pending Executive Actions

CEPS

Effective Fall 2003:

Substitute the word "disabilities" for "delays" as follows:

From: **4960 SPE. Instructional Strategies: Mental Retardation/Developmental Delays. (3-1-3) Su.**

This course addresses instructional strategies and classroom management strategies appropriate to teaching individuals with mental retardation and/or developmental *delays*; including the designing, implementing, and evaluating of individualized instruction/instructional plans. Prerequisites: Students must have completed 26 semester hours in SPE (including SPE 3000, 3200, 3260 and 4800) and must have permission of department chairperson to enroll.

To: **4960 SPE. Instructional Strategies: Mental Retardation/Developmental Disabilities. (3-1-3) Su.**

This course addresses instructional strategies and classroom management strategies appropriate to teaching individuals with mental retardation and/or developmental *disabilities*; including the designing, implementing, and evaluating of individualized instruction/instructional plans. Prerequisites: Students must have completed 26 semester hours in SPE (including SPE 3000, 3200, 3260 and 4800) and must have permission of department chairperson to enroll.

AH

Effective Fall 2003:

Change course title for SPC 4540 as follows:

From: Television Directing

To: Advanced Video Production

Eliminate cross listings for SPC/JOU 4919.

Change prerequisites for SPC/JOU 4919

From: JOU 2901 and JOU 3302 with hidden prerequisites of the Journalism Writing Competency Standard, JOU 2101 and JOU 2950

To: SPC 3100, SPC 3960, and senior standing.

Add statement to course description for JOU 4919 as follows:

Credit will not be given for both JOU 4919 and SPC 4919

Eliminate the cross-listing for SPC 4920

Add statement to course description for SPC 4920 as follows:

Credit will not be given for both JOU 4920 and SPC 4920

Eliminate the cross-listing for SPC 3920