

MINUTES OF THE COUNCIL ON GRADUATE STUDIES
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November 6, 2001

The Council on Graduate Studies met at 2:02 p.m. on Tuesday, November 6, 2001, in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Costa, Mr. Goldacker, Dr. Havey, Dr. Hoberman, Dr. Key, Ms. Meiners, and Dr. Reven.

Members absent: Dr. Leitschuh, Dr. Liu, and Dr. Noll.

Staff present: Dr. Herrington-Perry and Ms. Karr.

I. Minutes.

Dr. Hoberman moved and Dr. Costa seconded the motion to approve the minutes of November 6, 2001 as written. The minutes were approved as written.

II. Agenda Items Acted On.

1. 01-26, Discussion of Course Proposal Format.

The Council discussed the summary of substantial changes the CAA subcommittee is proposing for technology-delivered courses. Dean Augustine distributed a copy of the comments he had previously emailed to Dr. Noll. There was general agreement that the new course proposal should apply to "technology – delivered" courses rather than "technology-enhanced" ones since so much variation is encompassed by the term "technology-enhanced." The Council agreed final consideration of this agenda item would be tabled until the CAA subcommittee completed their draft.

III. Reports.

1. Dr. Hoberman reported the Honorary Degree committee had met and is actively soliciting nominations for people of distinction that have some connection to Eastern (although a connection is not required). She distributed nomination guidelines and said a vita was no longer required to nominate a candidate. The deadline for nominations is November 26.
2. Dean Augustine stated the TEDE Grant committee had met last night and made their final selections. Sixty proposals across four categories were submitted and about half of the proposals were funded. Early next week letters will be mailed to everyone who submitted a proposal to inform them of the results, then, later in the week, the recipients will be publicly announced.
3. Dean Augustine and the Chair of CGS had a productive and cordial meeting with the NCATE team.
4. Dr. Key stated the Fall Forum on Student Recruitment and Retention was focused on undergraduates, but in a breakout session, he did discuss Graduate School recruitment and the fact it is much more "faculty-driven."
5. The Enrollment Management committee met, but Mr. Goldacker could not attend due to an external review in his department. Dr. Herrington-Perry was at the meeting and said one question that came up is whether CGS wants specific attention focused on graduate enrollment and retention.

IV. Dean's Report.

1. The Dean distributed copies of the draft recommendations of the Commencement subcommittee. There is no provision for a separate graduate ceremony, but the hooding of graduates and a graduate speaker at each of the four college ceremonies is recommended.
2. Student dean Michael Steinhour is attending the National Association of Graduation Professional Studies conference.

3. The Awards Committee has met and made their selections. Khristopher Goetz was awarded the Outstanding Thesis award and Courtney Benefiel was selected for the Award of Excellence. There will be an article on the awards in the *Old Main Line* and the graduate school website.

The meeting was adjourned at 2:50 p.m.

Luann Karr, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, November 20, 2001, 2:00 p.m.
Arcola/Tuscola Room

Pending Agenda Items:

1. 01-26, Discussion of Course Proposal format.

Pending Executive Actions:

1. Change the prefix of COM / INT / MGT 4800 Management of Innovation and Technology to **INT / MGT 4800**.

Effective Spring 2002.

2. CDS 4900 – Change prerequisites from Prerequisites: Admission to the major, CDS 2100, 2200, 3100, 3200, 3700, 3900; a ~~major GPA of 2.85~~ **a major GPA of 2.75** and a cumulative GPA of 2.50; or permission of the department chairperson .

Effective Spring 2002.