

Article IV. Voting

Each graduate department shall have one vote regardless of department size or number of departmental representatives present. The junior delegate shall vote only in the absence of the senior delegate.

If a department fails to appoint a graduate representative, it forfeits its right to vote. Votes on proposals before the GSAC or amendments to the Constitution require half of the GSAC members to be in attendance in order to reach quorum. Upon reaching quorum, a simple majority vote wins.

The President shall vote only in the event of a tie. All votes shall be tallied by means of an oral roll call, secret ballot under the discretion of the GSAC Executive Board.

Article IV. Officers

The Executive Officers of the GSAC shall be as follows: President, Vice President of Social and Community Activities, Vice President of Scholastics, Vice President of Programming, Vice President of Public Relations, and Vice President of Administrative Activities. The aforementioned officers shall constitute the Executive Board.

Article VI. Duties of the Executive Officers

President

The President shall have the following duties:

- To call meetings and preside over the same.
- To set and attend all Executive Board and GSAC meetings to discuss present activities, proposed events, set goals, etc.
- To encourage interaction and discussion among the executive members.
- To delegate tasks.
- To perform other duties as may be required.
- To act as liaison between the Graduate School and GSAC.

Vice President of Scholastics

The Vice President of Scholastics shall have the following duties:

- To facilitate the awareness of scholarships to graduate students.
- To maintain the GSAC webpage.
- To assist the President and other members with GSAC activities and goals.
- To perform other duties as may be required.
- To act as liaison between the Graduate School and GSAC.

Vice President of Social and Community Activities

The Vice President of Social and Community Activities shall have the following duties:

- To plan social activities to facilitate relationships among all graduate students.
- To plan community service activities in order to benefit the EIU and the greater community.
- To perform other duties as may be required.
- To act as liaison between the Graduate School and GSAC.

Vice President of Programming

The Vice President of Programming shall have the following duties:

- To seek speakers for relevant matters that impact graduate students.
- To act as liaison between the Graduate School and GSAC.
- To establish committees for the Graduate School and Graduate Student Advisory Council Exposition and other special events.
- To work with executive committee and other members with GSAC activities and goals.
- To perform other duties as may be required.

Vice President of Public Relations

The Vice President of Public Relations shall have the following duties:

- To promote awareness of all GSAC activities, including meetings, socials, and other events.
- To assist in the maintenance of the GSAC webpage.
- To act as the spokesperson for GSAC to the Daily Eastern News/ Times Courier.
- To assist the President and other members with GSAC activities and goals.
- To perform other duties as may be required.
- To act as liaison between the Graduate School and GSAC.

Vice President of Administrative Activities

The Vice President of Administrative Activities shall have the following duties:

- To develop and distribute an agenda at all meetings.
- To maintain minutes of the executive and regular meetings.
- To provide copies of the minutes to the Office of the Graduate School, GSAC president, and Vice President of Scholastic Activities.
- To preside over meeting in absence of the President.
- To act as the primary fiduciary agent of GSAC.
- To oversee all income generated and expenditures of GSAC funds.
- To report on budget and finances to GSAC and Graduate School Representatives.
- To act as liaison between the Graduate School Office and GSAC.
- To perform other duties as may be required.
- To act as liaison between the Graduate School and GSAC.