

Due 3-8-16

Robert L Miller

From: Smyser, Katherine (NBCUniversal) <Katy.Smyser@nbcuni.com>
Sent: Tuesday, March 01, 2016 2:50 PM
To: FOIA Requests
Subject: 3.1.2016 FOIA request from NBC5 Chicago

454 North Columbus Drive A Division of National Broadcasting
Chicago, IL 60611-5555 Company, Inc.
312-836-5555 www.nbcchicago.com



March 1, 2016

Robert L. Miller
General Counsel and Freedom of Information Act Officer
Eastern Illinois University
600 Lincoln Avenue
Charleston, Illinois 61920

RECEIVED

MAR 1 2016

EIU GENERAL COUNSEL

Sent via e-mail to foiarequests@eiu.edu

Dear Mr. Miller:

This is a request under the Illinois Freedom of Information Act.

I am requesting documents sufficient to show the following information, related to Eastern Illinois University's inventory and property control:

- 1) All police reports, to E.I.U. Campus Security, concerning lost or stolen equipment or property, from January 2014 to the present;
- 2) E.I.U.'s most recent annual inventory certification, discrepancy report, and deletion report which was submitted to the Illinois Department of Central Management Services;
- 3) A list of all property deemed a) missing, b) not located, c) lost or d) stolen, if these items are not already specified in the documents requested in #1-2 of this request, for the time period covered in E.I.U.'s most recent annual inventory certification submitted to CMS.

Please send all requested documentation to me katy.smyser@nbcuni.com . If you are not able to e-mail these documents to me, please contact me as soon as possible so that I can arrange another way to get this material from you. And if there is any way in which I can assist you in getting this information and documentation, I would be happy to do so.