

I. Minutes

The April 1, 2003 Minutes were approved as published.

II. Communications

March 17, 2003: School of Business Graduate Committee Minutes

March 21, 2003: College of Sciences Curriculum Committee Minutes

April 4, 2003: College of Sciences Curriculum Committee Minutes

April 9, 2003: Lumpkin College of Business and Applied Sciences Curriculum
Committee Minutes

April 17, 2003: Lumpkin College of Business and Applied Sciences Curriculum
Committee Minutes

April 18, 2003: College of Sciences Curriculum Committee Minutes

III. Approved Request for Executive Actions

From Dean James Johnson, College of Arts & Humanities.

Proposed Catalogue Changes Speech Communication Graduate Program

1. Study Plan Approval, p. 49

Existing Language: A study plan is developed in consultation with an assigned advisor and must be approved by the Departmental Graduate Committee.@

Proposed Language: A study plan is developed in consultation with an assigned advisor and must be approved by the Graduate Coordinator.@

[Its been done this way as long as I can remember]

2. Capstone Experience, p. 49

Existing Language: AEach student must successfully complete a thesis or creative project or must pass a comprehensive examination.@

Proposed Language: AEach student must successfully pass a comprehensive exam, or must successfully complete a thesis or creative thesis.@

[Since the majority of our students will be taking comp exams, it makes sense to me to foreground that in the catalogue]

3. Financial Assistance, p. 49
 Existing Language: A Graduate Assistants (Teaching and Grant-funded) must enroll in SPC 5500 in both the Fall and Spring semesters.@
 Proposed Language: A Graduate Teaching Assistants must enroll in SPC 5500 in both the Fall and Spring semesters.@
 [We have not required grant-funded assistants who do not teach to take this course, it would not be appropriate for them, and there are other ways to monitor the performance of non-teaching GA's]

4. Course Number Changes

SPC 5540 to SPC 5150	Seminar Interpersonal Communication
SPC 5640 to SPC 5160	Seminar in Mass Media
SPC 5740 to SPC 5170	Seminar in Organizational Communication
SPC 5840 to SPC 5180	Seminar in Rhetoric and Public Address

The rationale for changing the numbering system is that courses numbered over 5500 are not eligible for graduate reserve credit. Currently these seminar courses are the only courses offered in the summer, when traditionally several of our students have not yet had their undergraduate degrees posted (students, for example, who complete their course work in intercession) and can only take graduate courses for reserve credit. As a result, these students cannot take any of our graduate courses and are forced to seek a waiver or wait until the fall semester.

From Associate Dean Jeffrey Lynch, College of Arts & Humanities.

5. **5110 HIS. History Museum Exhibits. (3-0-3)** A study of the role, function and development of history museum exhibits as a part of the interpretation process. Students will research and design a temporary exhibit. Prerequisite: Permission of the instructor.
6. **5111 HIS. History Museum Exhibits. (1-0-1)** A continuation of the study of the role, function and development of history museum exhibits as a part of the interpretation process. Students will fabricate and install the exhibit designed in 5110. Prerequisite: Permission of the instructor.
7. **Historical Administration – Program Mission and Degree Requirements**
Degree: Master of Arts
Major: History
Option: Historical Administration

Program Mission: In addition to furthering their knowledge of United States, European, and World history through reading and research, students in the graduate program in history develop their skills in writing and critical thinking.

The M.A. program in History prepares graduates to pursue teaching, research (in government, business, or academia), and further graduate study. The program in Historical Administration introduces students to the problems, philosophies, ethics, and techniques of preserving, interpreting, and administering historical sites and collections, and prepares students for work in historical museums, archives, historical societies, and related cultural organizations.

