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**Council on Graduate Studies  
Minutes**

*November 15, 2011*

The November 15, 2011 meeting of the Council on Graduate Studies was held at 2:00 p.m. in 3108 Blair Hall.

**Members Present:** Dr. Nora Pat Small, Dr. Rendong Bai, Dr. Carrie Dale, Dr. John Willems, Ms. Sanja Trtanj, Dr. Wesley Allan, Dr. Brent Walker (attending as non-voting member until election)

**Members Absent:** Dr. Assege HaileMariam, Dr. Newton Key, Dr. Andrew McNitt

**Staff Present:** Ms. Lori Henderson, Mr. Bill Elliott,

**Guests:** Mr. Ryan Gibson, Mr. Nate Atkinson

**I. Approval of the October 18, 2011 CGS Meeting Minutes.**

Newton Key requested the following clarification on the 'report of the Library Advisory Committee: "the first meeting of this year presented LAB bylaws and structure of the library to new members, and noted continuation of current budget with cuts mandated in previous years. Board asked for usage figures over time for a future meeting." The minutes of October 18, 2011 were approved with this addition.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. October 28, 2011, College of Sciences Curriculum Committee minutes.
2. October 24, 2011, College of Education and Professional Studies Curriculum Committee minutes.
3. November 2, 2011, College of Arts and Humanities Curriculum Committee minutes.
4. November 11, 2011, College of Sciences Curriculum Committee minutes

**b. Approved Executive Actions**

1. EA-LCBAS-11-16, Memo from Dean Izadi requesting course title changes for AET 4863 and AET 4953, and change of hours for AET 4813.

**c. Reviewed Executive Actions**

1. EA-COS-11-17, Memo from Interim Dean Obia requesting course title and description revision for PLS 5843 Topical Seminar in Public Policy

Council members have further questions about this executive action, requested item be pulled and added as an agenda item to be acted upon with presentation from the Dept. of Political Science for the next meeting

2. EA-CAH-11-18, Memo from Assistant Dean Patty Poulter requesting deletion of all weaving courses due to the elimination of that concentration from the Art program

**I. Special Presentation-**

Ryan Gibson and Nate Atkinson from the Center for Academic Technology and Support presented the new student portal MyEIU that was developed by their office. Council requested that all graduate coordinators have the opportunity to learn about the new system. The spring graduate leaders

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workshop could provide the venue for that demonstration and discussion.

### III. Items Added to the Agenda (Today):

1. 11-47, PLS 5843, Revision to course title and description (formerly executive action-EA-COS-11-17)

### IV. Items Acted Upon

### V. Committee Reports:

**Textbook Advisory**- John Willems, unable to attend the last meeting

**Library Advisory**- Newton Key

**Academic Technology (ATAC)**- Rendong Bai, met, reviewing Blackboard's learning management system

**Enrollment Management**- Dean Augustine

**Honorary Degree**- Andrew McNitt, John Willems reported in Andy McNitt's absence- calls have gone out to departments for nominations

**GSAC**- Bill Elliott, Carrie Dale- looking into the delay in the processing of tuition waivers, discussing need for a clearinghouse of GA positions available

**Council on Assessment of Student Learning**- Nora Pat Small- meeting every other week, presented the college executive summaries: College of Arts and Humanities; Lumpkin College of Business and Applied Sciences; College of Education and Professional Studies; College of Sciences

**Enrollment Quality and Diversity Board**- Assege HaileMariam

**Team Grants Council**- Wesley Allan, haven't met yet but John Henderson claims they will be meeting soon.

### VII. Other Items

### VIII. Dean's Report:

The meeting adjourned at 2:50 p.m.

–Minutes prepared by Ms. Lori Henderson, Staff

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The current agenda and all CGS minutes are available on the Web at <http://www.eiu.edu/~eiucgs>