

Council on Academic Affairs
Minutes
August 23, 2018

The August 23, 2018 meeting of the Council on Academic Affairs was held at 2:00 p.m. in room 4440 of Booth Library.

Members Present: Mr. Aydt, Dr. Janssen Danyi, Ms. Gordon, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Rosenstein, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: none

Staff Present: Interim Associate Vice President for Academic Affairs, Dr. Kattenbraker

Guests Present: Dr. Stowell (Faculty Senate), Ms. Schwartz (DEN)

The meeting was called to order by Chair Gronnvoll at 2:00 p.m.

I. Welcome and Introductions

II. Approval of the April 26, 2018 CAA Meeting Minutes.

Dr. Ruholl moved and Dr. Janssen Danyi seconded the motion to approve the minutes.

III. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the April 23, 2018 College of Education and Professional Studies Curriculum Committee meeting.

b. Executive Actions:

1. April 24, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to add online delivery for FCS 3740.
2. April 24, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to allow Women's, Gender, and Sexuality Studies minor and CTE: FCS emphasis major to enroll in FCS 3800.
3. April 24, 2018 memorandum from Interim Dean Minnis, LCBAS, Economics, requesting executive action to add online deliver to FCS 4340.
4. April 24, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to add an Accelerated Graduate Program: MA in Aging Studies

c. College Grade Appeal Reports:

1. May 31, 2018 Spring 2018 Grade Appeal Report for the College of Education & Professional Studies

d. Waiver Reports:

1. Spring/Summer 2018 Waiver Report for the Lumpkin College of Business and Applied Sciences.
2. Summer 2018 Waiver Report for Lumpkin College of Business & Technology
3. Spring/Summer 2018 Waiver Report for the College of Education & Professional Studies

4. Spring/Summer 2018 Waiver Report for the College of Sciences

IV. Discussion:

1. CAA electronic course proposal form development update. Chair Gronnvoll provided that ITS was testing an on-line curriculum approval process and that she would test the process later this semester.
2. Bylaw revisions. Dr. Stowell provided that Faculty Senate wished university councils and committees to reconceptualize their makeup in regards to university reorganization and provided a possible model for CAA. Faculty senate continues to discuss the linkage with CAA and other university councils. CAA has one opening to be filled for fall 2018. A draft of CAA bylaws revisions would be prepared by Gronnvoll and Wilkinson.

Dr. Kronenfeld left the meeting at 2:50

3. Gen Ed coordinator. Dr. Gronnvoll shared communication from Provost Gatrell that discussion continues on initiating a General Education Coordinator.

V. Items to be Added to the Agenda:

None

VI. Items to be Acted Upon:

None

VII. Other:

1. Dr. Kattenbraker announced that ITS was forming a steering committee with ATAC and ITAC subcommittees. Meeting times are not finalized.
2. Dr. Wilkinson announced that he has been chosen as the CAA representative to the ACA Committee.

VIII. Program review presentations:

- a. October 26: B.S. in Chemistry
- b. November 2: B.S. in Geography
- c. November 2: B.S. in Geology
- d. November 9: B.S. in Engineering Cooperative

VIII. Pending:

None

IX. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

Meeting Adjournment:

Dr. Ruholl motioned and Mr. Aydt seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 3:10 p.m.

Minutes prepared by Dr. Richard Wilkinson, Vice-Chair and Recording Secretary, Fall 2018

