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## Agenda for the November 9, 2006 CAA Meeting

**Items approved:** 06-100, Health Studies: Community Health Option (Revised Program)  
06-101, PED 1150, Lifetime Fitness (New Course)

**Items Pending:** 06-78, Policy on Review of Capricious Grading, Forms, and Flowchart (New Policy to Replace IGP 45: Grades Appeals)  
06-81R2, Admission Requirement for Transfer Students (Revised Requirement)  
06-102, Interdisciplinary Minor in Film Studies (New Interdisciplinary Minor)  
06-103, Anthropology Minor (Revised Minor)

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### Council on Academic Affairs Minutes

November 9, 2006

The November 9, 2006 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Booth Library Conference Room 4440.

**Members present:** Dr. Bower, Dr. Carwell, Dr. Dietz, Ms. Dilworth, Mr. Feimer, Ms. Green, Dr. Hyder, Mr. Melanson, Dr. Melvin, Dr. Roszkowski, Ms. Sommerfeld, Dr. Stowell, and Dr. Upadhyay.

**Members absent:** None.

**Staff present:** Dr. Lord and Ms. Fopay.

**Guests present:** Dr. Church, Physical Education, and Dr. Willardson, Physical Education.

#### I. Approval of the November 2, 2006 CAA Meeting Minutes

The minutes of November 2, 2006 were approved as written.

#### II. Communications:

##### a. College Curriculum Committee Meeting Minutes:

1. Minutes from the October 20, 2006 College of Sciences Curriculum Committee meeting.

##### b.) Academic Waiver Reports:

1. Academic Waiver Reports for October 2006 from the Lumpkin College of Business & Applied Sciences (LCBAS), College of Arts & Humanities (CAH), College of Education & Professional Studies (CEPS), and College of Sciences (COS).

*There were questions made by council members about each waiver report. It was noted that several waivers on the LCBAS waiver report looked like internal college waivers and there was a question about it. Dr. Roszkowski provided an explanation for why the waivers were handled in this manner. She will bring the council's question to the attention of the current LCBAS certification officer and the college dean. Also, there were questions about waiver 07-03 on the CAH waiver report, waiver 06-100 on the COS report, and waiver 06-42 on the CEPS report. Dr. Roszkowski agreed to contact each college to get answer to those questions.*

#### III. Committee Reports:

None.

#### IV. Items Added to the Agenda:

1. 06-102, Interdisciplinary Minor in Film Studies (New Interdisciplinary Minor)
2. 06-103, Anthropology Minor (Revised Minor)

Dr. Dietz moved and Dr. Melvin seconded the motion to add these items to the agenda.

#### V. Items Acted Upon:

##### 1. 06-100, Health Studies: Community Health Option (Revised Program)

Dr. Dietz presented the proposal and answered questions of the council.

Dr. Bower moved and Dr. Stowell seconded the motion to approve the proposal.

The motion passed with the following vote.

- Yes:** Bower, Carwell, Dietz, Dilworth, Hyder, Melvin, Roszkowski, Sommerfeld, Stowell, and Upadhyay  
**No:** None.  
**Abstain:** Feimer and Melanson

The proposal (**See Attachment A**) was approved, *effective Fall 2007*.

**2. 06-101, PED 1150, Lifetime Fitness (New Course)**

Dr. Church and Dr. Willardson presented the proposal and answered questions of the council. The council requested a correction to number 2 and a revision to number 3.b. on the course proposal. Also, the council noted that the instructor(s) of this course need to complete the CATS online training module since this course is technology-delivered. In addition, the council members discussed whether a statement should be added to the course description. The addition would explain that the course will only be taught online. Another option would be to have a technology-delivered designation of some sort be placed next to this course and other technology-delivered courses in the Undergraduate catalog. No action on this issue occurred today. Rather Dr. Roszkowski indicated she would draft a proposal to create a technology-delivered course designation to use in the Undergraduate catalog.

Dr. Carwell moved and Mr. Melanson seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, *effective Summer 2007*.

