
Agenda for the April 15, 2004 CAA Meeting

Items approved: 04-29, Health Studies Program Review

Items Pending: 04-27, Proposed degree title change for the Board of Trustees Bachelor of Arts Degree

04-30, Physical Education Program Review

04-31, STA 3960/ 3961 (New Course)

04-32, MUS 1310, Class Instruction in Strings (Revised Course)

04-33, MUS 1311, Class Instruction in Percussion (Revised Course)

04-34, MUS 3531, Jazz Improvisation III (Revised Course)

04-35, MUS 3584, History and Literature of Music I (Revised Course)

04-36, MUS 3585, History and Literature of Music II (Revised Course)

04-37, MUS 3586, History and Literature of Music III (Revised Course)

04-38, MUS 3594, History and Literature of Music I, Honors (Revised Course)

04-39, MUS 3595, History and Literature of Music II, Honors (New Course)

04-40, MUS 3596, History and Literature of Music III, Honors (New Course)

04-41, MUS 4861, Jazz Pedagogy (New Course)

04-42, Music (Program Revision and Current Catalog Copy)

Council on Academic Affairs Minutes

April 15, 2004

The April 15, 2004 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Booth Library Conference Room 4440.

Members present: Mr. Collier, Ms. Dilworth, Mr. Donash, Dr. Fewell, Dr. Helsel, Dr. Reid, Ms. Samuels, Ms. Sartore, Ms. Sterling, and Dr. Tidwell.

Staff present: Dr. Herrington-Perry and Ms. Fopay.

Guests present: Dr. Bates, Health Studies; Ms. Creath, Records Office; Ms. Miller, Student Senate; and Ms. Peryam, *Daily Eastern News*.

I. Minutes

The minutes of April 8, 2004 were approved as written.

II. Communications:

1. Minutes from the March 31, 2004 and April 7, 2004 Arts and Humanities Curriculum Committee meetings.
2. April 6, 2004 memorandum from Dean Hoadley, LCBAS, requesting executive actions to change the prerequisites for MAR 3550 and to delete BIO 1004 as a program requirement for BS in Family and Consumer Sciences: Dietetics Option, effective Fall 2004.
3. Academic Waiver Report for March 2004 from the College of Education & Professional Studies.

III. Committee Reports:

1. The CAA Faculty Laureate Subcommittee recommended to the council that Dr. Nancy Marlow be named as the 2004 Professor Laureate. Dr. Dietz moved and Dr. Dilworth seconded to accept this recommendation. The motion passed unanimously.
2. Dr. Tidwell announced that there had been a mistake with the CAA election. Apparently, Dr. Reid's name had been placed on the election ballot by mistake. Dr. Reid explained that when she discovered the error during the first day of elections, she promptly informed the Faculty Senate Elections Committee. As a result, the committee took immediate action to correct the error. Although Dr. Reid's name remained on the ballot during the first day of elections, it was blocked out on the second day.

As a follow-up, Dr. Reid explained that she submitted a communication item to Faculty Senate requesting that the group review the votes and determine whether to accept the results from the CAA race. According to Dr. Tidwell and Dr. Reid, the Faculty Senate members discussed this issue at the April 13 Faculty Senate meeting and determined that the votes should be certified.

CAA members agreed with Faculty Senate's action to certify the votes.

Dr. Tidwell announced that the new CAA members for Fall 2004 will be Dr. David Carwell, Dr. Shelley French, and Dr. Upadhyay.

3. According to Dr. Reid, the Textbook Rental Service committee met on April 13, 2004. She reported that the committee approved an increase in the late fine charged to undergraduate students returning their books late. The fee was increased to ten dollars. Also, she indicated that the committee recommended that the Textbook Rental Service Internal Governing Policy #49 include a more flexible process to propose policy changes. As is, changes can only be made every three years when the policy comes up for review.

Finally, Dr. Reid said that there has been continual work on the Textbook Rental Service online inventory.

IV. Items Added to the Agenda:

1. 04-31, STA 3960/ 3961 (New Course)
2. 04-32, MUS 1310, Class Instruction in Strings (Revised Course)
2. 04-33, MUS 1311, Class Instruction in Percussion (Revised Course)
3. 04-34, MUS 3531, Jazz Improvisation III (Revised Course)
4. 04-35, MUS 3584, History and Literature of Music I (Revised Course)
5. 04-36, MUS 3585, History and Literature of Music II (Revised Course)
6. 04-37, MUS 3586, History and Literature of Music III (Revised Course)
7. 04-38, MUS 3594, History and Literature of Music I, Honors (Revised Course)
8. 04-39, MUS 3595, History and Literature of Music II, Honors (New Course)
9. 04-40, MUS 3596, History and Literature of Music III, Honors (New Course)
10. 04-41, MUS 4861, Jazz Pedagogy (New Course)
11. 04-42, Music (Program Revision and Current Catalog Copy)

Ms. Dilworth moved and Mr. Collier seconded the motion to add these items to the agenda.