Degree Requirements: Degree requirements include those outlined for the Master's Degree by the Graduate School (see "Requirements for the Master's Degree"). In addition, all candidates for the M.A. in History without the Historical Administration option must pass a written comprehensive examination in the student's concentration and an oral comprehensive examination in both concentration and minor field upon completion of all course work, and submit a graded and revised research paper and a bibliography of works read during their graduate studies. Candidates for the M.A. in History with Historical Administration option must pass a written comprehensive examination that integrates knowledge gleaned from course work and from the internship, and must submit a graded and revised research paper that includes an extensive bibliography of the topic covered in the paper. Those students whose written exams (both parts) are awarded a "pass with distinction" by both readers from the committee may be awarded (upon the approval of the full exam committee) the same "pass with distinction" on the certificate of comprehensive knowledge (and the official transcript) upon successful completion of the oral examination.

From Dean Charles Rohn, College of Education and Professional Studies.

8. **EDUCATIONAL ADMINISTRATION**

Nick Osborne, Ph.D., Coordinator of Graduate Studies for the Master's of Science in Education and Specialist Degree in Educational Administration.
Phone: 217-581-2919
Web Page: <http://www.eiu.edu/~edadmin>

Graduate Faculty/All Educational Administration Programs
Nick Osborne, Ph.D., Department Chairperson
Bartz, D.; Findley, B.; Morford, L.

Accreditation: Both the Master of Science in Education and the Specialist in Education Degree are accredited by the National Council for Accreditation of Teacher Education and the North Central Association.

Admission Requirements: To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (see "Requirements for Degree-Seeking Students"). In addition, applicants must demonstrate a focus of interest in school administration. This focus can be documented through the submission of one of the following documents:

- 1) A valid teaching certificate – Master's Degree

Principal certificate – Specialist Degree
2) Documentation of admission to, and continuing participation in, a teacher certification program – Master’s Degree.

Documentation of admission to, and continuing participation in, a principal certification program – Specialist Degree

3) Documentation of employment in an administrative position at the community college or university and a statement of career goals emphasizing educational administration.

Extenuating circumstances may be appealed to the Department Faculty for consideration.

Graduate Assistantships: Information on graduate assistantships may be obtained by contacting the Coordinator of Graduate Studies or Chair, Department of Educational Administration, Buzzard Hall 2320, EIU.

Degree: Master of Science in Education
Major: Educational Administration

Master of Science in Education Program Mission: The Department of Educational Administration offers a Master of Science in Educational Administration. Degree completion meets the course requirements necessary for Illinois General Administration Endorsement. This endorsement is required for the following positions: principal, assistant principal, assistant or associate superintendent, and other similar or related positions. Many courses are offered at night and weekends on-campus and at off-campus locations via the School of Continuing Education.

Study Plan Approval: The Study Plan shall be approved by the department and filed with the departmental graduate coordinator prior to the completion of the graduate degree.

Degree Requirements: Degree requirements include those outlined for the Master of Science in Education Degree by the Graduate School (see "Requirements for the Master of Science in Education Degree"). Additional requirements are:

Foundations:

EDF 5500-Curriculum Development (3)

EDP5300- Psychological Foundations (3)

.....6 s.h.

Electives – select one (minimum of 2 s.h.):

EDF 5510–Social Foundations of Education (3)

EDF5530/5535–Philosophy of Education (2)

EDF 5540–History of Educational Thought (2)

EDF 5550–Comparative & International Education (3)2 or 3 s.h.
<u>Core Requirements:</u>	
EDA 5410-School Law (4)	
EDA 5420–School-Community Relations (2)	
EDA 5600 Introduction to Organization & Administration (3)	
EDA 5630-Administration & Supervision of the Elementary School (4)	
or EDA 5640- Administration & Supervision of the Secondary School (4)	
EDA 5700-Supervision of Instruction (2)	
EDA 5870-Personnel Administration (3)	
EDA 5900- Introduction to Research (2)	
EDA 5960 Data Management in Educational Administration (4)	
EDA 5890-Practicum in Educational Administration28 s.h.
TOTAL.....	36 or 37 s.h.

Time Limit: The final 32 semester hours of the approved program must be completed within a six-year period preceding the date of the awarding of the degree.

