

## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

March 7, 2006

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, March 7, 2006 in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Burns, Dr. Conn, Dr. Costa, Ms. Davis, Dr. Elder, Dr. Hake, Dr. Loewen, Dr. Morford, Dr. Owen, and Dr. O'Rourke

Members absent: None

Staff present: Ms. Barter

Guests present: Dr. Marylin Lisowski and Dr. Lucia Schroeder, Early Childhood and Dr. Thomas Hawkins, School of Technology

### I. **Approval of February 21, 2006 Minutes:**

Dr. Morford moved and Dr. O'Rourke seconded the motion to approve the February 21, 2006 minutes. The motion passed unanimously.

### II. **Communications:**

1. College of Sciences Curriculum Committee meeting minutes of Friday, February 3, 2006
2. Lumpkin College of Business and Applied Sciences Curriculum Committee meeting minutes of Monday, February 27, 2006
3. College of Sciences Curriculum Committee meeting minutes of Friday, February 24, 2006

### III. **Approved Executive Actions:**

1. Mary Anne Hanner, Dean, COS, requests the following be approved by executive action. The College of Sciences Curriculum Committee approved these items on February 3, 2006 to be effective Fall 2006.
  - i. PSY 5026 – Change course credits from “(4-0-4)” to “(3-0-3)” and change prerequisite from “Admission to the graduate program in psychology or permission of the instructor” to “PSY 5025 or permission of the instructor.”

Rationale: The credit reduction will serve to balance the various components of the assessment sequence (PSY 5025 and PSY 5026), which include psychometrics, interviewing, and personality assessment, as well as cognitive assessment. This change will not impact course content, and it is consistent with the curricula in comparable programs at other institutions. Additionally, with the recent addition of a 3-hour practicum course, the total number of credit hours comprising the M.A. degree in clinical psychology has increased. The prerequisite of PSY 5025 is being added because successful completion of PSY 5026 requires a thorough understanding of basic psychometric principles, which are covered in PSY 5025. Only students admitted to the clinical psychology program will be allowed to enroll in PSY 5025.

The following explanation was provided by Dr. Anu Sharma, Clinical Psychology to clarify the revisions in PSY 5026.

*The changes to the Psychology 5026 requirements will involve assigning fewer test administrations and assessment reports, not in content covered. These changes will not affect the overall integrity of the course.*

Addendum to Rationale:

*The PSY 5026 course is designed to familiarize students with a few measurement instruments to assess cognitive functioning. After learning the basics of each instrument, students are required to conduct test administrations, which are then reviewed and discussed in class. The primary change to the course will be to reduce the total number of test administrations that each student will need to do, thus significantly reducing the amount of class contact time that is required.*

The Council discussed the revisions and voted to approve the Executive Action for PSY 5026. The motion passed unanimously.

2. Charles Rohn, Dean, CEPS, the following was approved by executive action on
  - a. February 24, 2006 to be effective Fall 2006:  
ELE 4770 - Methods and Curriculum in the Primary Grades.  
(3-0-3) F, S. Study of curriculum and techniques for teaching mathematics, science, and social studies in the primary grades. Planning lessons and units of instruction.  
Prerequisites and Course Notes:  
ELE 3250. **University Teacher Education requirements apply and department requirements for enrollment must be met, including an expectation of second semester Junior standing.**  
Credits: 3
  - b. ELE 4880 - Diagnostic-Prescriptive Reading Instruction.  
(3-0-3) Diagnostic procedures and materials in reading for teachers in self-contained and departmentalized classrooms from kindergarten through junior high/middle school. Field-based experiences.  
Prerequisites and Course Notes:  
ELE 3281 for Early Childhood Option; ELE 3280 for General and Middle School options; or permission of department chairperson. **University Teacher Education requirements apply and department requirements for enrollment must be met.**  
Credits: 3
  - c. MLE 4760 - Student Social-Emotional Development in the Middle Grades.  
(3-0-3) F, S. Instruction and planning in exploratory and teacher-based advisor-advisee programs.  
Prerequisites and Course Notes:  
MLE 3110 or equivalent or permission of department chairperson. Concurrent enrollment with MLE 3150 and 4280 desired. **University Teacher Education requirements apply and department requirements for enrollment must be met.**  
Credits: 3