V. Items Acted Upon.

1. 04-29, Health Studies Program Review

Dr. Bates distributed a handout that he created to address each question listed on the CAA's Guide to IBHE Program Review Discussions. He gave an overview of the Health Studies Program Review and answered questions of the council. The motion passed unanimously.

The council accepted the program review.

VI. Pending

1. 04-27, Proposed degree title change for the Board of Trustees Bachelor of Arts Degree.
2. 04-30, Physical Education Program Review

The next meeting is scheduled for Thursday, April 22, 2004.

The meeting adjourned at 2:35 p.m.

--Minutes prepared by Janet Fopay, Recording Secretary

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***** ANNOUNCEMENT OF NEXT MEETING *****
Thursday, April 22, 2004
Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda

1. 04-27, Proposed degree title change for the Board of Trustees Bachelor of Arts Degree.
2. 04-30, Physical Education Program Review
3. 04-31, STA 3960/ 3961 (New Course)
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Approved Executive Actions:

CAH

Effective Summer 2004

1. Change the prerequisites for **SPC/JOU 3610**.

3610 SPC/JOU. Broadcast News Writing. (2-2-3) On Demand. Emphasis will be placed upon fitting news copy and coverage to station requirements and audience needs in varying market situations. This course will include news gathering, analysis, editing, and rewriting of wire service copy for broadcasting. Prerequisite: ~~SPC 2520~~ ~~JOU or 3000 or a minimum grade of "C" in~~ JOU 2101 or SPC 2575, or permission of instructor. Credit not granted for both JOU 3610 and SPC 3610. WI

1. Amend the prerequisites for **SPC/JOU 3620**.

3620 SPC/JOU (2-2-3) On Demand. A study of the electronic news gathering process, editing, presentation and evaluation for radio and television. Creation of special programs for WEIU. Prerequisite: ~~SPC 2520 or JOU 2101; two of SPC 3520, 3540, 3610~~ SPC/JOU 3610 or permission of instructor. Credit not granted for both JOU 3620 and ~~Speech Communication~~ SPC 3620.

2. Delete references to the Electronic Journalism and Communication Interdisciplinary Concentration from the Undergraduate Catalog. *Note: This concentration appears on page 110 of the 2003-04 Undergraduate Catalog.*

COS**Effective Summer 2004**

1. **BIO 3450** – Change the grading option from graded (A-F) to “Credit/No Credit”.

3450 BIO. Independent Study. (Arr.-Arr.-1-3) On Demand. (Credit/No Credit)

Individual study on a topic in biology selected by the student under the supervision of an instructor. Prerequisites: BIO 1100, 1200G, 1300G and permission of the department chairperson and instructor. May be repeated for credit to a maximum of three semester hours. This course is not intended for students who wish to complete a research project.

2. **BIO 3451** – Change the grading option from graded (A-F) to “Credit/No Credit”.

3451 BIO. Undergraduate Research. (Arr.-Arr.-1-3) On Demand. (Credit/No Credit)

Original research in Biological Sciences conducted in consultation with a faculty mentor. Students will conduct a research project using current scientific protocols. Hypothesis formation, bench work, data collection/analysis become the responsibility of each student. Written report required. May be repeated for credit to a maximum of three semester hours. Prerequisites: Sophomore standing and approval of instructor and the department chairperson.

COS**Effective Fall 2004**

1. **ECN 4689** – Change the course offering from “S” to no designation.

4689 ECN. Theory and Research. (3-0-3) S- A capstone course to apply theory in undergraduate research. A written report, oral presentation, and external field examination are required. Prerequisites: This capstone course is intended for Economics majors to be taken in the last semester before graduation and requires permission of the instructor. WI

LCBAS**Effective Fall 2004**

1. **FCS 4751** – Delete FCS 3151 from the prerequisites.

4751 FCS. Nutrition Therapy. (4-0-4) F. Application of the science of nutrition to the maintenance of optimum health and the role of nutrition in the prevention and treatment of disease. Prerequisites: CHM 2430/2335, FCS 2100, **FCS 3151**, and FCS 3755.

2. Include the course titles with the course numbers under the **BS in Industrial Technology Program Concentrations.**

Automation and Control Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of digital electronics, semiconductor circuits, microprocessor electronics, robotics, and industrial electronics. ~~Concentration courses are: INT 2184, 2523, 3103, 3153, 3183, 4183, 4274, PHY 3270, PHY 3350.~~

INT 2184 - Electronic Circuits and Semiconductor Concepts.....4 sem. hrs.
 INT 2523 - Routing and Switching Fundamentals.....3 sem. hrs.
 INT 3103 - Robots and Control Systems.....3 sem. hrs.
 INT 3153 - Advanced Routing and Switching.....3 sem. hrs.
 INT 3183 - Digital Logic and Data Communications.....3 sem. hrs.

INT 4183 - Microcomputer Interfacing and Data Acquisition.....	3 sem. hrs.
INT 4274 - Automation and Control Systems.....	4 sem. hrs.
PHY 3270 - Introduction to Circuit Analysis.....	4 sem. hrs.
PHY 3350 - Introduction to Solid State Physics.....	3 sem. hrs.