Degree: Specialist in Education
Major: Educational Administration

Specialist in Education Degree Mission: The purpose of the Specialist Degree is to provide more advanced and intensive graduate study of educational administration. Degree completion meets the course requirements necessary for Illinois Superintendent Endorsement. This endorsement is required for superintendents of school districts. Many courses are offered at night and weekends on-campus and at off-campus locations via the School of Continuing Education.

Study Plan Approval: After attaining degree status as a graduate student, the student in consultation with the advisor will develop a study plan. The Study Plan shall be approved by the department and filed with the departmental graduate coordinator. Approval of the study plan for the specialist degree should come ordinarily at the completion of 32-33 semester hours of the program. Approval of the study plan must come at or before the completion of 50 semester hours and is subject to the following conditions:

1. The student must complete the requirements ordinarily fulfilled by earning the master's degree. Formal receipt of the master's degree is left to the discretion of the student.
2. The plan must contain a proposed program of studies totaling at least 64 semester hours selected in accordance with the Program of Studies for the Specialist degree.

3. If a master's degree was completed independent of the specialist program, the courses taken for the degree will be evaluated. There is no assurance that all credit hours will automatically count toward the specialist degree.
4. A minimum of 21 of the final 32 hours must be credit from EIU.
5. Final approval of the study plan is given by the Graduate Dean. Any subsequent changes in the study plan must first be approved by the academic department and then submitted for final approval to the Graduate Dean's Office. (The academic department is expected to approve only changes that are consistent with the total study plan.)

Degree Requirements: Degree requirements include those outlined for the Specialist Degree by the Graduate School (see "Requirements for the Specialist's Degree"). In addition, the courses proposed in the candidate's program for the Specialist Degree must total 64 semester hours beyond the baccalaureate degree. Ordinarily, in the first 30 to 33 semester hours, the student will complete the requirements for the master's degree although it is not required that the master's degree be completed within the first half of the total program. The endorsement for certification as a school superintendent requires those courses required for the General Administrative endorsement plus the following courses and requirements:

- EDA 6200 - Evaluating Student Achievement (4)
- EDA 6600 - Organizational Development in Ed. Admin. (4)
- EDA 6650 - The Superintendent of Schools (4)
- EDA 6700 - Plan & Eval of Instructional Prog (3)
- EDA 6800 - Current Issues in Educational Administration (4)
- EDA 6810 - Seminar: School Operations & the Law (2)
- EDA 6850 - School Plant Planning (2)
- EDA 6860 - School Finance (3)
- EDA 6870 - Collective Bargaining in Education (3)
- EDA 6910 - Field Experience in Administration (4)
- Total (beyond M.S.).....33 s.h.

Field Experience: A field experience is required of each Specialist candidate. Throughout the field experience, students are required to submit to their university supervisor documentation of the following requirements resulting in the creation of a professional portfolio.

1. Students are required as part of the field experience to complete 120 hours of administrative experiences at the district level. Students will maintain a typed log for each week of all field experience activities, which is to be certified by the host administrator and submitted to the university supervisor.
2. Students are required to complete at least 20 administrative activities at the district level. Activities may be selected from the list provided in the course syllabus or tailored to meet the needs of the district (with prior approval). Written reports that

summarize, analyze, and include student reflection on the activity are prepared by the student and mailed with supporting documentation to the university supervisor.

3. Students are required to select three of the five Interstate School Leaders Licensure Consortium (ISLLC) Standards and develop a project for each of the three selected standards. Each project will:
 - a. Demonstrate the student's knowledge and skills in the selected areas.
 - b. Fulfill a need for the school district and for the student's professional development.
 - c. Result in a document submitted to the university supervisor for a grade.

4. Comprehensive Project: The candidate for the Specialist in Education degree must successfully complete a final comprehensive written project. The project is presented to the Department. Departmental certification of successful completion of the project must be filed in the Graduate School Office at least one week prior to the graduation date.

