



Staff Senate Minutes
Monthly Meeting
January 16, 2013
Martinsville Room, MLK University Union
No Quorum

Senators Present: Suzann Bennett, Tammy Miller, Cay Kolling, Michelle Morgan, Mary Jo Montgomery, Christine Edwards, Angie Campbell, Antoine Thomas

Senators Absent: Tina Jenkins, Tony Craig, Jessica Ward, Patty Shonk, Zoraida Irizarry, Cordy Love, Mike Carter

Guests: Vice President Weber

Call to Order: The meeting was called to order at 1:25 pm by President Thomas

Treasurer's Report: Treasurer Bennett reported a beginning balance of \$2,047.50, expenditures of \$146.34 related to the Staff Senate retreat, and an ending balance of \$1,901.16 as of 1/16/2013.

Committee Reports:

1. Budget & Planning Committee - President Thomas gave a review of the most recent CUPB meeting regarding the issue of a campus-wide meeting time and place. The CUPB recommended not to establish a set campus-wide meeting schedule at this time.

2. Program Analysis Committee - President Thomas gave a summary of a special meeting held January 9th regarding the topic of on-line courses and the current nation-wide trends.

3. Election Committee – Nothing new to report

4. Liaison Committee – Nothing new to report
5. Personnel Policies, Benefits & Welfare – Nothing new to report
6. Staff Outreach – Nothing new to report

Old Business:

1. Boyd Memorial Update. President Thomas stated a draft is ready to send out to the campus community to raise funds for the memorial.
2. Staff Senate Retreat. President Thomas gave a summary of the retreat. Topics addressed included Robert's Rules of Order, goals of the senate, and a review of current sub-committee's duties.
3. Website Update. President Thomas announced the new website is ready to be transferred to the new template.

New Business:

1. Senate Vacancy Positions. The following Senators have stepped down from their positions: Senator Duzan, Senator Green, and Senator James. The areas that will need to be filled are: Grants & Contracts, UPD, and Negotiated Physical Plant. A replacement will be needed on the Strategic Planning Committee.
2. Monthly Payroll. The issue of monthly paid employees receiving their December paycheck on the first day of January rather than the last day of December was addressed. Vice President Weber stated the subject has been brought up more than once in the past but there has not been enough support for a change. He added that there are obstacles to a change; one being tax consequences for the year a change would occur.

President Thomas noted he would look into following up on the issue.

3. Meeting Room Location. Discussion was held into moving the room location of Staff Senate Meetings to the Rathskeller Loft. The table set-up in the Rathskeller is better suited for meeting discussions. There were no objections from those present. President Thomas will send an email to all senators for opinions and/or vote.

4. Vacation/Holiday Schedule. On the 2013-2014 calendar, December 25th and January 1st fall on a Wednesday. President Thomas will be asking for an online

vote as to which day(s) we would like to recommend to President Perry for the official university holiday dates (December 24th or December 26th and December 31st or January 2nd).

Questions for the President: None

Meeting was adjourned at approximately 2:30 pm

Respectfully submitted,

Tammy Miller, Secretary

Next Meeting Wednesday February 13, 2013 in the Martinsville Room.