

## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

March 1, 2005

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, March 1, 2005 in the Arcola/Tuscola Room.

Members present: Dr. Burns, Dr. Costa, Ms. Haryati, Dr. Loewen, Dr. Miller, and Dr. Nathan

Members absent: Dr. Hake, Dr. Morford, Dr. O'Rourke, and Dr. Reven

Staff present: Dr. Herrington-Perry, Mrs. Barter

Guests present: Dr. Jean Dilworth, School of Family and Consumer Sciences; Dr. Rick Wilkinson, School of Family and Consumer Sciences; Dr. Peter Andrews, Mathematics and Computer Science; Dr. William Addison, Psychology Department

### I. Minutes

Approval of February 1, 2005 Minutes – The minutes were approved with the addition of Dr. Costa to the members present.

### II. Communications

1. January 24, 2005 College of Education and Professional Studies Curriculum Committee Minutes.
2. January 28, 2005 College of Sciences Curriculum Committee Minutes.
3. February 11, 2005 College of Sciences Curriculum Committee Minutes.

### III. Approved Executive Actions

1. Dean Hoadley, LCBAS, the following revised course description was approved by executive action on February 2, 2005 effective Fall 2005:  
**TEC 5143 – RESEARCH IN TECHNOLOGY (3-0-3)**  
Current: Examination of the characterology and philosophical base of technology and its effects on humankind characterology and society. Emphasis on the process of research, synthesis, and analysis.  
  
Proposed: A study of the research methods, processes and tools used for conducting experimental and non-experimental research in technology. Emphasis will be on design, analysis, and reporting of experimental and non-experimental research.
2. Associate Dean Lynch, CAH, the following revised course descriptions were approved by executive action on December 1, 2004 effective Spring 2005:
  - **JOU 4770—News Media Opinion Writing and Editing**  
Present prerequisite: JOU 4771 or permission of the instructor.  
New prerequisite: JOU 3000 or permission of the instructor.
  - **JOU 4900—Journalism Seminar**  
Present prerequisite: A minimum grade of “C” in JOU 3301 or 3302 or permission of the instructor.  
New prerequisite: Permission of the instructor.
  - **JOU 4919—Public Relations Techniques**  
Present prerequisite: JOU 3302. For students in public relations minors or concentration only. Credit will not be given for both JOU 4919 and CMS 4919.

New prerequisite: A minimum grade of “C” in JOU 3302. Credit will not be given for both JOU 4919 and CMN 4919.

• **JOU 4920—Case Studies in Public Relations Problems**

Present prerequisite: JOU 4919. For students in public relations minors or concentration only. Credit will not be given for both JOU 4920 and CMS 4920.

New prerequisite: JOU 4919. Credit will not be given for both JOU 4920 and CMN 4920.

3. Dean Hoadley, LCBAS, the following revised course prerequisites were approved by executive action on February 15, 2005 effective Fall 2005:

**REVISION OF ACCOUNTING PREREQUISITE STATEMENTS:** (Effective for juniors starting the accounting program Fall 2005)

**ACC 4750** – ~~Students who plan to take the Uniform CPA Examination should take this course and ACC 4800.~~ Prerequisites: ACC 3250, ACC 3900, with the grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher;** admission to the Accounting Program, or permission of the Associate Chair.

**ACC 4800** – Prerequisites: ACC 4400 with the grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher;** admission to the Accounting Program or permission of the Associate Chair. ~~Students who plan to take the Uniform CPA Examination should take this course.~~

4. Dean Hanner, COS, the following executive action was approved on February 11, 2005 effective Summer 2005:

**BIO 5039** – Change course title from “Genetics and Evolution for Teachers” to “Genetics and Evolution for Natural Science Teachers” and change course offering from “2-3-3” to “2-1-3”.

Rationale: Name change makes course title congruent with similar course offerings in Biological Sciences for the M.S. Natural Sciences program. Change in format of Summer Term required reduction in laboratory hours to fit course into time modules. Makes lecture and laboratory hours congruent with other courses for M.S. Natural Sciences program in Chemistry, Geology & Geography, and Physics.

**BIO 5049 & BIO 5051** – Change course offerings from “2-3-3” to “2-1-3”. Rationale: Change in format of Summer Term required reduction in laboratory hours to fit course into time modules. Makes lecture and laboratory hours congruent with other courses for M.S. Natural Sciences program in Chemistry, Geology & Geography, and Physics.

**BIO 5052** – Change course offering from “Arr.-Arr.-1 to 3” to “2-1-3”. Rationale: Makes lecture and laboratory hours congruent with other courses for M.S. Natural Sciences Program in Chemistry, Geology & Geography, and Physics.

**BIO 5041, BIO 5042, BIO 5043, BIO 5044, BIO 5045, BIO 5046, BIO 5047, BIO 5048, BIO 5104, SCI 5001 and SCI 5003** – Delete courses from the curriculum. Rationale: The BIO courses are left over from the old M.S. Ed. in Biological Sciences degree program, have not been taught recently, and are no longer relevant for the program. Since the M.S. Natural Sciences is being restructured, the SCI courses are no longer needed.

