

## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

January 20, 2004

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, January 20, 2004 in the Arcola/Tuscola Room.

Members present: Dr. Cheryl Noll, Dr. Mark Voss-Hubbard, Dr. Eric Hake, Dr. Melanie Burns, Dean Robert Augustine, Dr. Shane Miller, Dr. Linda Morford, and Ms. Brianne Bolin

Members absent: Dr. Mary Ellen Varble, Dr. Ruth Hoberman, and Dr. Britto Nathan

Staff present: Mrs. Linda Barter

Guests present: Dr. Marshall Lassak, Math Department; Ms. Ann Shafer, The Graduate School; Mr. Rodney Ranes, College Student Affairs/The Graduate School; Dr. Peter Liu, School of Technology; and Dr. Louis Butler, School of Technology

### I. Minutes

The minutes of December 16, 2003 were approved as written.

### II. Communications

None

### III. Approved Executive Actions

1. November 12, 2003 memorandum from Associate Dean Lynch, CAH, requesting executive action to make revisions to the M.A. in Speech Communication major.
  - A. Change hour maximums for a combination of four graduate classes  
**Current Language:** Note: a maximum of six semester hours may be earned in a combination of 5920, 5950, 5990, and/or 5997  
**Proposed Language:** Note: a maximum of nine semester hours may be earned in a combination of 5920, **5940**, 5950, 5990, and/or 5997.  
Rationale: This change brings catalog language into alignment with the graduate program procedures.
2. December 15, 2003 memorandum from Dean Hoadley, LCBAS, requesting executive action to make revisions to the perquisites for courses ACC 4800 and FCS 4926.
  - A. ACC 4800 – Federal Income Taxation II

- From:** Prerequisites: ACC 4400 with the grade of C or better; admission to the Accounting Program or permission of the associate chair.
- To:** Prerequisites: ACC 4400 with the grade of C or better; admission to the Accounting Program or permission of the Associate Chair. Students who plan to take the Uniform CPA Examination should take this course.

B. FCS 4926 – Public Presentation Techniques

- From:** Prerequisites: Graduate Status or INT 1001, FCS 1000, FCS 2244 (FCS 3920 will be prerequisite through transition period).
- To:** Prerequisites: Graduate Status or FCS 1000, FCS 2244

**IV. Items to be Added to the Agenda**

1. **04-02** New Course Proposal, ACC 5400
2. **04-03** Program Revision, MBA with Concentration in Accountancy
3. **04-04** New Course Proposal, COS 4860
4. **04-05** New Course Proposal, COS 4870
5. **04-06** New Course Proposal, COS 4880
6. **04-07** New Course Proposal, COS 4890
7. **04-08** New Course Proposal, ENG 4761
8. **04-09** IGP 45 Grade Appeal

Dr. Voss-Hubbard moved and Dr. Hake seconded the motion to add these items to the agenda.

**V. Items to be Acted On**

1. **03-59** Proposed Revision to M.A. Mathematics, Secondary Mathematics Education (New Mathematics Education Option)

Dr. Lassak presented the revised proposal and answered questions of the council. The motion passed unanimously (**see attachment A**) with corrections to required course hours for both education options.

2. **03-60** Graduate Student Exit Survey

Ms. Shafer and Mr. Ranes presented the revised proposal and answered questions of the council. The motion passed unanimously (**see attachment B**) with minor revisions.

3. **04-01** Revision to M.S. in Technology, Non-thesis Option

Dr. Liu and Dr. Butler presented the proposal and answered questions of the council.

This item will be revisited at the February 3, 2004 meeting.

## VI. Committee Reports

1. Dr. Morford will report on the December 16, 2003 meeting at the February 3 meeting.
2. Dr. Miller reported the Honorary Degree committee has named two nominees.
3. Dr. Burns reported selection for TEAM grants will be made on January 29.

## VII. Dean's Report

1. Planning Initiatives for Graduate Education, International Education, Grants & Research, and Tuition Waiver Programs
2. Program Review and Assessment - Schedule  
February 17, 2004 M. S. in Natural Sciences  
M. S. in Education in Educational Administration  
Specialist's in Education in Educational Administration  
March 2, 2004 M. S. in Special Education  
M. S. in Physical Education  
M. S. in Elementary Education  
April 6, 2004 M. S. in Counseling  
M. S. in College Student Affairs
3. Dean Augustine announced the 50<sup>th</sup> Anniversary Celebration of Graduate Education plans. There will be a three day celebration in the Spring 2005 semester. Academic departments will begin the process of selecting their outstanding graduate alumni mid-term Spring 2004 and conclude mid-term Fall 2004.

The meeting adjourned at 3:40 p.m.

Linda K. Barter, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, February 3, 2004**  
**Arcola/Tuscola Room**  
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