Time Limit: The final 32 semester hours of the approved program must be completed within a six-year period preceding the date of the awarding of the degree.

From Dean Augustine, The Graduate School

9. The following courses are no longer offered and need to be deleted from the Biological Sciences course section of the Graduate Catalog per Dr. Chuck Costa, Graduate Coordinator:
 - BIO 4820 Human Genetics
 - BIO 4960 Plant Pathology
 - BIO 4962 Plant Breeding
 - BIO 5351 Advanced Bacteriology
 - BIO 5362 Aquatic Fungi
 - BIO 5410 Developmental BiologyDr. Costa has also requested that BIO 3950 be removed from the prerequisites for BIO 4956 Mammalogy and that BIO 4814 be removed from the prerequisites for BIO 5380 Landscape Ecology.

10. EDF 5590 Education and Late Life Development is no longer offered and needs to be deleted from the Educational Foundations course section of the Graduate Catalog. This deletion affects the degree requirement section for the Gerontology program and should be replaced with the following text, per Dr. Jeanne Snyder, Graduate Coordinator:

Elective¹3 s.h.

¹Elective course must be related to gerontology and must be approved by the graduate coordinator.

11. MUS 5632 is no longer offered and needs to be deleted from the Music course section of the Graduate Catalog per Dr. Peter Hesterman, Graduate Coordinator.
12. A/H 5950 Thesis is no longer offered and needs to be deleted from the Arts & Humanities course section of the Graduate Catalog per Dean Lynch.
13. Mr. Frank Goldacker, Graduate Coordinator for Communication Disorders and Sciences has requested that the following text in the Course Description section of the Graduate Catalog be changed:

Graduate Courses (The course CDS 5400 may be taken by a senior whose grade point average is 3.00 or higher, with permission of the instructor and the Dean of the Graduate School. All other graduate courses are open only to students who have been admitted to the Graduate School) and as degree seeking candidates in the Communication Disorders and Sciences Program or by special permission of the Department Chair.

Mr. Goldacker has also requested that the following text in the Academic Program Requirements section of the Graduate Catalog be changed:

Students who have a baccalaureate degree in a major other than CDS must complete all 2000 level CDS courses and CDS 3100, 3200, 3300 and 3700 or their equivalents prior to being considered for admission to the CDS graduate program.

IV. Items to be Added to the Agenda

V. Items to be Acted On

02-42A Incomplete Grade Policy per Provost Lord request

02-42B Assigning and Removing Incomplete Grade Procedures Form

Both Items listed above were voted on and passed unanimously by the Council.

03-20 Proposed Program Revision in School Psychology Major (Specialist)

Degree Requirements: Degree requirements include those outlined for the Specialist's Degree by the Graduate School (see "Requirements for the Specialist's Degree"). The specialist's degree in school psychology requires a minimum of 66 semester hours at the graduate level. In addition to traditional course work, the SSP degree includes 12

hours of internship, 9 hours of practicum, and at least 6 hours of thesis. The plan of study leading to state certification and the SSP degree includes the following:

- I. Psychological Foundations (12 graduate semester hours minimum): PSY 5170, 6300, 6500, 6550
- II. Professional School Psychology (6 semester hours): PSY 5030, 6970
- III. Psychological Assessment (12 graduate semester hours): PSY 5005, 5015, 5110, 5020
- IV. Research and Statistics (13 graduate semester hours): PSY 5710, 5711, 6000
- V. Intervention (12 graduate semester hours): PSY 5040, 5050, 6980
- VI. Field and Clinical Experience (21 graduate semester hours): PSY 5890, 6890, 6999

03-21 Proposed Revision in English Major (M.A.)

