

**MINUTES OF THE COUNCIL ON GRADUATE STUDIES**  
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**October 16, 2001**

The Council on Graduate Studies met at 2:03 p.m. on Tuesday, October 16, 2001, in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Costa, Dr. Havey, Dr. Hoberman, Dr. Key, Dr. Leitschuh, Dr. Liu, Ms. Meiners, Dr. Noll, and Dr. Reven.

Members absent: Mr. Goldacker

Staff present: Ms. Karr.

Guests present: Dr. M. Butt, Dr. P. Fewell, Dr. W. Gibbs, Dr. S. Meiners, and Dr. A. Methven.

I. Minutes.

Dr. Liu moved and Dr. Noll seconded the motion to approve the minutes of October 2, 2001 as written. The minutes were approved as written.

II. Agenda Items Acted On.

1. 01-22r, IST 5330, New Course Proposal for Information Services and Technology, 5330.  
Dr. Butt, Dr. Fewell, and Dr. Gibbs presented the revised proposal and answered questions of the Council. Dr. Hoberman moved and Dr. Leitschuh seconded the motion to vote on the agenda item. The motion passed unanimously.

This action approves the following to become effective Spring 2002.

**IST 5330. Integrating Technology into the Classroom Experience. (3-1-3) F, S, SU. Integrating Tech. This course will provide opportunities for teachers who are currently teaching to learn how to address the state and national standards for technology integration for students and from themselves professionally. This course will offer pedagogical and instructional strategies to integrate technology into the K-12 classroom. Prerequisites: Experience with and access to current computer technology.**

2. 01-23r, IST 5331, New Course Proposal for Information Services and Technology, 5331.  
Dr. Butt, Dr. Fewell, and Dr. Gibbs presented the proposal and answered questions of the Council. Dr. Noll moved and Dr. Liu seconded the motion to vote on the agenda item. The motion passed unanimously.

This action approves the following to become effective Spring 2002.

**IST 5331. Applications of Educational Technology. (3-1-3). S or F. Ed. Tech. Theoretical foundations and practical applications of educational technology are introduced. Collaborative teamwork in the exploration of learning theories and instructional methodologies as they pertain to designing and developing technology-based instruction is emphasized. Prerequisite: Experience with and access to current computer technology, including e-mail and the World Wide Web.**

3. 01-25, BIO 5380, New Course Proposal for Advanced Biostatistics.  
Dr. Meiners and Dr. Methven presented the proposal and answered questions of the Council. Dr. Costa moved and Dr. Leitschuh seconded the motion to vote on the agenda item. The motion passed with the following vote:

Yes: Costa, Havey, Hoberman, Key, Liu, Leitschuh, Noll, and Reven.

Abstain: Meiners.

This action approves the following to become effective Spring 2002.

**BIO 5380. Advanced Biostatistics. (3-0-3) S-even-numbered years. Adv. Biostat. Survey of methods of analysis of univariate and multivariate data from biological systems. Techniques will include: survival analysis, ANOVA, MANOVA, ordination methods and regression analysis. Focus will be on the practical application of techniques. Prerequisites: BIO 4750 or MAT 2250G; or permission of instructor**

III. Communications.

1. Dr. Noll reported the CAA subcommittee working on the course proposal format has been working via email on the draft. The subcommittee will meet next week and Dr. Noll will forward the results of that meeting so CGS can discuss it at the November 6 meeting.
2. Dr. Liu reported the ATEC committee met and discussed the CAT center structure and the student technology fee.
3. Dr. Key noted that the chairs of CAA, CGS, and COTE were meeting with the Provost next week to discuss the search for the VPAA.
4. Dr. Key stated the chairs and vice-chairs of CAA, CGS, and COTE were meeting with the NCATE IBSE team to discuss the Council procedures for approving curriculum revisions and new classes.
5. The Fall Forum on Student Recruitment and Retention is being held on October 18 and Dr. Key is attending on behalf of CGS.
6. The TEDE committee met while Dr. Key was at a conference. He will give the Council an update at the next CGS meeting.

IV. Dean's Report.

1. The Dean noted that CAA is looking at the approval process of Special Courses and Workshops and he will keep the Council informed of their actions and findings.
2. The Dean requested the Council's support for an effort to recruit McNair Scholars. The purpose of the program is to attract highly qualified underrepresented groups of students and prepare them for graduate education. Eastern Illinois University does not have a McNair program, but seventy McNair scholars live in Illinois. These students will be mailed special Eastern applications and the customary admission fee will be waived for them. The students who apply will be offered an opportunity to visit the campus in the spring.

The Dean stated he believed this program affords Eastern an opportunity to recruit top students. He also mentioned he has been discussing with Johnetta Jones the possibility of writing a grant to initiate a McNair program at Eastern.

3. Dean Augustine is attending the Illinois Association of Graduate Schools meeting in Evanston, Illinois.

The meeting was adjourned at 3:15 p.m.

Luann Karr, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING  
Tuesday, November 6, 2001, 2:00 p.m.  
Arcola/Tuscola Room**

**Agenda:**

Discussion of Course Proposal format

**Executive Officer's Report:**

1. Move HIS 5010, the Administration of Historical Organizations, from Fall Semester to Spring Semester.
2. Remove HIS 5360, Historic Domestic Interiors, from the HA curriculum.
3. Rename HIS 5330, currently Material Life in America, 1600 to the Present, Material Life and Decorative Arts.
4. Renumber HIS 5110, History Museum Exhibits, which is a two-part course meeting in fall and spring, to HIS 5111 in the spring, retaining the same name to reflect that the spring semester is a continuation of the fall semester. It will meet for only 5 weeks and much of the content of the spring semester will be transferred to the HIS 5020. HIS 5110 will remain a 3 credit course.
5. Reduce the credit hours for HIS 5111, spring semester (formerly 5110), from 3 to 1, a necessary change if we are to stay within the acceptable limit of overall credit hours and make the other proposed changes work. Because it will meet for only 5 weeks, and course content will be transferred to the new HIS 5020, 1 credit will more accurately reflect the amount of work required for the course.