**IV. Items to be Added to the Agenda:**

1. 06-11, M.A. in History (Program Revision)
2. 06-12, M.A. in History Catalog Copy
3. 06-13, HIS 5020, Historical Research and Interpretation for Public Audiences (Course Revision)
4. 06-14, HIS 5060, Historic Preservation in the United States (New Course Proposal)
5. 06-15, M.A. in History, Historical Administration (Program Revision)
6. 06-16, M. A. in History, Historical Administration Catalog Copy

Dr. Loewen moved and Dr. O'Rourke seconded the motion to add these items to the agenda. The motion passed unanimously.

**V. Items Pending:**

1. 06-06, Revisions to IGP 45, Grade Appeals – will be distributed at a later date.

Chair Burns announced the Grade Appeal Committee is currently working on revisions and hope to have the final draft ready for the council to review soon.

#### VI. Items to be Acted On:

1. 06-08, COS 4835, Supervision in Organizations (New Course Proposal)

Dr. Hawkins presented the proposal and answered questions of the council.

**COS 4835. Supervision in Organizations. (3-0-3) F, S. Supervision.** The study of the theories, principles, and practices of supervision in organizations, emphasizing how supervisors organize an effective work unit, initiate change, stimulate individual or group performance, and cope with workplace dynamics. Prerequisites: None

The proposal was approved unanimously effective Fall 2006.

Note: This course replaces **COS 3500/Supervision**.

2. 06-09, Master of Science in Education - Early Childhood, Elementary, and Middle Level Education (Revised Program)

See **Attachment A**. The proposal was approved without revisions unanimously effective Fall 2006.

3. 06-10, Master of Science in Education - Early Childhood, Elementary, and Middle Level Education – Catalog Copy

See **Attachment B**. The proposal was approved without revisions unanimously effective Fall 2006.

#### VII. Other Business:

1. Grade Appeal Subcommittee Update – Dr. Hake

Dr. Hake reported the subcommittee agreed one change in the grade appeal policy would be to invoke a College Grade Appeal Committee (CGAC) rather than a Department Grade Appeal Committee. The committee has also agreed upon a University Grade Appeal Committee (UGAC) to review both the appeal process and decision to ensure the correct procedures were followed. One question the committee wanted feedback from CGS members for was staffing of the CGAC and UGAC. Number of faculty members and the number of years they will serve. The number of students to serve on the committee, both undergraduate and graduate. Should the committee members be appointed by the College Curriculum Committees, administrative councils such as CGS and CAA, or elected independently university wide.

During general discussion, the apparent conclusion was a support for the use of appointed positions from the relevant college and university committees.

#### VIII. Committee Reports:

1. Scholarship Awards – Dr. Morford reported the 2006 recipient of the Betty Wright Downing Scholarship is a master's degree candidate in the Communication Disorders and Sciences program and the Frances Meyer Hampton Scholarship recipient is a degree candidate in the School Psychology Specialist program.
2. Honorary Degree – Dr. Elder reported the committee met on Thursday, February 23, 2006. The committee discussed revising the requirements for their applications.
3. TEAM Grant Council – Dr. Costa reported the council met Monday, February 27, 2006. The council members requested input from CGS regarding use of funding to improve technology across campus. Dr. Costa gave the example of the need to educate and

promote the use of wireless technology. He also reported fiscal year 2007 is the end of a three year cycle and it is time to change the theme of the technology grants.

- 4. GSAC – Dr. Owen reported the next meeting will be held Monday, April 20, 2006.

**IX. Dean’s Report:**

- 1. Upcoming Spring 2006 events – The Graduate School
- 2. Blair Hall move
- 3. The Graduate Viewbook

Dean Augustine distributed handouts with the various Spring 2006 Graduate School events, planned dates of the move back to Blair Hall, and the new Graduate Viewbook. The Viewbook will replace the hardcopy of the Graduate Catalog. If the council members would like to use the Viewbook for recruiting purposes, please call the Graduate School at 581-2220. He stated he will plan to distribute the first draft of the Alumni Fellowship program.

The meeting adjourned at 3:20 p.m.

Linda Barter, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, April 4, 2006**  
**Arcola/Tuscola Room**  
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