



Staff Senate Minutes

September 11, 2019, The Loft, MLK Union

Senators Present Leslie Ashley-McLean, Andrea Beals, Suzann Bennett, Peggy Brown, Angie Campbell, Chris Childress, Melissa Coleman, Tony Craven, Cindi Foster, Beth Gillespie, Tina Jenkins, Rhonda Nichols, Jody Stone, Emily Tooy, Kim Turner and Rick Wyninger

Guests: Paul McCann VPBA, Bill Burnside EAC and Dawn Van Couten Faculty Senate

Senators Absent Renee Kerz, and Shawn Peoples

Call to Order: The meeting was called to order by at 1:15 p.m.

Approval of Minutes: Motion by Suzann Bennett and 2nd^{by} Angie Campbell, minutes approved.

Executive Officer Reports:

- A. **Treasurer's Report:** No Change: \$704.53 in gift account and \$240.00 in appropriated.
- B. **Secretary Report** – No Report
- C. **Vice President Report** – No Report
- D. **President Report-** Asking for a volunteer for Naming Committee, they will meet once a quarter, Angie Campbell volunteered. Peggy was voted Chair of CUPB.
- E. **Committee Reports:**
 - A. **Personnel Policies, Benefits, and Welfare Committee** – No reports
 - a. Parking Appeals Subcommittee discussion about when members should review appeals. Suzann will contact UPD.
 - b. Parking Subcommittee
 - c. Environmental Health Safety Subcommittee
 - d. Sick Leave Bank Subcommittee
 - B. **Budget and Planning Committee** –
 - a. CUPB
 - b. University Naming Subcommittee
 - C. **Liaison Committee** – No reports
 - a. University Union Advisory Subcommittee
 - b. Staff /Faculty Senate Relations Subcommittee
 - D. **Election Committee** – No Report
- Ad Hoc Committees**
- E. **Staff Recognition/Development Committee** – All cards for Shout Outs have been distributed. Need information about cards and shout outs.. table discussion until October.
- F. **Campus Master Plan Committee** – No Report

- G. **Campus Recreation Board Committee** – No Report
- H. **UTAC University Technology Advisory Committee (11/2018)** – No Report
- I. **VPAA Scholarship Review Committee (11/2018)** – No Report
- J. **125th Anniversary Committee** – No Report

Constituent Reports:

- A. **Administrative and Professional** – No report
- B. **Non-negotiated Civil Service** – There will **NOT** be a 2nd benefits choice period. There will be 1 gift day, for essential employees who work the gift day, Paul will look into when the day must be used, last year, the rule was by 3/31.
- C. **Non-negotiated Trades**– No report
- D. **Negotiated Trades**– No report
- E. **AFSCME 981**– No report
- F. **Contract Appointment or Grant Funded** – No Report
- G. **Minority Staff Report** – Latino Heritage Month 9/14-10/17 see handout for activities
- H. **EAC Report**- Bill was on vacation and missed the July meeting. EAC is still working on Grant Funded Civil Service positions. Bill has received a request to bring forward a request at October meeting – to discuss current rules concerning laid off employees and how desk audits could involve call backs.

Liaison Reports:

- A. **Student Senate** – No report
- B. **Faculty Senate** – No report
- C. **VPBA Report** – Paul McCann: Increase in FA19 enrollment is positive. Revenue for FY20 expected to equal FY19 expenses, no cuts needed. Ledger 1 orgs will receive a budget increase for the minimum wage increase 1/1/2020. Victory Suite remodeling is being funded by a donor and work will be done by a contractor. Library Step work is moving forward. SSB elevator work will start 9/23 and Paul assumes McAfee work will follow. Hopefully work will be complete by late 2019 or early 2020. CDB Old Main 2nd floor A/C work is pushed back to 12/16, the work will be loud and Math classes will be moved Spring 2020. CDB Chilled Water loop work is done. CDB Business Office A/C Units work is complete. CDB Life Science work – it is difficult to move classes, especially lab classes. If work is done only in the summers it may take 3 years. Life Science had a pipe break and flood, Paul expects more pipe problems until the CDB project is complete. Physical Science tutor room is almost done. Booth Steps DCEO proposal was approved Historic Preservation Agency with agreement to keep the limestone. Work has started on the Booth Library North end roof leak. Non Negotiated raises will be discussed at BOT meeting Friday. The AP to Civil Service process update.. 37 potential, all but 5 have been evaluated, VPs will review. Paul answered Suzann’s question about DEN article that said EIU was over budget, the budget number used was the BOT approved \$75,000,000, we actually received \$77,000,000 (increased tuition income) but the budget was not adjusted up. FY19 will end with a budget surplus est \$700,000 and it will be put in reserves. Athletics will show a deficit due to lack of revenue and multi-year scholarship commitments. Est \$1,400,000. We are down to 20 teams and probably cannot go lower. Most athletes pay full tuition and fees generating income in those areas. New Esports is a RSO.

D. Unfinished Business:

- E. **New Business:** Tina moved that Staff Senate donate our \$240 current budget and challenged Faculty Senate to donate. Rhonda 2nd motion passed. Dawn Van Couten will take Tina's challenge to Faculty Senate. Peggy is addressing the BOT 9/13.
- F. **Questions for President Glassman:** please email to President Brown for the 10/8/2019 meeting.

Adjournment: Meeting adjourned @ 2:15 Motion by Angie Campbell, 2nd by Tina Jenkins, motion passed.

Respectfully submitted, Chris Childress

Next Meeting Wednesday October 9, 2019 The Loft, MLK Jr. Union, 1:15 p.m.