

Council on University Planning and Budget
Summary– September 11, 2015
2:00 p.m. – 1895 Room

Summary of Meeting

Present at this meeting: David Emmerich, Chair; Kathlene Shank, serving as recorder; Tim Zimmer; Rachael Johnson; President Glassman; Dean Ornes; Melissa Caldwell; Jemie Robertson; Ann Brownson; Lynette Drake; Pam Narragon; Leigh Moon; Jonathon McKenzie; Gloria Leitschuh; Dominic Baima; Shawn D. Peoples; Billie Rawlings; Paul McCann; Thomas Hawkins; VPAA Lord; Christy Turner; and VBSA Nadler.

1. Call to order & introductions- David Emmerich called the meeting to order. Introductions were made. A list of serving members, AY 2015-16, is provided as an attachment.
2. Approval of Minutes for May 8, 2015- Motion by Kathlene Shank and second by Dominic Baima to approve the minutes; motion passed by voice vote.
3. Executive Committee Report-David Emmerich reported that the Executive Committee had met to set the agenda for this meeting and to prepare a proposed calendar for the CUPB 2015-16 academic year.
4. New Business
 - a. Election of Chair of Council- Kathlene Shank said she saw nothing in the by-laws that said the CUPB Chair could not repeat and she asked if David Emmerich was willing to serve as Chair for this year. David said he was willing to serve and Dr. Harold Ornes moved we elect Mr. Emmerich to be Chair by acclamation. By voice vote Mr. Emmerich was elected unanimously.
 - b. Election of Executive Committee- Following the CUPB By-laws the following individuals volunteered or were nominated and agreed to serve on the Executive Committee; Chair-David Emmerich; Academic Affairs-Jemie Robertson; Business Affairs-David Emmerich (will serve in two roles) Student Affairs-Pam Naragon; University Advance-Jonathan McKenzie; Student-Dominic Baima; Full-time teaching faculty-Jemie Robertson (will serve in two roles); Dean/Chair-Kathlene Shank; and in the At-Large position-Leigh Moon.
 - c. Election of Budget Transfer Committee: The following individuals were elected to serve on the Budget Transfer Committee-Lynette Drake, Pam Naragon, Tim Zimmer, Gloria Leitschuh, and Thomas Hawkins.

- d. Election/Nomination for subcommittees for the presidential/vice presidential advisory subcommittees. The following individuals volunteer are were nominated to serve on the following subcommittees:
 - 1) President's Area-Ann Brownson, Gloria Leitshuh, and Rachael Johnson.
 - 2) Academic Affairs- Billie Rawlings, Jemmie Robertson, and Steven Daniels.
 - 3) Business Affairs- David Emmerich, Tim Zimmer, and Kathlene Shank.
 - 4) University Advancement-Jonathan McKenzie, Thomas Hawkins, and Dean Ornes.
 - 5) Student Affairs-Shawn Peoples, Lynette Drake, and Dominic Baima.

Chair Emmerich said that any other CUPB members that wanted to join one of the above subcommittees was welcome to join. Members may let David know if they would like to do so.

- e. Approval of 2014-15 Meeting Calendar-The attached meeting calendar was adopted by CUPB.
5. Old Business- Chair Emmerich shared that we would be using the "Calendar" developed last year relative to timing of given topics and reports for future meetings. Agendas will be set by the Executive Committee. Any member with topics they would like CUPB to explore discuss should call or email him.

6. Other Business

a. Facilities Update – Tim Zimmer

Tim Zimmer shared in his report that the elevator projects that had been in progress have been put on hiatus due to issues with the State budget and the Capital Development Board funding issues due to no State budget. Mr. Zimmer the elevators have been manufactured and are in Illinois ready to pick up when funds are released.

Mr. Zimmer also reported that the signing of contracts is in progress for the Chemistry Lab updates and ventilation issues.

Mr. Zimmer reported that the work on Old Main is tucked pointing; there have been issues of some falling stone and deterioration which the tucked pointing is designed to address.

Ann Brownson reported that there are lighting issues in the Ballinger Center of Booth Library. Mr. Zimmer stated he would look into this.

7. Administrative Reports

- a. President Administrative Report
 - Status of the Budget

A Summary of President Glassman's report and remarks are provided as an attachment.

b. Vice President of Academic Affairs Administrative Report

▪ Enrollment Report

VPAA Lord reported on enrollments: Tenth day enrollments reflect the freshman class is up by 2%; Graduate enrollment is up by 45 graduate candidates; minority enrollment is at 26%; and total enrollment is 8520. Transfer enrollment has been a challenge for EIU as it has been also for other State institutions.

c. Vice President of Business Affairs Administrative Report

Interim VPBA, Paul McCann, shared budget related information. 40% of our EIU budget is appropriated monies; no budget for FY 16 has been approved and no funds have been allocated. MAP money is also being held up by the Governor and Legislature; EIU is providing the money (approximately 4 million dollars) to students with the State implied promise to repay us these monies. FY15 numbers will be available in the next couple of weeks. A question was asked as to how long we can go without State monies and the response given was "EIU can go without a budget probably to February or March at the outside."

d. Vice President of University Advancement Administrative Report

Jonathan McKenzie shared the written report of VPUA, Robert Martin. The VPUA report is provided as an attachment.

e. Vice President of Student Affairs Administrative Report

VPSA Dan Nadler shared that Student Affairs has been shortening contracts as an approach to cost savings. He shared good news about the EIU ranking in U.S. News and World Report; the ranking of Charleston as an affordable city; the ranking of EIU as having the 2nd safest campus; that EIU is a leader in "Civic Learning and Democratic Engagement; and the forthcoming Obama list recognition of Eastern for the involvement of 7700 students in over 150,000 plus service hours in the past academic year.

VPSA Nadler was asked about the Athletic budget. Dr. Nadler said that the budget was in better shape than the previous year. Kathlene Shank asked if this was in comparison to the prior \$900,000 overage. The answer was "much better." Jemie Robertson asked about the athletic student fee increase and whether this would help balance the Athletic's budget and the answer from Dr. Nadler was "no." Discussion followed about how much the increased fee generated and the estimate provided by Dr. Nadler was \$500,000. Dr. Glassman shared at this point that he had cut the Athletic budget for FY 16 by \$320,000. Conversation briefly occurred at this point as to whether this meant that Athletics came out ahead by \$180,000 but this discussion did not result in any agreement as to what this meant.

7. Adjournment was at approximately 3:40 p.m. by declaration of the Chair, David Emmerich.