### APPROVALS REQUIRED FOR CURRICULUM CHANGE

<table>
<thead>
<tr>
<th>Department</th>
<th>College</th>
<th>CAA</th>
<th>CGS</th>
<th>COTE</th>
<th>President(^1)</th>
<th>Board of Trustees</th>
<th>Board of Higher Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Courses(^3)</td>
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<tr>
<td>Courses below 4750</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td></td>
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<tr>
<td>Courses 4750-4999</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Courses 5000+</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>II. Undergraduate and Graduate Programs(^4)</td>
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</tbody>
</table>

#### Courses below 4750
- X: President
- X: CAA
- X: CGS
- X: COTE
- X: President

#### Courses 4750-4999
- X: President
- X: CAA
- X: CGS
- X: COTE
- X: President

#### Courses 5000+
- X: President
- X: CAA
- X: CGS
- X: COTE
- X: President

#### New Major or Degree
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees
- New program request: Board of Higher Education

#### Revised Major
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President

#### Consolidated Majors or Options
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees
- Reported: Board of Higher Education

#### Reclassified Major\(^5\)
- X: President
- X: CAA

#### Change in Degree Designation\(^7\)
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees
- RME: Board of Higher Education

#### New Option, Concentration, or Minor
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees
- Reported: Board of Higher Education

#### Revised Option, Concentration, or Minor
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President

#### New Certificate Program (in field in which there is an approved degree program)
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees
- Reported: Board of Higher Education

#### New Certificate Program (in field in which there is not an approved degree program)
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees
- RME: Board of Higher Education

#### New title
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees

#### Eliminated Program
- X: President
- X: CAA
- See 4: CGS
- See 4: COTE
- X: President
- Reported: Board of Trustees

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\(^1\) If the President does not advise to the contrary within ten working days following receipt of the minutes, recommendations contained in the Council minutes are considered approved.

\(^2\) The formats for the presentation of proposals to the Board of Higher Education are available from mhperry@eiu.edu.

\(^3\) These items may be approved by executive action: (a). Minor changes in course titles and course descriptions, where course content remains generally the same. (b). Changes in course numbers that do not change the level of the course. (c). Changes in course prerequisites. (d). Catalog changes which merely clarify the Council's intent. (e). Deletion of courses. (f). Changes in course credits. No executive action is permitted concerning General Education Requirements or Graduation Requirements.

\(^4\) Council on Academic Affairs approval is required for all undergraduate programs except those for which COTE is responsible; Council on Teacher Education and (for graduate-level programs) Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all programs preparing school personnel.

\(^5\) A program whose Classification of Instructional Program (CIP) code changes.

\(^6\) RME = Reasonable and Moderate Extension, a streamlined approval process.

\(^7\) E.g., BA to BFA.