



Staff Senate Minutes

May 9, 2018 – 1:15 p.m.

The Loft, MLK Union

Quorum Present

Senators Present: Amanda Harvey, Andrea Beals, Angie Campbell, Chris Childress, Jody Stone, Melissa Coleman, Paul Weber, Peggy Brown, Rhonda Nichols, Richard Wyninger, Shawn Peoples, Suzann Bennett, Tina Jenkins, and Tony Craven.

Guest: Paul McCann, Tim Zimmer, Kim Turner, and Billy Hung.

Senators Absent: Andy Egger, B. James Griffin, Jonathan Hunt, and Renee Kerz.

Call to Order: The meeting was called to order by President Stone at 1:16 p.m.

Approval of Minutes: Motion to approve April minutes was made by Senator Nichols and 2nd by Senator Harvey. Approval of minutes passed.

Executive Officer Reports:

- A. **Treasurer's Report:** Current balance is \$300.00 in our appropriated account and \$992.50 in our gift account
- B. **Secretary Report** – None.
- C. **Vice President Report** – None.
- D. **President Report**- None.

Committee Reports:

- A. **Personnel Policies, Benefits, and Welfare Committee** – No report
- B. **Budget and Planning Committee** – Heard budget reports from Facilities, Planning, & Management and enrollment reports from Josh Norman at CUPB. More incoming students are in verification for financial aid than years past. This is slowing down financial aid letters which is slowing down deposits and firm commitments from incoming students.
- C. **Liaison Committee** – None.
- D. **Election Committee** – We had a 22% voter turnout for the election. New or returning members are Tony Craven for non-negotiated trades; Peggy Brown for non-negotiated non-trades; and Kim Turner for AFSCME 981.
- E. **Staff Recognition/Development Committee** – Have discussed getting “treats” from catering to give to those receiving a Shout Out. Request the \$300 be set aside to use to purchase awards for those receiving Shout Outs. We could use to purchase gift cards for coffee or cookies.

Motion to use all the \$300 for awards for those receiving a Shout Out was made by Senator Jenkins and 2nd by Senator Nichols. Motion carried.

- F. **Campus Master Plan Committee** – No report.

Constituent Reports:

- A. **Administrative and Professional** – No report
- B. **Non-negotiated Civil Service** – No report
- C. **Non-negotiated Trades**– No report
- D. **Negotiated Trades**– No report
- E. **AFSCME 981**– No report
- F. **UPD**– No report
- G. **Minority** – No report

Liaison Reports:

- A. **Student Senate** – No report.
- B. **Faculty Senate** – Billy Hung from Faculty Senate announced the new Executive Team for Faculty Senate; they are: Grant Sterling, President; Jeff Stowell, Vice President; and Billy Hung, Secretary. Faculty Senate is doing some reorganizing to determine how to interact with the college realignments. Varying sizes of colleges will change the number of representation from each college.
- C. **VPBA Report** – All but \$4 million has been received for FY18. We still need to voucher for these funds. All FY17 funds have been received. All MAP has been received. We are now waiting on a budget for FY19. Believe it will be a flat budget. No 5% recall has been asked for FY18 funds. Still could happen though.

Working of FY19 budget at this time. Enrollment looks promising. Still too early to confirm incoming freshman count. Will still be down overall. Anticipate 1000 freshmen plus new transfer students. More positive than the past two years. Substantial amount has been spent on marketing - \$500,000; primarily billboards and tv advertising. Not happy with social media advertising. There has not been any increase to traffic on website. Trying to determine return on investment so looking at everything. Remember enrollment = budget.

We should break even for FY18. Cash flow is better this year. We loss \$300,000 in FY17. We have enough funds (cash flow) to get through summer and into March/April without a state budget. Have not replaced our reserves yet – not even close.

We have several major projects underway. One is the South steps at Lantz. They are collapsing from underneath. Also the Union Bridge area outside has been hit by large trucks. Signs are covering most of the damage right now but it is bad. There is asbestos as well so currently have one bid of \$350,000 to fix. McAfee and Student Service elevators are still on hold. Waiting to find out status of \$5 million for Life Science Building since it was already budgeted.

Discussed Rural King trucks. They have not been seen in area in some time so believe they must be on the road.

D. **EAC Report** – No report at this time.

Old Business:

Gave President Glassman the formal resolution for Administrative Closure Days.

New Business:

- A. We discussed Homecoming and bringing back the Blue BQ. It was paid for by various areas chipping in. Staff Senate normally donated between \$300 and \$500 for this. We would be willing to do so again. A motion to set aside \$300 from the gift account for the Blue BQ was made by Senator Winger, 2nd by Senator Childress. Motion carried.
- B. Discussed new Panther statute. It is currently located in Lantz for commencement. Will be put in place later this summer.
- C. Make nominations to election committee by May 29th. Ballots will be handed out at next Staff Senate meeting.

Questions for President Glassman please email to President Stone.

Adjournment: Meeting adjourned

Respectfully submitted, Peggy Brown

Next Meeting, Wednesday June 13, 2018, The Loft, MLK Union, 1:15 p.m.