

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

February 18, 2003

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, February 18, 2003 in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Mike Havey Dr. Cheryl Noll, Dr. Shane Miller, Dr. Linda Morford, Dr. Ruth Hoberman, Dr. Ping Liu, Dr. Mark Voss-Hubbard
Members absent: Dr. Britto Nathan, Dr. Mary Ellen Varble, Mr. Jo Robbins
Staff present: Mrs. Linda Barter
Guests present: No guests present

I. Minutes

The minutes of the February 4, 2003 meeting were approved as published.

II. Communications

January 27, 2003: College of Education and Professional Studies Curriculum Committee Minutes

January 24, 2003: College of Sciences Curriculum Committee Minutes

III. Approved Request for Executive Actions

From Associate Dean Jeffrey Lynch, College of Arts & Humanities.

1. **5110 HIS. History Museum Exhibits and Historical Interpretation. (3-0-3)**
A study of the role, function and development of history museum exhibits as a part of the interpretation process. Students will research and design a temporary exhibit. Prerequisite: Permission of the instructor.
2. **5111 HIS. History Museum Exhibits and Historical Interpretation. (1-0-1)**
A continuation of the study of the role, function and development of history museum exhibits as a part of the interpretation process. Students will fabricate and install the exhibit designed in 5110. Prerequisite: Permission of the instructor.

From Dean Charles Rohn, College of Education and Professional Studies.

3. **4960 SPE. Instructional Strategies: Mental Retardation/Development Disabilities. (3-1-3)** This course addresses instructional strategies and classroom management strategies appropriate to teaching individuals with mental retardation and/or developmental disabilities; including the designing, implementing, and evaluating of individualized instruction/instructional plans. Prerequisites: Students must have completed 26 semester hours in SPE

(including SPE 3000, 3200, 3260 and 4800) and must have permission of department chairperson to enroll.

From Dean Diane Hoadley, Lumpkin College of Business and Applied Sciences.

4. **ACC 4750** Change from “Admission to the School of Business or permission of the Associate Chair” to “ACC 3200 with a grade of C or better; admission to the Accounting Program or permission of the Associate Chair”
5. **FIN 4820** Change from “BUS 3710 (with grade of C or better), FIN 3730 and ECN 3860, admission to the School of Business or permission of the Associate Chair” to “BUS 3710 with a grade of C or better, FIN 3730, ECN 3860 and admission to the School of Business or permission of the Associate Chair. WI”
5. **MGT/INT 4800** Change from “Admission to the School of Business or permission of the Associate Chair” to “Senior standing and admission to the School of Business or permission of the Associate Chair”
6. **MGT 4950** Change from “Senior or graduate standing in the School of Business, admission to the School of Business or permission of the Associate Chair” to “Senior or graduate standing in the School of Business and admission to the School of Business or the permission of the Associate Chair”
7. **ACC 5800** Change from “Advanced Federal Income Tax” to “Employee Benefit Plans”

IV. Items to be Added to the Agenda

03-03 Replace HST 3770 with HST 4770

4770 HST. Health Services Administration. (3-0-3) Examination of the health service sector applications of administrative and management concepts, including social administration, biomedical and business ethics, and management theory. WI Prerequisites: HST2250, 2270, and 3750 or permission of the instructor.

Dr. Noll moved and Dr. Miller seconded the motion to add this item to the agenda.

V. Items to be Acted On

02-42 Dr. Blair Lord, VPAA: Policy review request, IGP #46, Grades

The Council referred this item back to the Incomplete Grade Committee for further discussion.

03-02 **Proposed Catalog Text: Alternative Teacher Certification Program**

The item listed above was passed with a unanimous vote contingent upon adding a contact point and language changes in enrollment:

Proposed Catalog Text Alternative Teacher Certification Program

Alternative Teacher Certification

Admission to the Graduate School: Students seeking admission to the Alternative Teacher Certification Program are advised to consult with the Coordinator of Web-Based and Alternative Teacher Certification Programs before making a formal application for admission to the Graduate School. The consultation will provide information regarding the student's eligibility for admission to the program. Following consultation, students may apply for admission to the Graduate School. Applicants must meet the requirements for admission to the Graduate School for non-degree study options. Admission to the Graduate School does not constitute admission to the Alternative Teacher Certification Program.

Alternative Teacher Certification Review and Requirements: The Alternative Teacher Certification Program is designed to prepare individuals to teach in severe shortage areas and provides an intensive course of study in educational foundations, pedagogy, and methodology, followed by a year-long internship during which students are hired and paid as first-year teachers. Specifically, students enroll in a web-based course in May, then enroll full-time during the eight-week summer session. After successfully completing the summer coursework, students complete an internship during which they are hired as full-time teachers for the entire academic year. The program culminates in a two-week comprehensive program assessment course that students take in the summer following their internship

Candidates for this program must meet admission requirements that differ somewhat from other post-baccalaureate certification programs. Prerequisites include having completed a bachelor's degree (GPA 2.65 or higher on a 4.0 scale) and a major or minor in the intended area of certification, having been employed for a period of at least five years in an area requiring application of the individual's education, having passed the Illinois Basic Skills test and applicable subject-matter test, and having secured a commitment from a school district to be hired (and paid as a full-time teacher) for the internship. Interested students should contact the Coordinator of Web-Based and Alternative Teacher Certification Programs for specific requirements, additional program details, and program limitations. For information, contact the Coordinator of the Alternative Teacher Education Program, College of Education and Professional Studies, at the following web site www.eiu.edu/~eiuttp or by phone at 581-6671.

VI. Committee Reports

Awards Committee – No report

Student Appeals – No report

Academic Technology Advisory Committee – No report

Enrollment Management Advisory Committee – Dr. Voss-Hubbard reported that ideas are being gathered from the committee regarding undergraduate admission and enrollment management procedures at EIU. The committee is using Illinois State University as a potential model to revise undergraduate admission and enrollment management procedures at EIU.

Honorary Degree Committee – No report

Library Advisory Board – Dr. Varble was not present. Dr. Morford reported Booth Library has now added to their web site the option for students to obtain their Panther card ID on-line and this is very beneficial for off-campus and non-traditional students.

Textbook Rental Advisory Committee – Dr. Havey reported the last meeting was in November. He is expecting the next meeting in the near future. This brought forth a discussion of removing graduate students from the textbook rental program.

Liaison to GSAC – Dr. Voss-Hubbard reported GSAC is working toward extended hours at Booth Library, designated parking spaces for graduate assistants, planning social events for the Spring 2003 semester, and preparing for the Legislative Showcase in Springfield, IL and Graduate Expo week in April.

Comprehensive Technology Planning Committee (CTPC) – Dr. Noll asked the Council members for feedback about their use of technology, feedback about the proposed model that was distributed at the meeting, and thoughts about future technology needs.

VII. Dean's Report

Legislative Showcase, February 19, 2003 in Springfield, Illinois

Summer 2003 Graduate Assistant Research Competition

2004 Presidential Graduate Assistants

IBHE/IAGS Graduate Workshop, Summer 2003

Recognition of 40 Years of Graduate Education at Eastern Illinois University

Dean Augustine explained the various events listed above and presented a listing of the students attending the Legislative Showcase and the brochure to be given to the

Legislators. Dean Augustine presented his ideas for the 40-year anniversary of graduate education.

Dr. Miller moved and Dr. Noll seconded that the meeting be adjourned.

The meeting was adjourned at 3:43 p.m.
Acting Coordinator

Linda K. Barter,

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, March 18, 2003
Arcola/Tuscola Room