**Council on Academic Affairs**

**Minutes**

*April 23, 2020*

The April 23, 2020 meeting of the Council on Academic Affairs was held at 2:00 p.m. in D2L Collaborate.

**Members Present:** Mr. Aydt, Dr. Gronnvoll, Dr. Hung, Dr. Janssen Danyi, Ms. Khamisani, Dr. Rosenstein, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

**Members Absent:** Dr. Padmaraju,

**Staff Present:** Ms. Hutchison, Mr. Jason Hood

**Guests Present:** Dr. Chris Mitchell (CLAS), Dr. Darren Hendrickson (SOC/ANT), Dr. Doug Bower (COE), Mr. Steve Brantley (Booth), Dr. Tim Taylor (ENG)

*The meeting was called to order by Chair Gronnvoll at 2:00 p.m.*

1. **Approval of the April 9, 2020 CAA Meeting Minutes.**

Ruholl moved and Rosenstein seconded the motion to approve the minutes as written.

1. **Communications:**
2. **College Curriculum Committee Minutes**:
3. Minutes of the March 30th – April 1st College of Liberal Arts and Sciences Curriculum meeting.
4. **Executive Actions**:
5. April 8, 2020 memorandum from Dean Cheney, LCBT, requesting executive action to change the prerequisites for CIT/MIS 4760.
6. April 9, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to remove HSL 3840 from the undergraduate catalog.
7. April 9, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to remove the following courses from the undergraduate catalog: HSL 3810, 3812, 4242, 4244, 4246, 4250, 4256, 4262, 4264, 4680, and 4686.
8. April 9, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to delete from NTR 3757 the course restrictions and the limit of hours for which the course can be applied to a minor or major.
9. April 9, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to delete from NTR 4752 the limit of hours for which the course can be applied to a minor or major.
10. April 14, 2020 memorandum from Dean Bower, COE, requesting executive action to add online delivery to the following courses: SPE 3100, 3700, 4500, 4600, SED 3330, 4330, CTE 3403, 3404, and 3405.
11. April 16, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to AFR 2000.
12. April 16, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to ENG 1001G.
13. April 16, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to the following courses: ART 2050, 3051, 3052, 4051, 4052, and 4053.
14. April 16, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add online delivery to SOC 4900.
15. April 16, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to remove CIT 1813 as a prerequisite for CSM 2670.
16. April 16, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add online delivery to MAT 3400.
17. April 16, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add online delivery to CHM 2440. action to add online delivery to WLE 3400: Methods of Teaching Foreign Language.

**Waiver reports:**

None

1. **Grade Appeals:**

None

1. **Committee Reports:**

1. Faculty Laureate Committee update: Rosenstein reported the committee received three nominations; Dr. Christopher Laingen, Associate Professor in the Department of Geology and Geography was selected as Faculty Laureate 2020. Rosenstein will notify Dr. Laingen of his award and the nominees who were not selected.

2. Gen Ed Committee update: Gronnvoll shared we have two volunteers for LCBT, and are in the process of seeking volunteers to represent CHHS and the responsible citizenship learning goal.

1. **Items to be Added to the Agenda:**

Ruholl moved and Hung seconded the motion to add the following items to the agenda.

1. 20-040, BS in Exercise Science with Pre-OT option (revised program)

2. 20-041, CRM 1829: Introduction to Criminal Justice (new course)

3. 20, 042, BS in Computer Science (revised program)

1. **Items to be Acted Upon:**

None

1. **Discussion Items:**
2. Report from Gen Ed Committee: Gronnvoll shared she received updated recommendations from the Gen Ed Committee on assessment and proposed the discussion be put back to next week so the committee has the opportunity to review it. The committee unanimously agreed to postpone for discussion next week.
3. **Other:**

1. Meeting during final’s week: Gronnvoll announced CAA would need to meet next week during finals; meeting will take place at 2:00 pm via collaborate

2. Reminder of upcoming election of CAA officers: Gronnvoll reminded committee she will be stepping down as chair of CAA and encouraged members of the committee to consider volunteering to serve as chair. Wilkinson reminded the committee he and Throneburg’s term of service on the committee will also be ending.

1. **Ongoing:**

None

1. **Meeting Adjournment:**

Ruholl moved and Rosenstein seconded the motion to adjourn the meeting. The meeting adjourned at 2:39 pm.

*Minutes prepared by Cindy Hutchison, Academic Affairs*