

Council on University Planning and Budget
April 17, 2015
2:00 p.m. – Effingham Room

Minutes

Voting Members Present: Dominic Baima, Steven Daniels, Peggy Day, Lynette Drake, Dave Emmerich, Melissa Gordon, Jonathan McKenzie, Pamela Naragon, Harold Ornes, Kathlene Shank, Grant Sterling, Tim Zimmer

Absent: Jack Cruikshank, Mona Davenport, Christine Edwards, Thomas Hawkins, Mahyar Izadi, Gloria Leitschuh, Jennifer Monkman, Leigh Moon, Darlene Riedemann

Non-Voting Members Present: Judy Gorrell, Blair Lord, Paul McCann, William Perry

1. Call to order & introductions

David Emmerich called the meeting to order at 2:00 p.m.

2. Approval of minutes for March 13 meeting

Motion (Baima/Sterling): The minutes were approved by acclamation.

3. CUPB Executive Committee Report

The CUPB Executive Committee met to set the agenda and to discuss the IT Report in detail.

4. Old Business

- a. CUPB Welcome Packet – The Welcome Packet does not have a very impressive feel. There will be a presentation at the May meeting.
- b. EAB Revenue Generating and Cost Containment Ideas
 - 1) New Educational Revenues (Academic Affairs) – Report attached
 - 2) Auxiliary & Student Fee Revenue Generating Ideas – Report attached
 - 3) Academic Entrepreneurship Infrastructure – Report attached
 - 4) Branding, Licensing, and Affinity – Kathlene Shank reported that the Committee met but the report has not been completed.
 - 5) Campus Operations – Dave Emmerich reported that the committee met but the report has not been completed.
 - 6) Facilities and Real Estate – Jonathan McKenzie reported that a report has been completed.
- c. EIU Community Commitment to Excellence Scholarship Fund – This initiative will be presented to the campus in the near future.

- d. EIU Technology Review – CUPB discussed the Technology Report. There was some discussion of how technology is budgeted on campus and the various suggestions provided in the report. The Council of Chairs supports one group. The Executive Committee will re-work the last two sentences and avoid an increase of costs.

5. Administrative/Subcommittee Reports

- a. President – There was some discussion about the State of Illinois 2.25% reduction in FY 15 funds which will amount to approximately \$989,100. VP McCann has some ideas as to where some of the money could be taken: \$79,000 had already been set aside from Telecom, and, in addition, \$500,000 worth of deferred maintenance could be moved to campus improvement (local funds), and \$300,000 of Continuing Education expenses could be moved to the Continuing Education fee. There was discussion about additional ways to meet the 2.25% reduction.

Motion (Shank/Naragon): Provide the advice that we understand that \$500,000 from deferred maintenance and \$300,000 from the Continuing Education fee is recommended to be used to offset \$800,000 of the 2.25% reduction (\$989,100). We concur with the recommendation. Yes: Baima, Daniels, Day, Drake, Emmerich, Gordon, McKenzie, Naragon, Ornes, Shank, Sterling, Zimmer. Motion carried.

- b. Vice President for Academic Affairs – Dr. Lord reported that the subcommittee has not met the last meeting.
- c. Vice President for Business Affairs -- Mr. McCann reported that 70 people, mostly in Academic Affairs, have been affected by the IRS tax fraud issue. There is tremendous concern about how the information has gotten out, and EIU is continuing to look for the source. There is no indication at this time that the source is coming from our campus; however, the university is looking at options available to protect the affected people.
- d. Vice President for Student Affairs – no report
- e. Vice President for University Advancement – no report

6. Other

- a. Facilities Report
Tim Zimmer provided updates on the status of the projects for X-Lot tank removal and paving, ADA elevator installations at Student Services and McAfee, Life Science Building HVAC, and grant-funded energy conservation.

7. Adjournment

The meeting was adjourned at 3:50 p.m.