Core Requirements

Admission Requirements:

Bachelor of Arts or Bachelor of Science degree

GPA of 2.75

GRE scores

Submission of TOEFL score of at least 600 by international students

An essay stating candidate's reasons for applying

Additional Requirements for Assistantship Application:

GPA of 3.00

Two letters of recommendation

Writing sample (a professional, scholarly, or creative essay of at least 1000 words)

Study Plan Approval: The Study Plan shall be developed in consultation with the English Department's Graduate Coordinator; the final Plan must be approved by the Department and filed with the departmental Graduate Coordinator during the semester prior to the term in which the candidate plans to graduate. Students must declare their area of concentrated study no later than their second semester.

Total Hours of Approved Course Work: At least 30 hours and a thesis (3-6 hours), or 33 hours and a comprehensive exam/tutorial (3 hours).

Required Courses: ENG 5000. Introduction to Methods and Issues in English Studies. Must be taken in the student's first year.

Additional Courses Required for Graduate Assistants: ENG 5500, 5011, and 5502 (except for GAs in the Professional Writing Concentration)

Courses/Electives: Courses must be numbered 4750 and above. A maximum of nine hours allowed in 4750-4999.

Concentration in Literary Studies

Admission Requirements: Bachelor of Arts degree

GPA of 2.75; GPA of 3.00 for Graduate Assistantships

Submission of GRE score

Submission of TOEFL score of at least 600 by international students

An essay outlining the candidate's reasons for applying

A writing sample by candidates applying for a graduate assistantship

Study Plan Approval: The Study Plan shall be developed in consultation with the English Department's Graduate Coordinator; the final Plan must be approved by the

Department and filed with the departmental Graduate Coordinator during the semester prior to the term the candidate plans to graduate.

Total Hours of Approved Course Work: At least 30 hours and a thesis (3-6 hours), or 33 hours and a comprehensive exam/tutorial (3 hours).

Required Courses:

I. 30-hour option and thesis

For GAs: English 5000, 5500, 5011, 5502, 15 hours of literature courses, 5 hours of electives, 3-6 hours of thesis work.

For non-GAs: English 5000, 18 hours of literature courses, 9 hours of electives, 3-6 hours of thesis work.

II. 33-hour option and written comprehensive exam

For GAs: English 5000, 5500, 5011, 5502, 18 hours of literature courses, 5 hours of electives

For non-GAs: English 5000, 18 hours of literature courses, 12 hours of electives, 3 hours of exam/tutorial

Recommended Program of Study for Graduate Assistants (Literary Studies)

First Semester: English 5000, English 5011 or an elective, English 5500, one literature course (10 hours); Working in the Writing Center

Second Semester: Two literature courses, one mentored course (English 5502) (9 hours); Working in the Writing Center

Third Semester: Two literature courses, English 5011 or an elective (9 hours); Working in the Writing Center and/or teaching English 1000, 1001 or 1002

Fourth Semester: One elective and the thesis (totaling 9 hours), or one literature course and one elective and exam/tutorial (totaling 9 hours); Working in the Writing Center and/or teaching English 1000

Concentration in Literary Studies with Creative Writing Emphasis

Admission Requirements:

Bachelor of Arts degree

GPA of 2.75; GPA of 3.00 for Graduate Assistantships

Submission of GRE score

Submission of TOEFL score of at least 600 by international students

An essay outlining the candidate's reasons for applying

A portfolio of creative writing

A writing sample by candidates applying for a graduate assistantship

Study Plan Approval: The Study Plan shall be developed in consultation with the English Department's Graduate Coordinator; the final Plan must be approved by the Department and filed with the departmental Graduate Coordinator during the semester prior to the term the candidate plans to graduate. Final approval for the Creative Writing thesis will be granted after a portfolio of creative work receives written approval from three members of the Graduate Faculty who regularly teach courses in Creative Writing. (At least one Creative Writing course shall be in the genre chosen for the thesis.)

Total Hours of Approved Course Work: At least 30 hours and a thesis (3-6 hours).