Construction Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of architectural drafting and blueprint reading, surveying, cost estimating, construction practices, construction materials, construction specifications, and business law. ~~Concentration courses are: INT 2253, 3213, 3223, 4223, 4243, BUS 2750.~~

INT 2253 - Construction Equipment and Materials.....	3 sem. hrs.
INT 3213 - Surveying and Site Planning.....	3 sem. hrs.
INT 3223 - Architectural Drafting and Blueprint Reading... ..	3 sem. hrs.
INT 4223 - Construction Cost Estimating.....	3 sem. hrs.
INT 4243 - Construction Project Management.....	3 sem. hrs.
BUS 2750 - Legal and Social Environment of Business.....	3 sem. hrs.

Digital Printing, Imaging, and Web Technology Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of digital printing, imaging, web technology, ~~photography, and multimedia.~~ This concentration is designed to provide students with the knowledge and skills necessary to function in the printing and publishing industries, and in imaging and web technology careers. ~~Concentration courses are: INT 1363, 3123, 3343, 3353, 4123, 4813. (Note: INT 1363 and INT 3343 are required courses in the Advertising Interdisciplinary Minor and 6 hrs. of INT 3123, 3353, or 4813 may also count toward that minor).~~ Coursework does include photography, digital printing, multimedia and web technology as listed below:

*INT 1363 - Graphic Communication Technologies.....	3 sem. hrs.
*INT 3123 - Foundations of Photography.....	3 sem. hrs.
*INT 3343 - Digital Media Technologies.....	3 sem. hrs.
*INT 3353 - Print and Digital Media Production.....	3 sem. hrs.
INT 4123 - Advanced Digital Capture for WEB and Print Publishing..	3 sem. hrs.
*INT 4813 - Advanced Digital Media Technologies.....	3 sem. hrs.

*Note: These courses can be used for the Advertising Interdisciplinary Minor. INT 1363 and INT 3343 are required courses for the Advertising Minor.

Production Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of metrology, drafting and design, CAD, CNC, metallurgy, casting, machining technology, fabrication, material handling, robotics, and automation. The concentration must include a minimum of six hours of course work related to industrial processes. ~~Concentration courses are: INT 3012, 3063, 3103, 3113*, 3143*, 3203*, 4023, 4274, 4602*, 4673, 4803, 4853* (*denotes an industrial processes course)~~

INT 3012 - Metrology and Inspection Procedures.....	2 sem. hrs.
INT 3063 - 3-D Modeling.....	3 sem. hrs.
INT 3103 - Robots and Control Systems.....	3 sem. hrs.
* INT 3113 - Manufacturing Machine Processes.....	3 sem. hrs.
* INT 3143 - Manufacturing Fabrication Processes.....	3 sem. hrs.
* INT 3203 - Computer Numerical Control Programming.....	3 sem. hrs.
INT 4023 - Manufacturing Automation.....	3 sem. hrs.
INT 4274 - Automation and Control Systems.....	4 sem. hrs.

* INT 4602 - Physical Metallurgy.....	3 sem. hrs.
INT 4673 - Work Measurement and Method Design.....	3 sem. hrs.
INT 4803 - Plant Layout and Material Handling.....	3 sem. hrs.
* INT 4853 - Polymers and Composites.....	3 sem. hrs.

* Note: Denotes an industrial processes course.

General Technical Concentration

A minimum of 15 semester hours of coursework of in-depth technical courses may be selected by the student in consultation with the advisor and with the approval of the program coordinator. The plan must include a minimum of twelve hours of upper division courses, of which nine hours must be in Technology.

Pending Executive Actions:

LCBAS

Effective Fall 2004

1. Revise the prerequisites to **MAR 3550**.

3550 MAR. Marketing as a Profession. (1-0-1) F, S. This course introduces the student to the marketing profession. Designed as the introductory course to the marketing major, it will allow the student to review important concepts and terms as well as acquaint the student with the expectations of the business world for the professional marketer. Prerequisite: **BUS 3470**, *Junior standing*, admission to the School of Business or permission of Associate Chair.

2. Delete BIO 1004, Practical Microbiology, as a program requirement for B.S in Family and Consumer Sciences: Dietetics Option.

FAMILY AND CONSUMER SCIENCES (B.S.)

(Page 95 of 2003-2004 catalog)

DIETETICS OPTION

The Didactic Program in Dietetics is currently granted accreditation by the Commission on Accreditation for Dietetics Education of the American Dietetic Association, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, 312/899-5400.

Courses required in this option include FCS 1120, 1121, 1800, 2100, 2140, 3120, 3151, 3755, 4150, 4275, 4750, 4751, 4940; **BIO 1004G**, 2001G; CHM 1310G, 1315G, 1410, 1415, 2430, 2435, 3300; MAT 2250G; BUS 1950, 2101, 3010; PSY 1879G; and SOC 2710G or 2750G.