

**Council on Academic Affairs**  
**Minutes**  
*March 28, 2019*

The March 28, 2019 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440 of Booth Library.

**Members Present:** Mr. Aydt, Dr. Janssen Danyi, Ms. Gordon, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

**Members Absent:** Dr. Rosenstein

**Staff Present:** Interim Associate Vice President for Academic Affairs, Dr. Kattenbraker, Ms. Davis

**Guests Present:** Dr. Doug Bower (COE), Ms. Corryn Brock (DEN), Dr. Jeanne Okrasinski (TLF)

*The meeting was called to order by Chair Gronnvoll at 2:01 p.m.*

**I. Approval of the March 21, 2019 CAA Meeting Minutes.**

Rhoads moved and Janssen Danyi seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. Minutes of the February 25, 2019 College of Education Curriculum Committee meeting.

**b. Executive Actions:**

1. March 21, 2019 memorandum from Interim Dean Minnis, LCBT, requesting executive action to modify the prerequisites for CIT 4663: System Administrator and Architecture.

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. Committee Reports:**

None

**III. Items to be Added to the Agenda:**

None

**IV. Items to be Acted Upon:**

1. 19-054, ELE/MLE 4275: Internship in Education Studies (new course). Rhoads moved and Ruholl seconded to open discussion of the proposal. Dr. Okrasinski presented the proposal, and answered questions of the council. The proposal, with revisions, was **approved** unanimously.
2. 19-055, BSEd in Early Childhood Education: Education Studies (new option). Rhoads moved and Ruholl seconded to open discussion of the proposal. Dr. Okrasinski presented the proposal, and answered questions of the council. The proposal, with revisions, was **approved** unanimously.
3. 19-056, BSEd in Elementary Education: Education Studies (new option). Ruholl moved and Rhoads seconded to open discussion of the proposal. Dr. Okrasinski presented the proposal, and answered questions of the council. The proposal, with revisions, was **approved** unanimously.
4. 19-057, BSEd in Middle Level Education: Education Studies (new option). Janssen Danyi moved and Rhoads seconded to open discussion of the proposal. Dr. Okrasinski presented the proposal, and answered questions of the council. The proposal, with revisions, was **approved** unanimously.

**V. Other:**

The council had a brief discussion of an online form for course proposals.

**VI. Pending:**

None.

**VII. Ongoing:**

None.

**VIII. Meeting Adjournment:**

Rhoads moved and Aydt seconded the motion to adjourn the meeting. The meeting adjourned at 2:35 pm.

*Minutes prepared by Kelli Davis, Academic Affairs*