Required Courses:

I. For GAs: English 5000, 5500, 5011, 5502; 6 hours of advanced courses in Creative Writing; 9 hours of courses in literature; 5 hours in electives (in creative writing, literature, rhetoric, professional writing), and a thesis

II. For non-GAs: English 5000; 6 hours of advanced courses in Creative Writing; 12 hours in courses in literature, 9 hours in electives (in creative writing, literature, rhetoric, professional writing), and a thesis

Recommended Program of Study for Graduate Assistants (Creative Writing)

First Semester: English 5000, English 5011 or an elective, English 5500, one course in literature or advanced creative writing (10 hours); Working in the Writing Center

Second Semester: Two courses in literature and/or advanced creative writing, English 5502 (9 hours); Working in the Writing Center

Third Semester: English 5011 or an elective, one course in literature or advanced creative writing, thesis (9 hours); Working in the Writing Center and/or teaching English 1000, 1001 or 1002

Fourth Semester: One elective, one course in literature or advanced creative writing, thesis (9 hours); Working in the Writing Center and/or teaching English 1000

Concentrations in Composition/ Rhetoric and in Professional Writing

Admission Requirements:

Bachelor of Arts or Bachelor of Science degree

GPA of 2.75; GPA of 3.00 for Graduate Assistantships

Submission of GRE score

Submission of TOEFL score of at least 600 by international students

An essay outlining the candidate's reasons for applying

A writing sample by candidates applying for a graduate assistantship

Study Plan Approval: The Study Plan shall be developed in consultation with the English Department's Graduate Coordinator; the final Plan must be approved by the Department and filed with the departmental Graduate Coordinator during the semester prior to the term in which the candidate plans to graduate.

Total Hours of Approved Course Work: At least 30 hours and a thesis (3-6 hours), or 33 hours and a comprehensive exam/tutorial (3 hours)

Required Courses:

I. 30-hour option and thesis:

For Composition/Rhetoric concentration (GAs): 5000, 5011 (6 hours – taken twice), 5500, 5502, 17 hours of electives, and 3-6 hours of thesis

For Composition/Rhetoric concentration (non-GAs): English 5000, 5011 (6 hours – taken twice), 5500, 5502, 17 hours of electives, 3-6 hours of thesis

For Professional Writing concentration (GAs): English 5000, 5011 (6 hours – taken twice), 4760, 5500, 5960, 14 hours of electives, 3-6 hours of thesis

For Professional Writing concentration (non-GAs): English 5000, 5011 (6 hours – taken twice), 4760, 5960, 15 hours of electives, 3-6 hours of thesis

II. 33-hour option and written comprehensive exam:

For Composition/Rhetoric concentration (GAs): 5000, 5011 (6 hours – taken twice), 5500, 5502, 20 hours electives, 3 hours of exam/tutorial

For Composition/Rhetoric concentration (non-GAs): English 5000, 5011 (6 hours – taken twice), 5500, 5502, 20 hours of electives, 3 hours of exam/tutorial

For Professional Writing concentration (GAs): English 5000, 5011 (6 hours--taken twice), 4760, 5500, 5960, 17 hours of electives, 3 hours of exam/tutorial

For Professional Writing concentration (non-GAs): English 5000, 5011 (6 hours – taken twice), 4760, 5960, 18 hours of electives, 3 hours of exam/tutorial

Recommended Electives: English 4760 (Writing for the Professions), English 5901 (Studies in Language, Linguistics, and Literacy), Technology 4813 (Desktop Publishing), Journalism 4760 (Publication Design)

Recommended Program of Study for Graduate Assistants (Composition/Rhetoric, Professional Writing)

First Semester: English 5000, English 5011, English 5500, one elective (10 hours)
Working in the Writing Center

Second Semester: For Composition/Rhetoric concentration: English 5502, two electives (9 hours); For Professional Writing concentration: English 4760 and two electives; Working in the Writing Center

Third Semester: For Composition/Rhetoric concentration: English 5011 and two electives (9 hours); For Professional Writing concentration: English 5011, English 5960, and one elective (9 hours); Working in the Writing Center and/or teaching of English 1000, 1001, 1002

