

Due 3/7/14

Mr. Robert L. Miller, General Counsel/FOIA Officer
Eastern Illinois University
Blair Hall-Room 2102
600 Lincoln Avenue
Charleston, Illinois 61920

RECEIVED

MAR 3 2014

Re: Request for Transcript to Reflect Degree Completed/Awarded in 1999

EIU GENERAL COUNSEL

Dear Mr. Miller:

Under the Freedom of Information Act, I am requesting copies of the following by Friday, March 14, 2014:

1. All University documents regarding my completed course work
2. All internal communication including but not limited to committee meeting notes, staff e-mails and documentations regarding my request since September 2012.
3. University policies regarding requests such as mine for confirmation of a degree and any written communication between Dr. Augustine and Dr. Trover or other university staff members as a result of my request.

Pertinent information regarding my request:

1. Name prior to May 2009
Katherine Ann Finney

Name as of May 2009
Katherine Ann Sweney

2. Initial contact to the university took place during the Fall of 2012 to Ms. Patti Bailey
3. E-mails, phone calls and personal contacts: President William Perry, Provost Blair Lord, Richard L. Roberts, David E. Bartz, David F. Grace, John Dively, Nick R. Osborne, Marleis A. Trover, and Robert M. Augustine.

Respectfully,


Katherine Sweney