**1150 PED. Lifetime Fitness. (2-0-2) On Demand.** Lifetime Fitness will cover principles related to physical activity. Students will be expected to complete a variety of physical activity self assessments. Credit will not be given for both PED 1150 AND PED 2850. The course is not open to Physical Education majors or minors. WA

**VI. Pending:**

1. 06-78, Policy on Review of Capricious Grading, Forms, and Flowchart (New Policy to Replace IGP 45: Grades Appeals)
2. 06-81R2, Admission Requirement for Transfer Students (Revised Requirement)

**The next meeting will be held Thursday, November 16, 2006.**

The meeting adjourned at 2:40 p.m. *--Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section "Subscribing to caa-list" and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
 Thursday, November 16, 2006  
 Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

1. 06-81, Admission Requirement for Transfer Students (Revised Requirement)
2. 06-102, Interdisciplinary Minor in Film Studies (New Interdisciplinary Minor)
3. 06-103, Anthropology Minor (Revised Minor)

**Pending:**

1. 06-78, Policy on Review of Capricious Grading, Forms, and Flowchart (New Policy to Replace IGP 45: Grades Appeals)

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

None.

**Attachment A****Health Studies: Community Health Option**Add Program to Portfolio**(BS)****Total Semester Hours: 69-70.**

There are three concentrations in the option: Community Health Promotion/Education, Community Health Counseling, and Community Health Administration. Courses for these concentrations must be selected in consultation and approval by the department academic advisor.

This major requires the following components:

- Concentration I, II, or III below. Credits: 18  
and

**Core Courses:**

- BIO 2001G - Human Physiology. Credits: 4
- ENG 2760 - Introduction to Professional Writing. Credits: 3
- HST 2000 - Principles of Human Health. Credits: 3 \*
- HST 2250 - Professions in School and Community Health. Credits: 1 \*
- HST 2270 - Community Health. Credits: 3 \*
- HST 3196 - Public Health Statistics and Data Analysis. Credits: 3 \*
- HST 3199 - Microcomputers and Health Applications. Credits: 3 \*
- HST 3700 - Community Health Behavior Methods. Credits: 3 \*
- HST 3750 - Health Care Delivery Systems. Credits: 3 \*
- HST 3765 - Principles of Epidemiology. Credits: 3 \*
- HST 4250 - Planning Health Programs. Credits: 3 \*
- HST 4275 - Internship. Credits: 1 to 9
- HST 4770 - Health Services Administration. Credits: 3 \*

**\*These courses must be completed with a grade of "C" or better.**

**Select 8-9 Semester Hours**

- HST 2600 - International Health Issues. Credits: 3
- HST 2900 - Human Diseases. Credits: 3
- HST 3500 - Human Sexuality. Credits: 3
- HST 3560 - Women's Health. Credits: 3
- HST 3910 - Communication in Health Professions. Credits: 3
- HST 4800 - Drugs and Society. Credits: 3
- HST 4810 - Community Resources and Chemical Dependency. Credits: 2
- HST 4820 - DUI: Legal Issues. Credits: 2
- HST 4890 - Health and Aging. Credits: 3

**I. Community Health Promotion/Education Concentration**

A minimum of 18 semester hours of course work including study in the areas of introductory psychology, mass communications, educational psychology, and school health.

Recommended Minors: Adult Education, Creative Writing, Family and Consumer Sciences, Journalism, Public Relations, Psychology, Communication Studies, Professional Writing

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## **II. Community Health Counseling Concentration**

A minimum of 18 semester hours of course work including study in the areas of group dynamics, behavior management, human nutrition and food study, and techniques of counseling and guidance. Recommended Minors: Psychology, Family and Consumer Sciences (family services)

## **III. Community Health Administration Concentration**

A minimum of 18 semester hours of course work including study in the areas of business administration, American national government, state and local government, and economics. Recommended Minors: Business Administration, Political Science, Economics.

### **Footnote:**

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(Major GPA based on all health studies courses taken at EIU.)