**SCI 5007** – Change prerequisite from “SCI 5003, enrollment in the M.S. in Natural Sciences degree program and permission of the instructor and instructor’s department chair” to “Enrollment in the M.S. in Natural Sciences degree program and permission of the instructor and the instructor’s department chair.” Rationale: SCI 5003 is being deleted.

**Note: Order of the agenda was changed to accommodate guests.**

**IV. Items Acted Upon**

1. 05-04, FCS 5045, Textile Simulations (Course Proposal) – postponed from Feb 1

Dr. Dilworth presented the proposal to the council and answered questions.

The proposal was approved unanimously effective Summer 2006.

**FCS 5045. Textile Simulations. (2-0-2) S. Textiles Simul.** Course description: textile color design for garment and home simulations will be used to develop story boards used in the print advertising industry. Computer and internet proficiency or permission of the instructor

2. 05-07, FCS 4760, Hospitality Franchising (Course Proposal)

Dr. Wilkinson presented the proposal to the council and answered questions.

The proposal was approved unanimously effective Spring 2007.

**FCS 4760. Hospitality Franchising. (3-0-3) S. Franchising.** Course Description: Analysis of the franchise concept, the franchisee-franchisor relationship, legal regulations impacting the operation of a franchised hospitality business, and an analysis of current franchise opportunities in the hospitality industry. Prerequisites: FCS 2700 (The Hospitality Industry), FCS 2740 (Lodging Operations), FCS 3784 (Commercial Quantity Food Production), FCS 3786 (Hospitality Management Accounting), BUS 2101 (Financial Accounting), and BUS 2710 (Survey of Finance).

**V. Other Business**

1. IBHE Program Review:

Master of Arts in Mathematics Program Review, Dr. Peter Andrews

- a. Dr. Andrews presented the Master of Arts in Mathematics Program Review. He answered various questions from the council.
- b. Dr. Nathan moved to approve, a vote was taken, the program review was approved unanimously.

2. IBHE Program Review:

Master of Arts in Clinical Psychology, Dr. William Addison

Specialist in School Psychology, Dr. William Addison

- a. Dr. Addison presented the Master of Arts in Clinical Psychology and the Specialist in School Psychology Program Review. He answered various questions from the council.
- b. Dr. Nathan moved to approve, a vote was taken, the program reviews were approved unanimously.

**VI. Items to be Added to the Agenda**

1. 05-06, Waiver Appeal, M. S. in Educational Administration, degree reinstatement
2. 05-06, Waiver Appeal, M. A. in Gerontology student, degree reinstatement
3. 05-08, BIO 4952, Herpetology (Course Revision)
4. 05-09, SCI 5004, Special Projects for Natural Science Teachers (Course Revision)
5. 05-10, SCI 5005, Seminar for Science Teachers (Course Revision)
6. 05-11, M.S. in Natural Sciences (Program Revision)

The request was approved unanimously.

Dr. Hake moved and Dr. Reven seconded the motion to add these items to the agenda.

The motion carried unanimously.

## VII. Committee Report

- a. Awards Committee – Dr. Costa stated the committee had received the Spring 2005 applications for the Graduate School awards and scholarships and would meet soon to review them and make their selections.
- b. Textbook Rental – Dr. Loewen stated the late fee has been increased to \$10. After much discussion of the textbooks and supplemental materials for graduate level courses, the council decided to invite Carol Miller and the graduate coordinators to the April 5 meeting for further discussion.
- c. TEAM Grants – Dr. Burns stated the committee will meet on Thursday, March 3 to discuss the Professional Development Grants.
- d. GSAC – Dr. Costa stated GSAC met last week to discuss the Graduate Expo plans. The group discussed developing a scholarship but were somewhat discouraged when it was discovered the minimum endowment is \$5,000.

## VIII. Dean's Report

5. Dean Augustine announced Bud May would return to campus both for the April 15 Distinguished Graduate Exposition Ceremony and the 50<sup>th</sup> Anniversary Awards Recognition Banquet. Previous Graduate School Deans have been invited and plan to attend. Later in March an announcement will be made for the purchase of guest tickets.
6. Dean Augustine plans to attend and present a paper at the MAGS conference March 29-31. Following the MAGS conference he will fly to Washington DC to attend a professional conference (ASHA) and then attend a development event for International Alumni.
7. Tuesday, March 1, the contracts are to be signed for the Doudna Fine Arts building project. With this announcement plans have been made for the those departments now housed in the Clinical Services building to be moved to other locations during Spring Break week. An announcement will be in the faculty/staff newsletter with dates and new locations.
8. The Study Abroad Director candidate interviews have now concluded and the new director should be named sometime in the week of March 7.
9. The request for Summer 2005 Research Assistantships has been sent to graduate coordinators with the deadline of Friday, March 11, 2005.
10. Dean Augustine asked for a show of hands that Dr. John "Jake" Emmett be approved as a replacement for Dr. Beverly Findley at the Spring 2005 Commencement ceremony. The request was approved unanimously.

The meeting adjourned at 4:00 p.m.

Linda K. Barter, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, April 5, 2005**  
**Arcola/Tuscola Room**  
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