Fourth Semester: One elective, thesis (totaling 9 hours) or two electives and exam/tutorial (totaling 9 hours); Working in the Writing Center and/or teaching of English 1000

Additional Note: Two minor additional changes are necessary in order to provide coherence and continuity to the course descriptions for the revised program, and in consequence of the course proposals approval by the College of Arts and Humanities Curriculum Committee will be addressed through executive action:

1. The current ENG 5000 (Studies in Old and Middle English Literature) will be re-numbered ENG 5001 in order to accommodate the addition of the new ENG 5000 (Introduction to Methods and Issues in English Studies), and the title of ENG 5061 will be changed from "Special Topics in Language and Literature" to "Special Topics in Literature and Literary Theory," in order to distinguish it from the new course ENG 5901, "Studies in Language, Linguistics, and Literacy."

03-22 English: Proposal to Revise 5000 ENG

5000 ENG. Introduction to Methods and Issues in English Studies. (3-0-3)

An introduction to critical approaches, research methods, and current issues in literary and composition studies. Required in first year of enrollment. Prerequisites: Graduate standing. The course may also be taken by a senior whose grade point average is 2.75 or higher, with permission of the instructor and the Dean of the Graduate School.
Effective: Fall 2004

03-23 English: Proposal to Revise 5502 ENG

5502 ENG. Mentored Composition Teaching. (3-0-3)

Observation and mentored teaching of a freshman writing class. Prerequisite: Eng 5500 or permission of the director of composition. Effective: Spring 2005

03-24 English: Proposal to Revise 5901 ENG

5901 ENG. Studies in Language, Linguistics, and Literacy. (3-0-3)

Seminar in varying topics concerning the fields of linguistics and literacy. May be repeated with the permission of the department chairperson. Prerequisites: Graduate standing. The course may also be taken by a senior whose grade point average is 2.75 or higher, with permission of the instructor and the Dean of the Graduate School. Effective: This course will be offered on demand, but no sooner than Spring 2005.

03-25 English: Proposal to Revise 5940 ENG

5940 ENG. MA Exam Tutorial. (ARR-0-3) (Credit/No Credit)

Supervised reading and discussion of selected texts representing designated fields in Literary Studies or Composition/Rhetoric and Professional Writing. Prerequisites: English 5000; Permission of the instructor and permission of the Graduate Coordinator. Effective: This course will be offered on demand, but no sooner than Fall 2005.

03-26 English: Proposal to Revise 5960 ENG

5960 ENG. Professional Writing Internship. (ARR-ARR-3) (Credit/No Credit)

Part-time practical experience in professional writing in an off-campus setting approved by the department. Prerequisites: ENG 4760 or approval of instructor. Effective: Fall 2005

03-27 Biological Sciences: Proposal to Revise 5366 BIO

BIO 5366. Biography.(3-0-3)

The study of the geographical distribution of organisms, their habitats, and the historical and biological factors that produced them. Prerequisite: 16 semester hours of biological sciences or permission of the instructor. Effective date: Fall 2003

03-28 Election of Officers

Chair: Dr. Cheryl Noll
Vice-Chair: Dr. Britto Nathan

VI. Committee Reports

VII. Dean's Report

Midwestern Association of Graduate Schools – April 22 to 25 – Minneapolis, MN

Committee on Assessment of Student Learning

Summer 2003 meeting date set – Tuesday, June 3, 2:00 pm, The Graduate School Conference Room

New Members of Faculty Senate – Dr. Melanie Burns, Family and Consumer Sciences
and Dr. Eric Hake, Economics

Faculty Marshall – Spring Commencement – Dr. Scott Crawford, Physical Education will
replace Dr. Mary Ellen Varble

2003-2004 Academic Graduate Assistantships – funding approved at 100% level

Tuition Waiver Budget – currently approved at 80% level

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, September 2, 2003
Arcola/Tuscola Room